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# Zodiac

Aug 14, 2018



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## General Information

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### 1.1 General Information

Thank you for purchasing Sella! We're very pleased that you have chosen our plugin to extend your website. We're doing our best not to disappoint you! Before you get started, please check out these documentation pages. Sella can only be used with WordPress and we assume that you already have it installed and ready to go. If you don't, please see [WordPress Codex](#) to get started.

### 1.2 Requirements

Before using Sella, please meet the following requirements:

- Essentials to run WordPress – Read more about [WordPress Minimum Requirements](#) – in case any doubts regarding the server, contact your host provider.
- Latest version of WordPress, which you can [download here](#).
- Create secure [FTP](#) and Database.

### 1.3 Installation

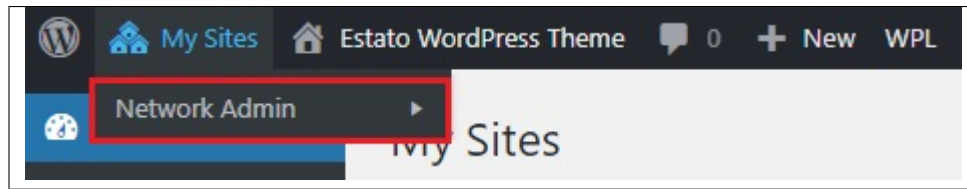
In our guide, we will show you step by step instructions on how to install our WordPress theme for beginners. Below you will find will cover two ways to install a WordPress theme.

#### 1.3.1 Installation via Administration Panel

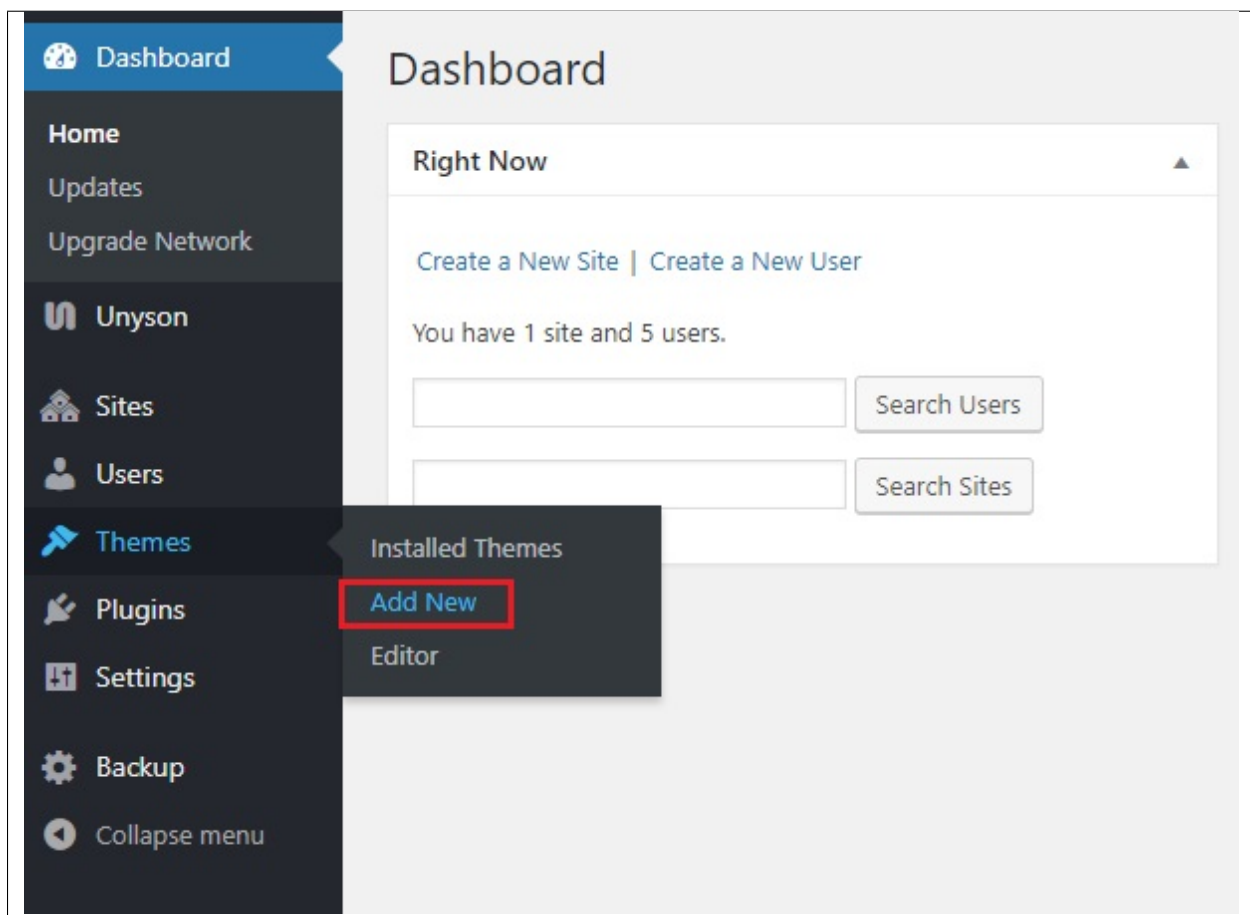
If Sella files are downloaded from your Themeforest account, you can start an installation using WordPress administration panel.

In [Wordpress Older Version](#) you can find instructions how to proceed with 4.7.0 and lower versions of WordPress. If you're using newer version, follow steps below to install the theme:

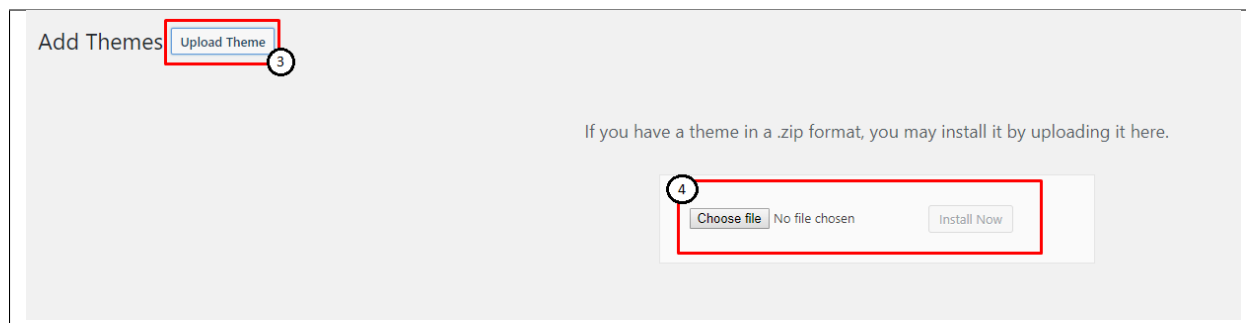
- **Step 1** - Once you've logged in to your administration panel, go to *My Sites > Network Admin*.



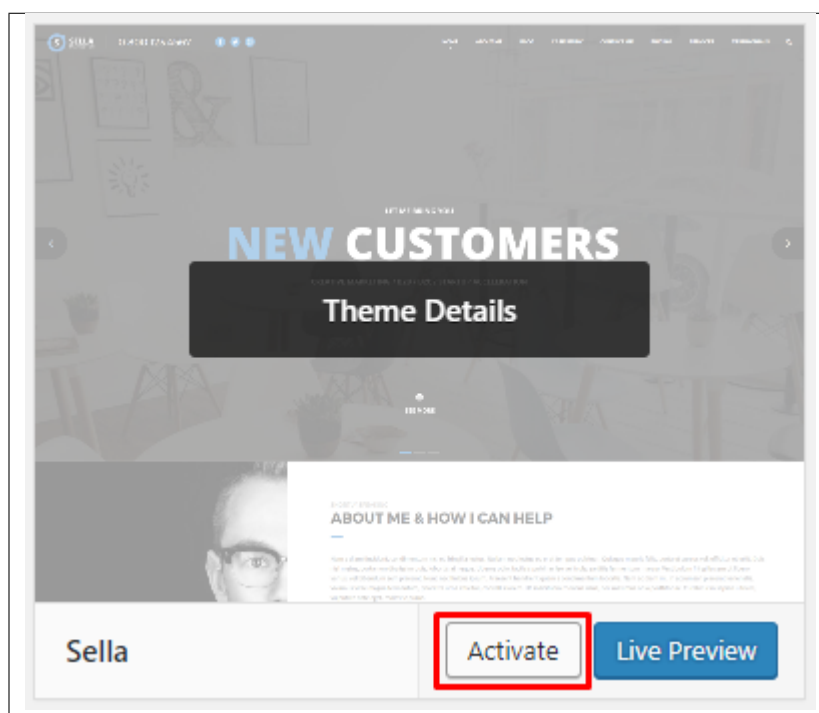
- **Step 2** - Then click on *Themes > Add New*, you will be directed to a page where you can choose available themes.



- **Step 3** - Once directed to the page, on the upper left side of the screen click on *Upload Theme* button.
- **Step 4** - Choose the *Sellatheme.zip* file from your computer, then click *Install Now*.



- **Step 5** - Click on *My Sites* then go to *Appearance > Themes* and *Activate Sella*.



- **Step 6** - After activating *Sella*, you will be sent to *Theme Installation Instruction* steps. By following this steps you will be asked to install required plugins, activate them, import demo content (required) and install sample of WPL content.

### Theme installation instructions

Please follow these steps:

If there is a folder `real-estate-listing-realtyna-wpl` in your `/wp-content/plugins/` directory, please remove it prior to installation

1. Install all required plugins, click here: [install plugins](#)
2. Activate all required plugins, click here: [activate plugins](#)
3. Import demo content, click here: ( click only when Estado Plugin plugin is active )
4. (Optional) Click 'Add sample properties' in WPL settings, click here: ( click only when WPL plugin is active )

Done!

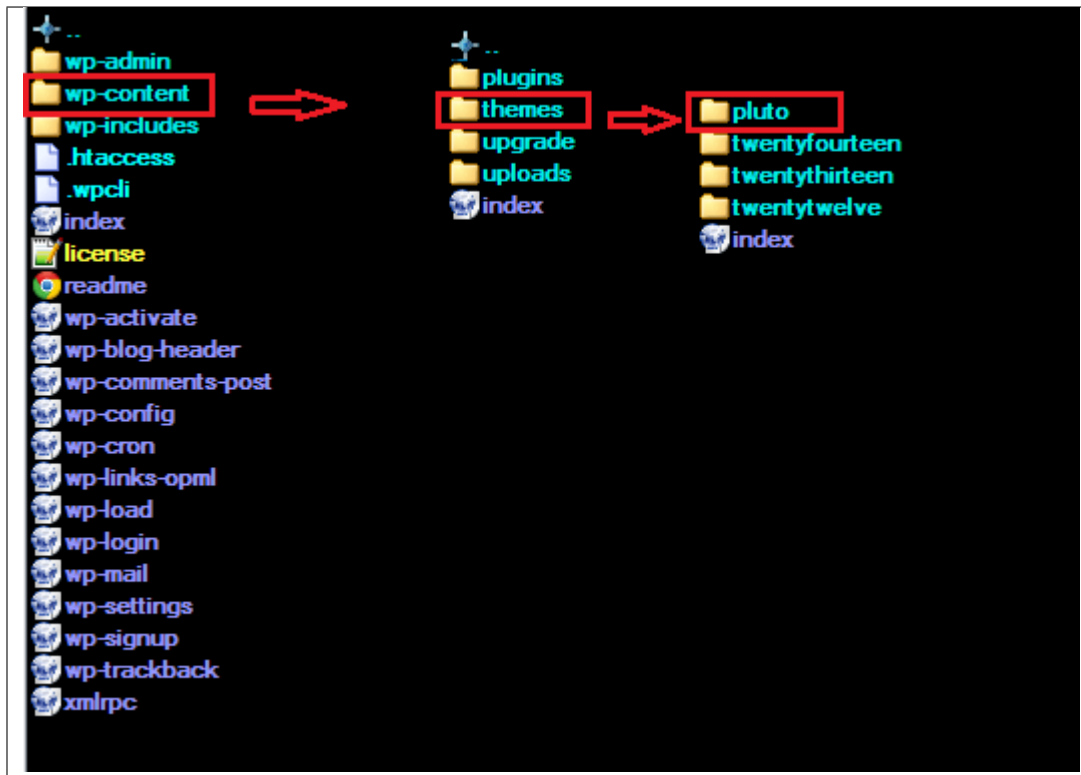
### Common Install Error: Are You Sure You Want To Do This?

If you get the following question message when installing *Sellatheme.zip* file via WordPress, it means that you have an upload file size limit. *Install the theme via FTP* or call your hosting company and ask them to increase the limit.

### 1.3.2 Installation via FTP

To install Kids WP via FTP, follow steps below:

- **Step 1** – Unarchive *Sellatheme.zip* file
- **Step 2** – Access your host web server using FTP client
- **Step 3** – Find directory *wp-content > themes*
- **Step 4** – Put folder Sellatheme in directory *wp-content > themes*



Learn more:

- [WordPress Codex – FTP clients](#)

## 1.4 Unyson, Extension, and Plugins

Some functionalities of the Sella Theme are available because of the plugins we used to create it. Once Sella is activated in your WordPress admin panel you should see notification about bundled plugins we recommend to install – they are included in Sella package – so you don't have to do anything more than click *install* and *activate*.

### 1.4.1 Unyson

**Unyson** is a framework for **WordPress** that facilitates development of a theme. This framework was created from the ground up by the team behind **ThemeFuse** from the desire to empower developers to build outstanding WordPress themes fast and easy. This documentation is heavily modified by **createIT** to ensure all custom extensions are well documented.

**This documentation assumes you have a working knowledge of WordPress. If you haven't, please start by reading [WordPress Documentation](#).**

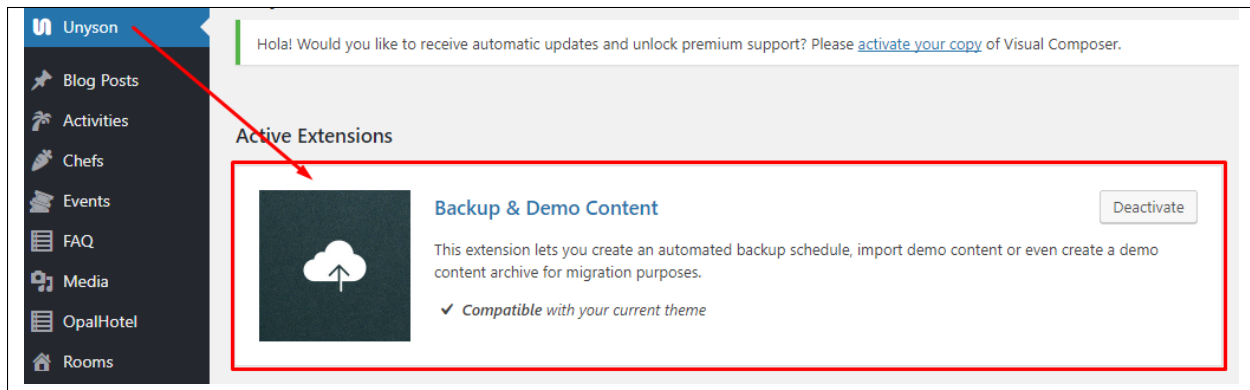
#### Minimum Requirements

- WordPress 4.0 or greater
- PHP version 5.2.4 or greater
- MySQL version 5.0 or greater

### Installation

Unyson is part of *Sella plugin* that should be activated to be able to use the fully use this theme.

After plugin will be activated you will notice the Unyson entry in the sidebar:



**Configure the plugin by going to the Unyson menu and activating the following extensions:**

- **Backup & Demo Content:** This extension lets you create an automated backup schedule, import demo content or even create a demo content archive for migration purposes.
- **SASS Compiler:** Compiles SASS files. Remember to activate it when you are going to change theme colors via Customize.
- **Sella FAQ:** This extension will add FAQ post type support
- **Sella Portfolio:** Sella Portfolio
- **Sella Team:** This extension will add team post type support.
- **Sella Testimonials:** This extension will add testimonials post type support

### License

The licenses for most software are designed to take away your freedom to share and change it. By contrast, the GNU General Public License is intended to guarantee your freedom to share and change free software. Unyson inherits the [General Public License \(GPL\)](#) from WordPress.

## 1.4.2 Extension

On the Unyson page you'll see a list of available extensions separated in two sections:

**Active Extensions** - Extensions that *should be activate* to be able to fully use Sella WP theme functionality:

- **Backup & Demo Content** - This extension lets you create an automated backup schedule, import demo content or even create a demo content archive for migration purposes.
- **SASS Compiler** - Compiles SASS files
- **Visual Composer** - Allows for seamless integration with Visual Composer
- **Sella FAQ** - This extension will add FAQ post type support
- **Sella Portfolio** - This extension will add portfolio post type support
- **Sella Team** - This extension will add team post type support
- **Sella Testimonials** - This extension will add testimonials post type support

**Available Extensions** - extensions not yet downloaded or activate.

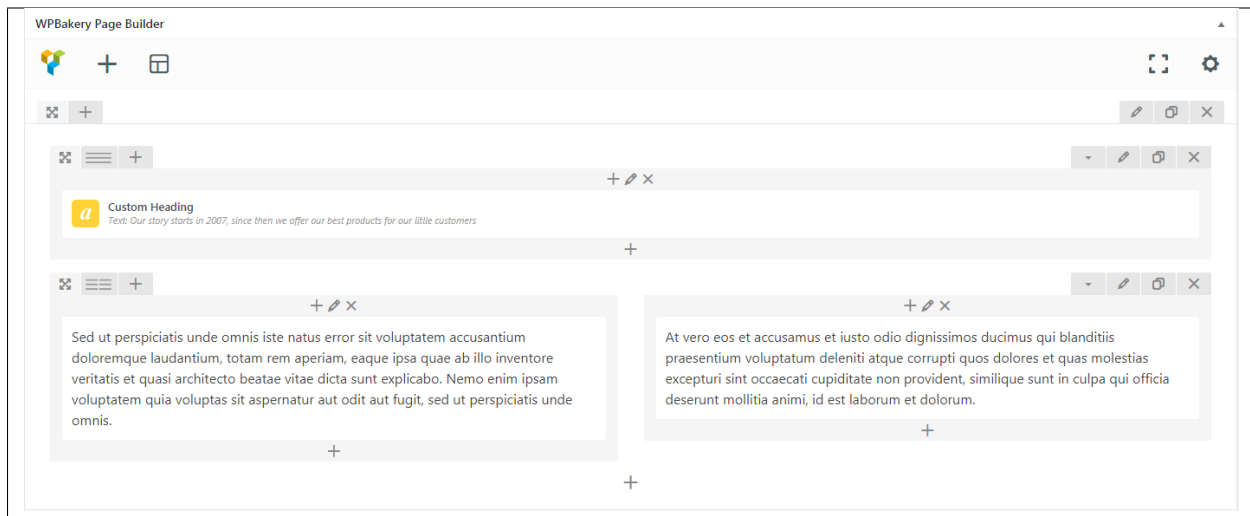
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**Note:** We recommend to not activate any of the extensions that are not part of the list above. They may not be compatible with the theme and could create unexpected issues.

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### 1.4.3 Plugins

#### Visual Composer



Simply drag and drop elements to build your page content. We prepared components which will help you determine main structure of the webpage – easily set up backgrounds, colors and styles for whole sections as well as lots of various smaller components which you can freely put wherever you want.

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**Note:** As the VC plugin used with Sella WP Theme is part of a bundle, that mean that theme author has a license and only he/she can download latest versions of VC and include it in the theme. You as a theme user may use Visual Composer free of charge while you use the theme that came with VC (because you have a license for that theme).

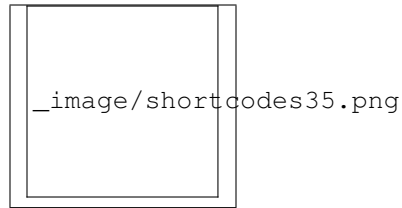
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#### Learn more:

For more information about Visual Composer, please check articles below:

- [How to install Visual Composer](#)
- [Visual Composer demo](#)
- [Visual Composer documentation](#)

### Slider Revolution



#### How to activate the plugin

Slider Revolution is included in Sella WP package – so you don't have to do anything more than click *install* and *activate* as you do with other plugins.

If you are new user of the revolution Slider plugin or you just want to check some of it functionality feel free to check [Slider Revolution Documentation](#) created by the authors of this plugin.

### Contact Form 7

Contact forms in Sella WP are created with the use of *Contact Form 7 Plugin*. Below you will find information how to recreate Contact forms used in our theme by adding the correct markup for the Form section of this plugin.



Send us a Message

Copy this shortcode and paste it into your post, page, or text widget content:

[contact-form-7 id="330" title="Send us a Message"]

Form

Mail Messages Additional Settings

Form

text email URL tel number date text area drop-down menu checkboxes radio buttons acceptance quiz

reCAPTCHA file submit

<div class="ct-contact-form">

<h3 class="ct-formTitle ct-contactPage"> SEND US A MESSAGE </h3>

<label> Name

[text\* your-name placeholder "Name"] </label>

<label> Email

[email\* your-email placeholder "Email"] </label>

<label> Phone

[text phone placeholder "Phone"] </label>

<label> Message

[textarea your-message placeholder "Message"] </label>

[submit "Send Message"]

</div>

If you never before used this plugin I suggest you to check [Getting Started with ContactForm 7](#).

## The Events Calendar

Create an events calendar and manage it with ease. The Events Calendar plugin provides professional-level quality and features.

1.4. Unyson, Extension, and Plugins

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The Events Calendar

TIME & DATE

Start/End: 2017-11-15 to 2017-11-15 [Timeszone: UTC+0](#)  
☐ All Day Event  
This event is at on 2017-11-15.

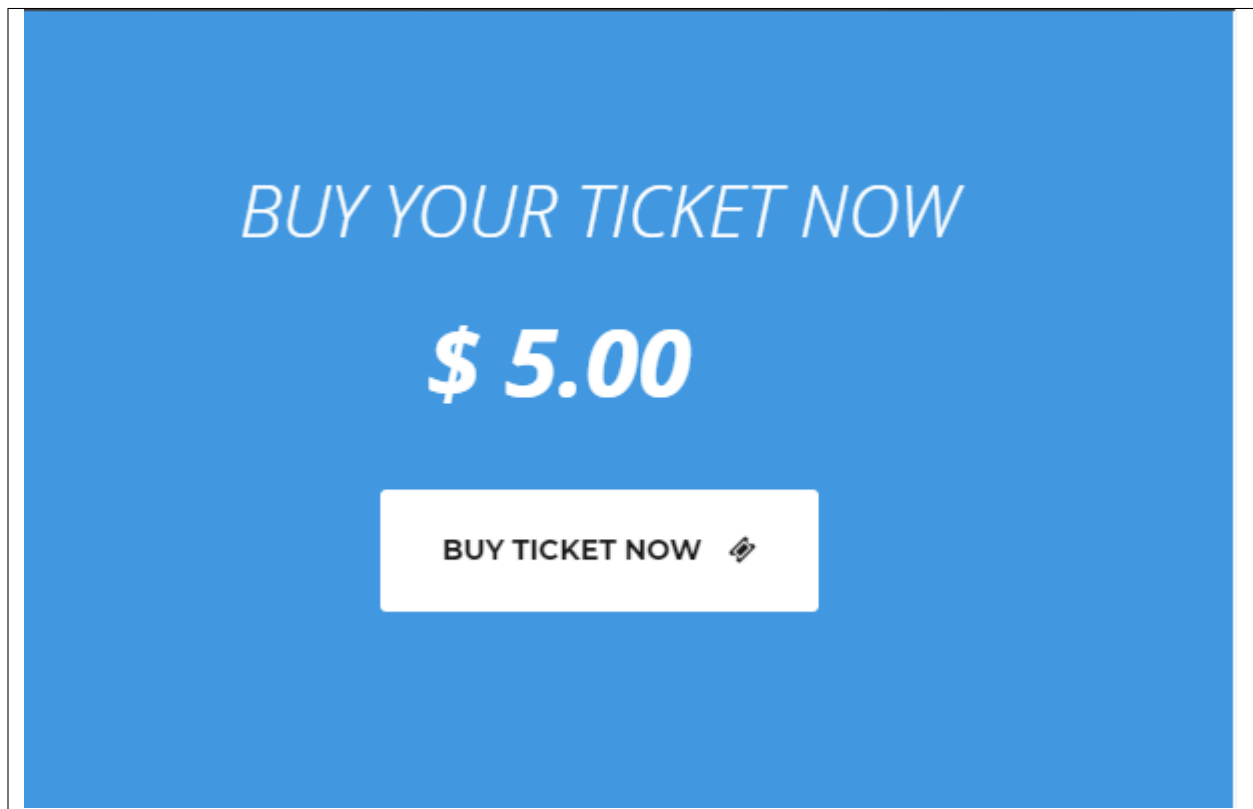
LOCATION

Venue:  
Venue Name:   
Address:   
City:   
Country:   
State or Province:   
Postal Code:   
Phone:   
1887-6-10-10-10

If you never before used this plugin I suggest you to check [Getting Started with The Events Calendar](#).

### CampTix Event Ticketing

CampTix is an easy to use and flexible events ticketing. It allow visitors to purchase tickets to your online or offline event, directly from your WordPress website.

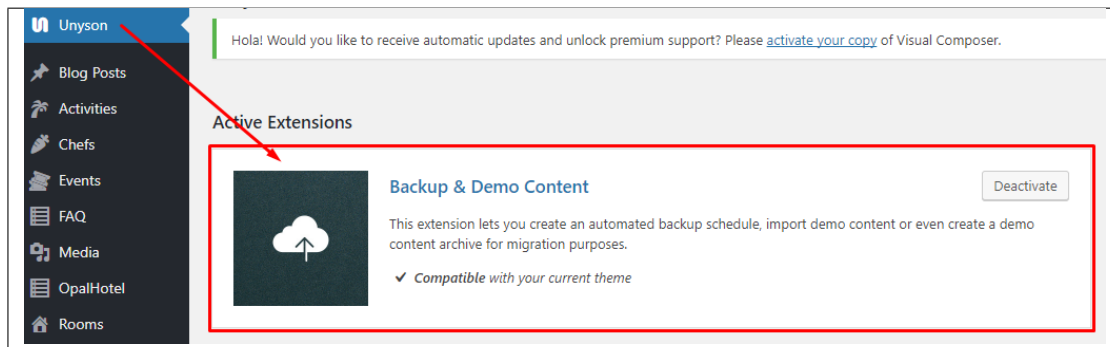


**Common questions:**

- How to update the plugin when it was packaged with your theme?
- Purchase Code isn't working

## 1.5 Demo Content

**Note:** To be able to use theme content installation and backup functionality make sure to activate *Backup & Demo Content* Unyson's extension.

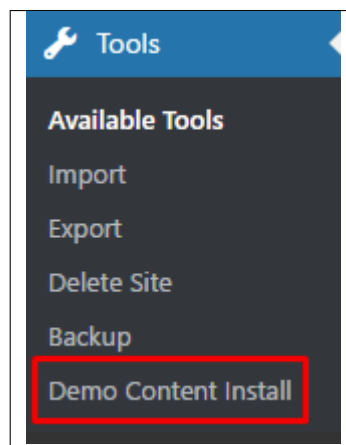


The fastest and easiest way to import our demo content is to use Theme Options *Demo Content Installer*. It will import all pages and posts, sample slider, widgets, theme options, assigned pages, and more.

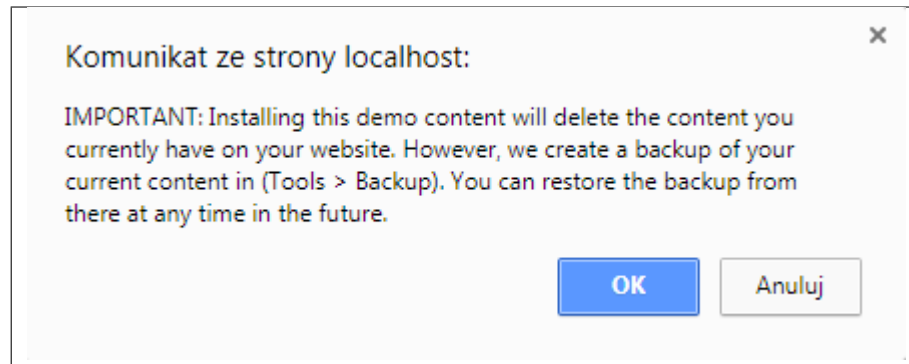
### 1.5.1 Import Demo Content

To import our demo content, please follow the steps below:

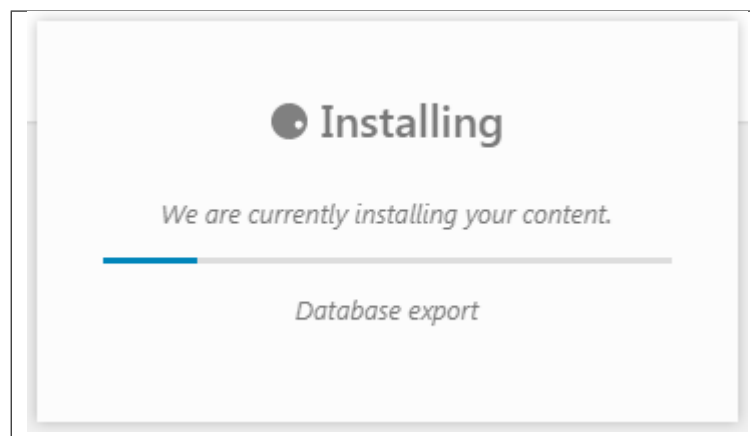
- **Step 1** – navigate to Tools where after activating the Unyson extension *Demo Content Install* option will be available



- **Step 2** – choose import option you want to use from available options
- **Step 3** - To be able to continue you need to agree to this term.

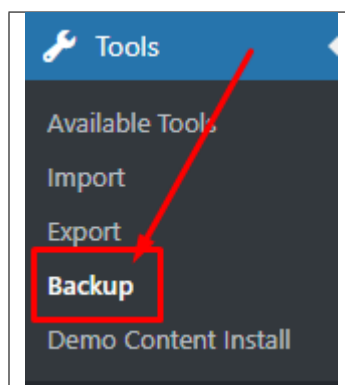


- **Step 4** – Wait until the content will be installed



*Importing can take a few minutes. Please be patient and wait for it to complete. Once it will be loading, you will see message with indicating progress.*

We recommend this approach on a newly installed WordPress. It will *replace* the content you currently have on your website. However, we create a backup of your current content in (Tools > Backup). You can restore the backup from there at any time in the future.



## 1.6 Support

All of our items comes with free support. Free support is limited to questions regarding the themes features or problems. We provide premium support for code customisation or third-party plugins.

### 1.6.1 Free Support

For issues and concern, you can reach us through these support methods:

- **E-mail** – [support@createit.pl](mailto:support@createit.pl)
- **Help Desk** – Click [here](#) to go to our support website. Just click on the *Submit Ticket* button and follow instructions to create a ticket.
- **Forum** – Comment/Post on the product you have issues/queries in [ThemeForest](#) or [CodeCanyon](#) websites.

#### Before You Post in a Forum

We urge you to follow the steps below, before you post a new topic on the forum, to speed up your request. It's in everyone's interest and will benefit in making the entire forum more efficient:

- **Step 1** – Always check the Documentation and the Knowledgebase Section. Most questions are already answered in those areas.
- **Step 2** – If your question hasn't been brought up on the forum, please post a new topic. Always be as specific as possible. Creating a topic requires entering the live URL to your home page or page that shows the issue in question. It also has bars for WP and FTP login info, which aren't required, however, providing us with your login information can save a lot of time for both of us. Login credentials are securely stored and accessible only by our support staff.
- **Step 3** – We usually answer questions in 24 hours on working days. However, if you don't get any answer within 72 hours bump up your question or send us an e-mail.

For *all support methods*, you will receive confirmations and replies on your queries through e-mail or by tracking your ticket which you will also get through e-mail. To track your ticket, please [click here](#).

Once we reply to your query, *each ticket will be open for 7 days* without a reply from you. On the 6th day without a reply, an e-mail will be sent to notify you of the ticket's inactivity. To make the ticket active again, you simply need to reply or follow the steps in the e-mail. If you won't make the ticket active within 7 days, on the 8th day the ticket will automatically be closed.

Our support hours: **10:00 AM – 6:00 PM UTC +1 on Monday to Friday.**

### 1.6.2 Premium Support

We can create your website from scratch, redesign it or just extend the current ones. For more information, please take a look at [our website](#). Typical issues covered by Premium Support:

- Custom CSS
- Support for third party software and plug-ins
- WordPress Installation with Theme configuration
- Server configuration
- Site structure modifications
- Graphic adjustments, etc.
- WordPress general howto's

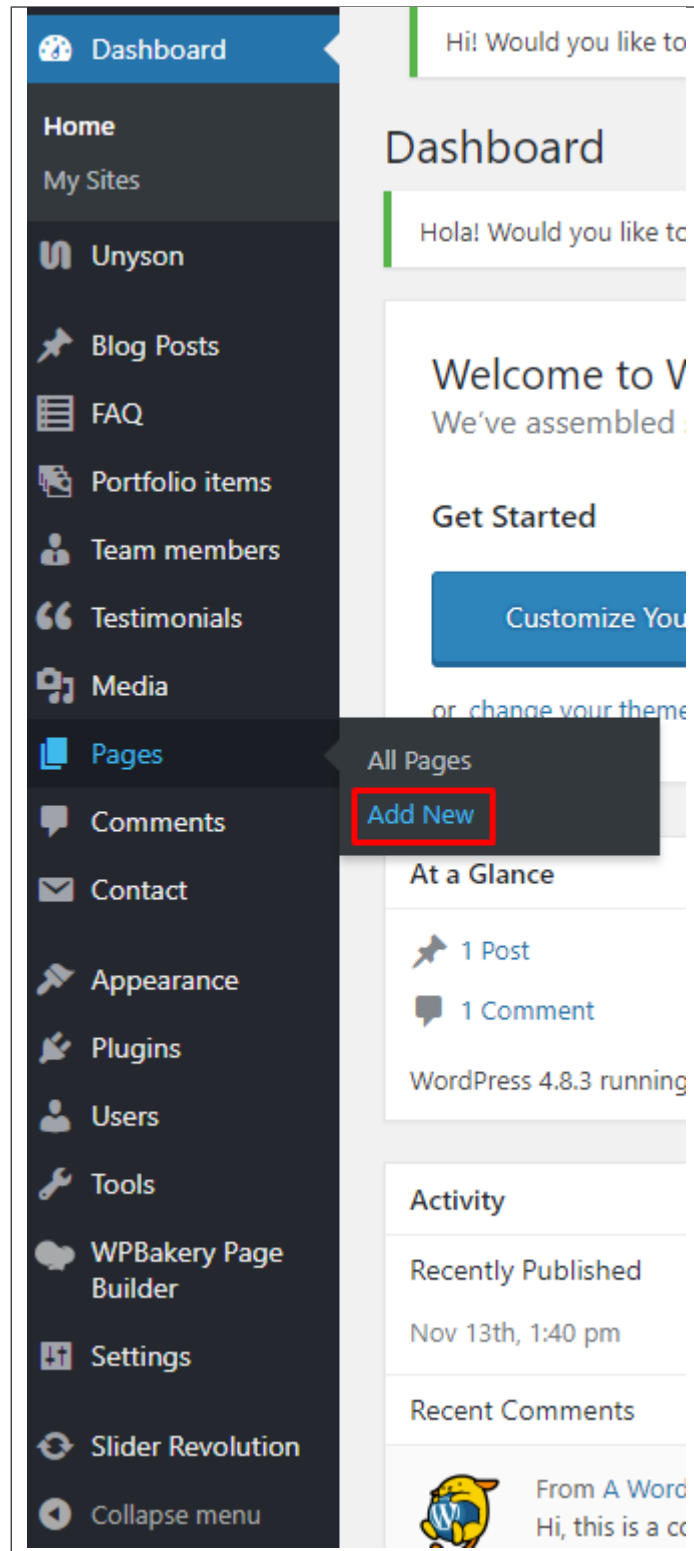


You can use *Pages* to organize and manage any content on your website. You can create multiple pages on your website for different types of content or setup onepager with scroll-to-section menu.

## 2.1 Create New Page

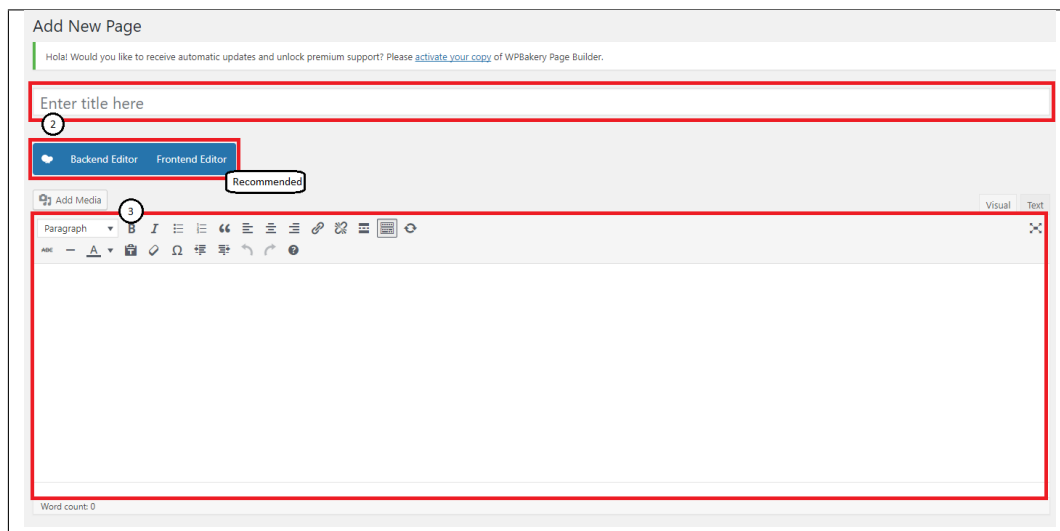
To create a new *Page* in *Zodiac* follow the steps below:

- **Step 1** - In *Dashboard*, navigate to *Pages > Add New*. You will be directed to a page where you can add details on the page.

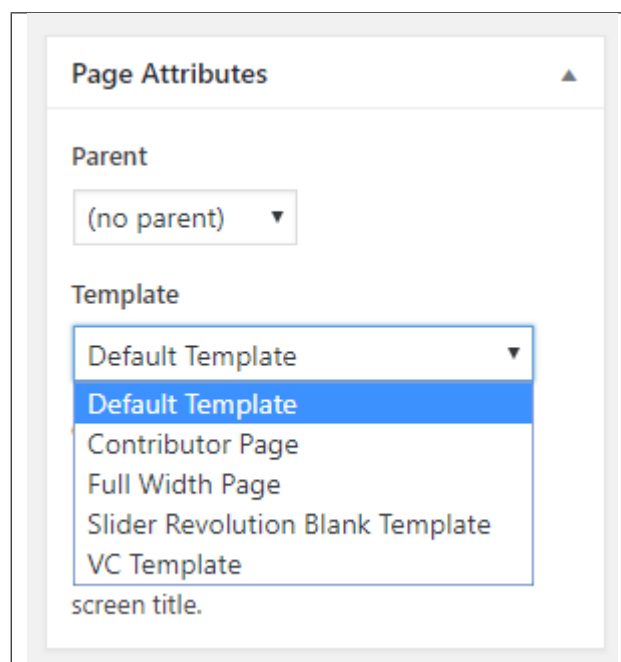


- **Step 2** - Add the *Title* of the page.
- **Step 3** - Add content – we recommend you to create page content using *Visual Composer* or by modifying demo content.





- **Step 4** - Choose page attributes.



- **Parent** – If you want to create this page as a subpage.
- **Template** – You can choose one of defined page templates.
  - \* **Default Template** - This template will show a spacing between the Header and the main content.
  - \* **Contributor Page**
  - \* **Full Width Page** - Template for a full width page.
  - \* **Slider Revolution Blank Template**

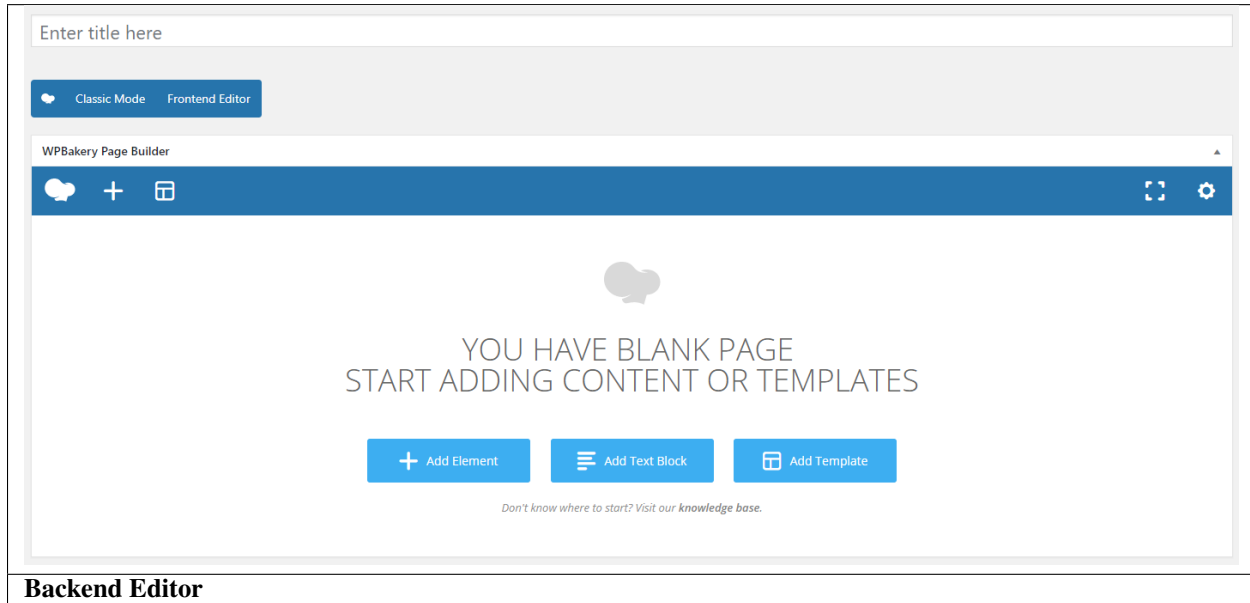
\* **VC Template** - No spacing between the header and the content. Spaces can be customized in VC Elements Design Options tab.

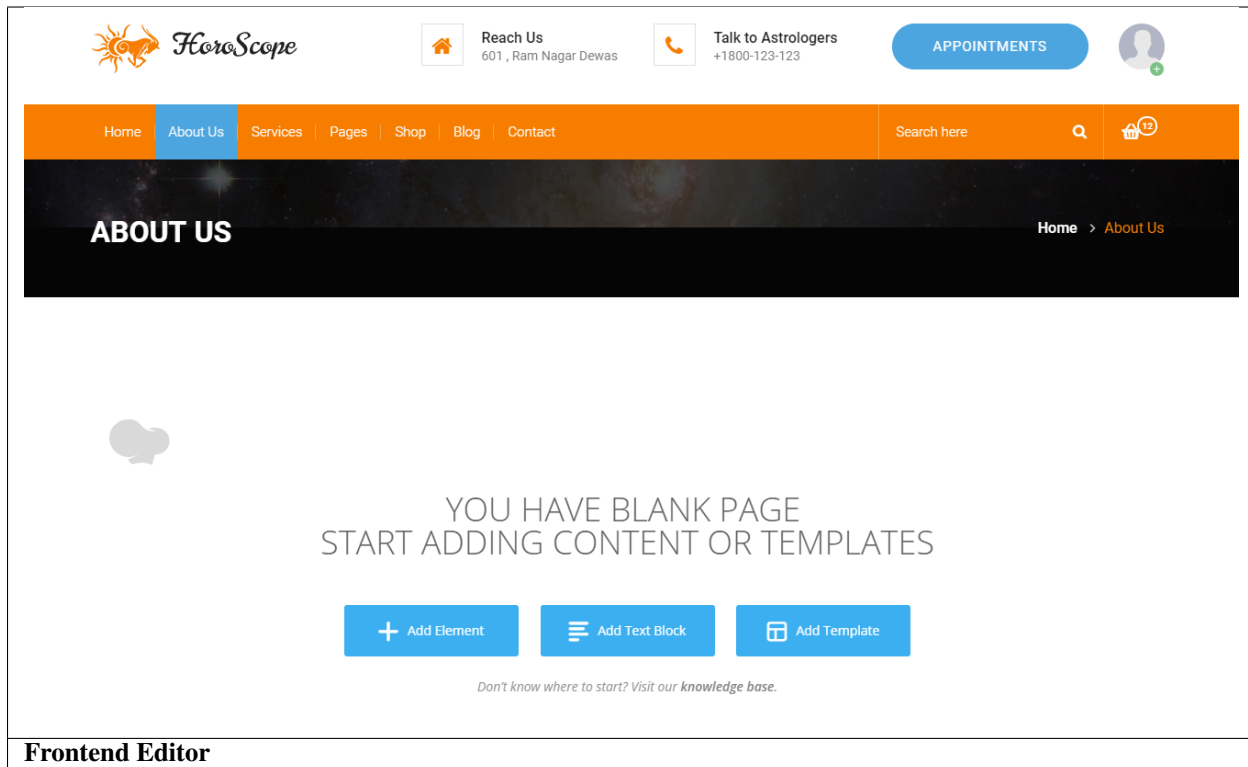
– **Order** – The order of the page.

- **Step 5** - After adding all the contents of the page, click on the *Publish* button.

### 2.1.1 Create Page Using Visual Composer

When using *Visual Composer* to add content, you have 2 Editor options, the **Backend Editor** and **Frontend Editor**.

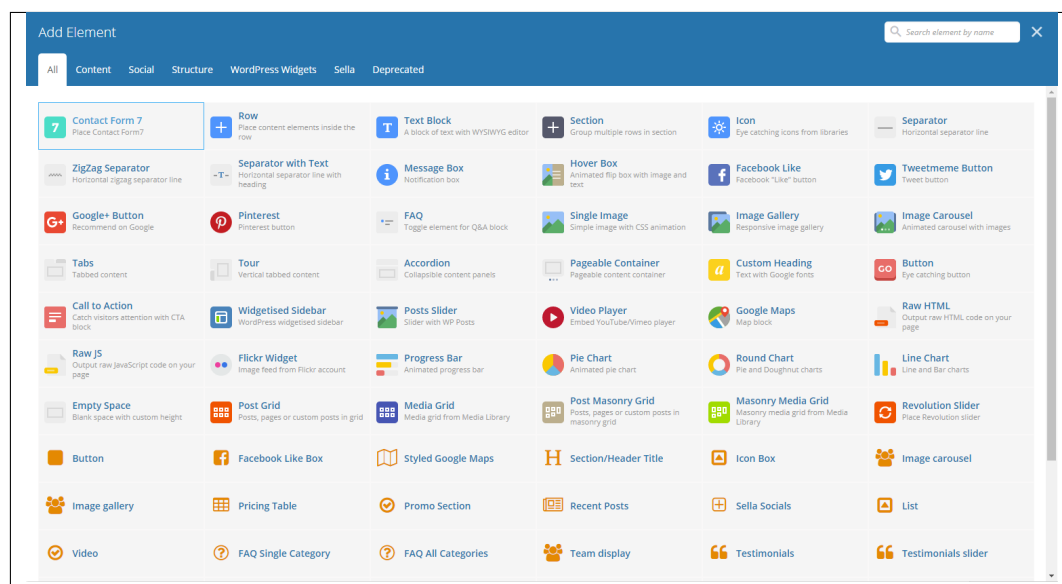




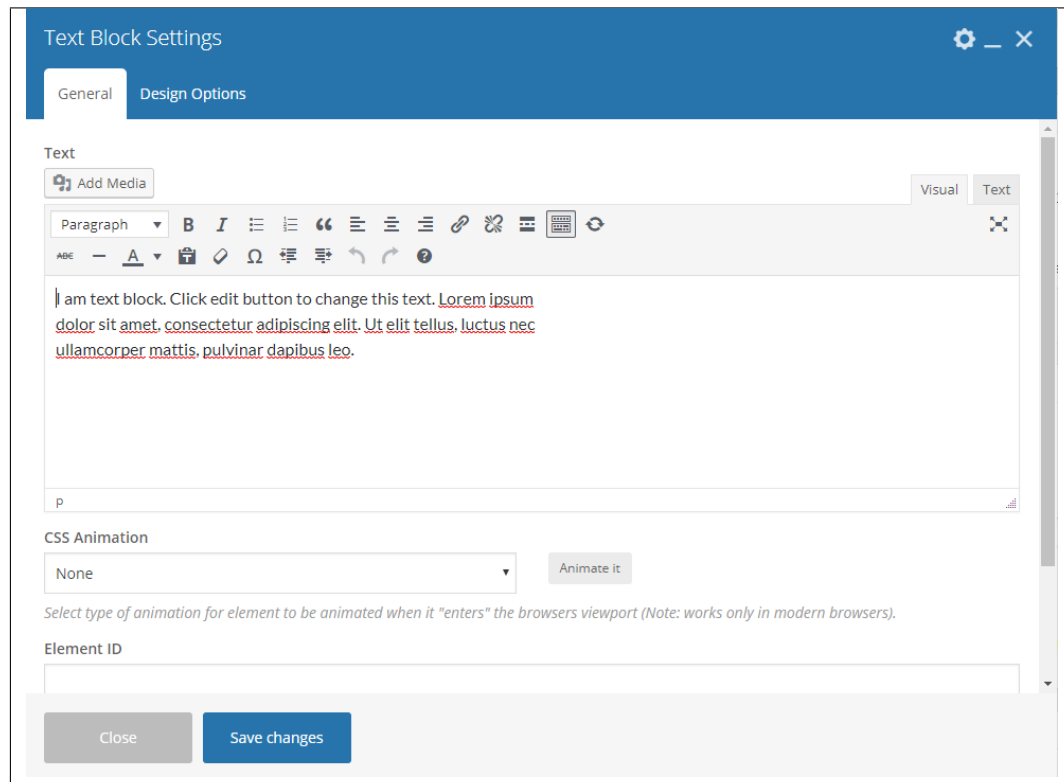
In adding contents to the page, there are many options to choose from.

Some of the options are:

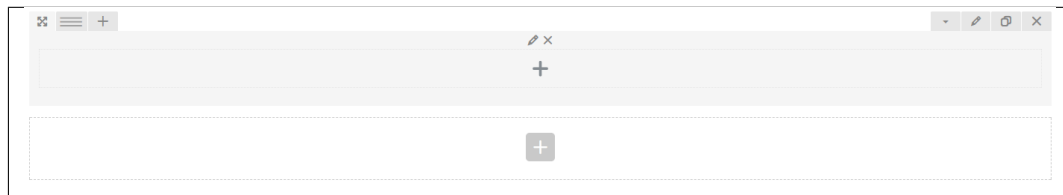
- **Elements** - You will be able to choose elements that are needed and used on the page.



- **Text Block** – This is where you add Text to the page.



- **Row** – An area where you can add elements.



## 2.2 Homepage Setup

If you have added some pages via *Pages > Add New* you can choose one and set it up as a homepage.

Use Static front page tool in *Settings > Reading* and choose from the list your homepage. Remember to click *Save* changes at the end of editing.

## Reading Settings

Front page displays

☐ Your latest posts

☒ A [static page](#) (select below)

Front page: Home V1 - Portal Slider ▼

Posts page: Abuse ▲

Blog pages show at most 5 posts

Syndication feeds show the most recent 10 items

For each article in a feed, show

☒ Full text

☐ Summary

Search Engine Visibility

☐ Discourage search engines from indexing this site

It is up to search engines to decide whether to index your site

Save Changes

- About
- Abuse
- Agency Page
- Agent
- Blog
- Blog Section
- Blog Single
- Buttons
- Calculate Loan
- Charts
- Contact Us
- CustomLogin
- CustomRegister
- fgfgfg
- For Rent
- For Sale
- Forms
- Grid System
- Home v1
- Home V1 - Portal Slider

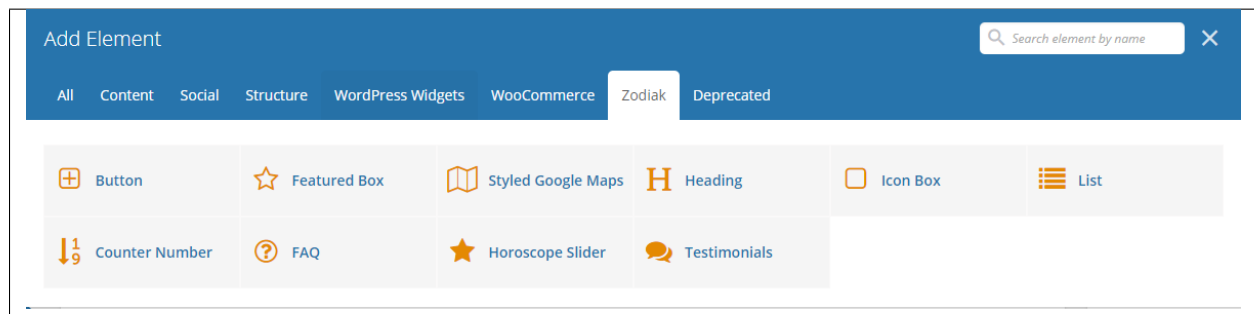


## Zodiac Elements

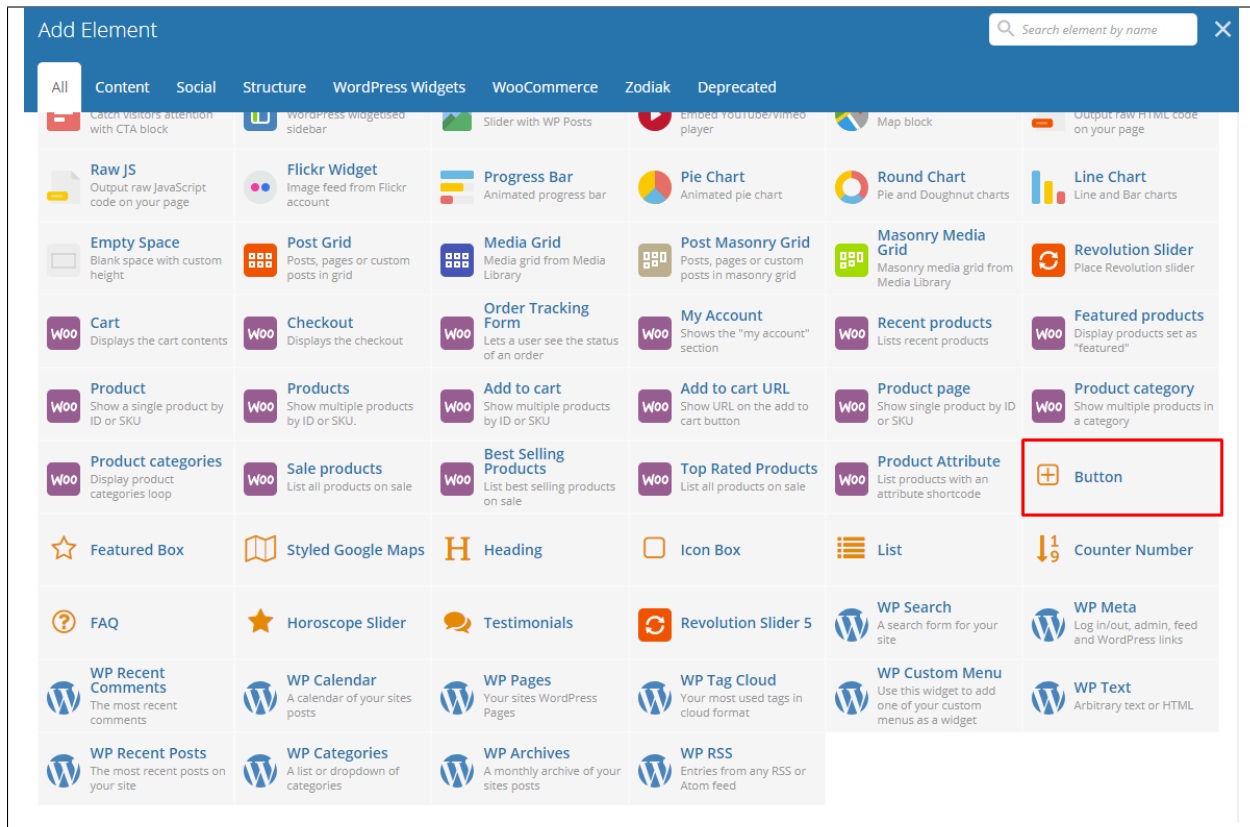
### 3.1 Zodiac Custom Shortcodes

With Zodiac comes many custom shortcodes for (Visual Composer) VC that are used to show content created in Zodiac.

Below you will find short information about this Visual Composer elements:



### 3.1.1 Button



This theme comes with VC element that give you the option to create buttons that can be used in the theme.



**Button Settings** [gear icon] [close icon]

**General**

**Text**  
Text on the button

**URL (Link)**  
[Select URL] **Title:** **URL:**  
*Add link to button.*

**Style**  
Modern ▼  
*Select button display style.*

**Shape**  
Rounded ▼  
*Select button shape.*

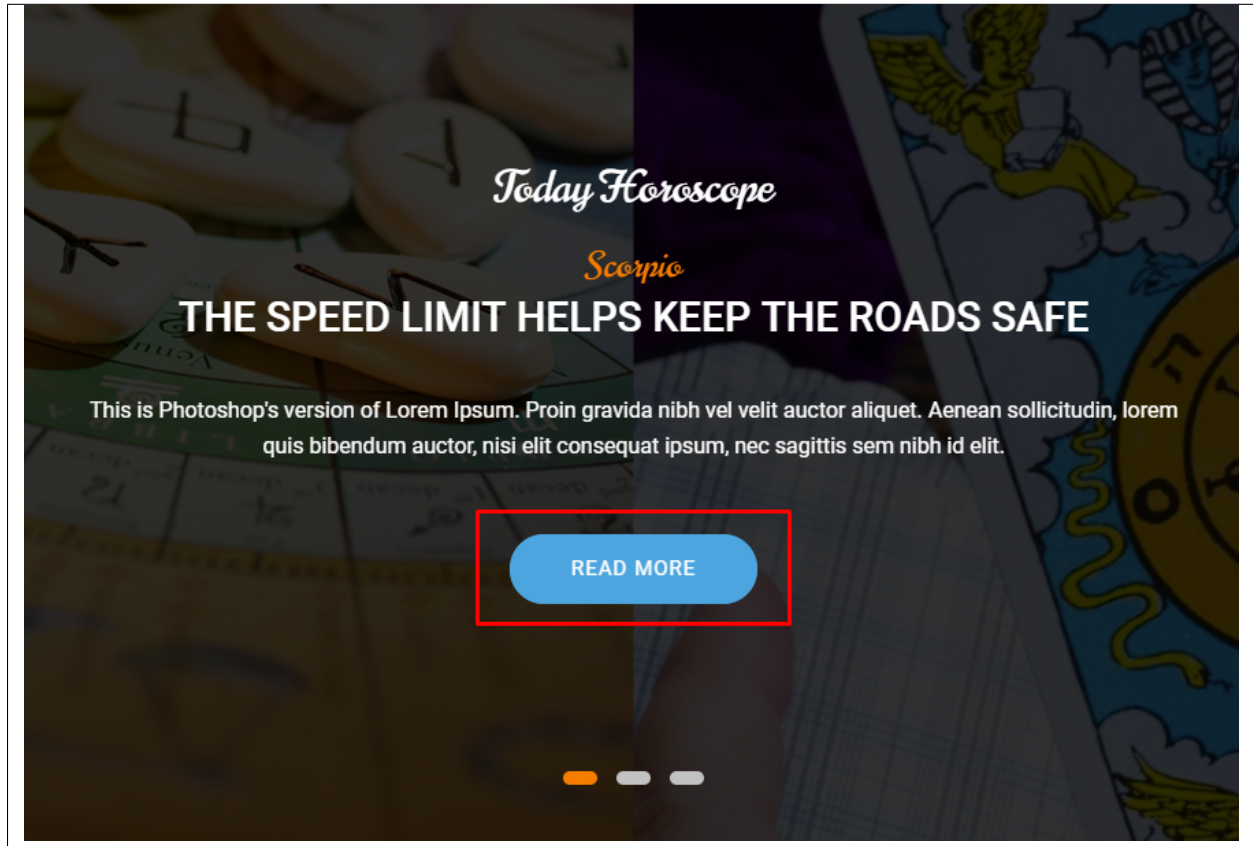
**Color**  
Grey ▼  
*Select button color.*

[Close] [Save changes]

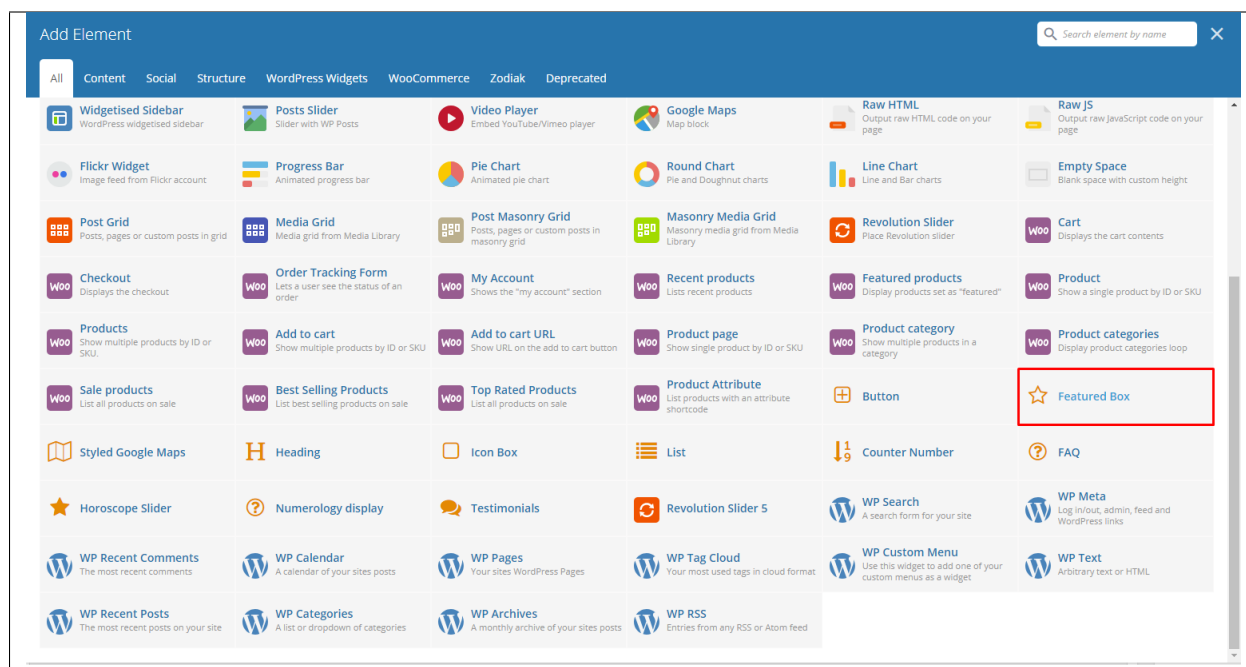
#### -General Tab-

- **Text** - The label of the button.
- **URL** - URL link for the button.
- **Style** - Type of button showing.
- **Color** - Color of the button.
- **Size** - Size of the button.
- **Alignment** - Where the button is located.
- **Add Icon?** - Option to add an icon in the button. If Add icon is *Yes*:
  - **Icon Alignment** - Alignment for the Icon.
  - **Icon library** - Where the icon you want to use is located in.
  - **Icon** - Add the icon you would like to use.

- **CSS Animation** - Shape of the button.
- **Element ID** - Color of the text label.
- **Extra class name** - Option to be able to open the link on a new tab.
- **Advanced on click action**



### 3.1.2 Featured Box



This shortcode will let you add an Icon with text below.

Featured Box Settings

General

Icon

↓

Icon Color

Motive

Subtext

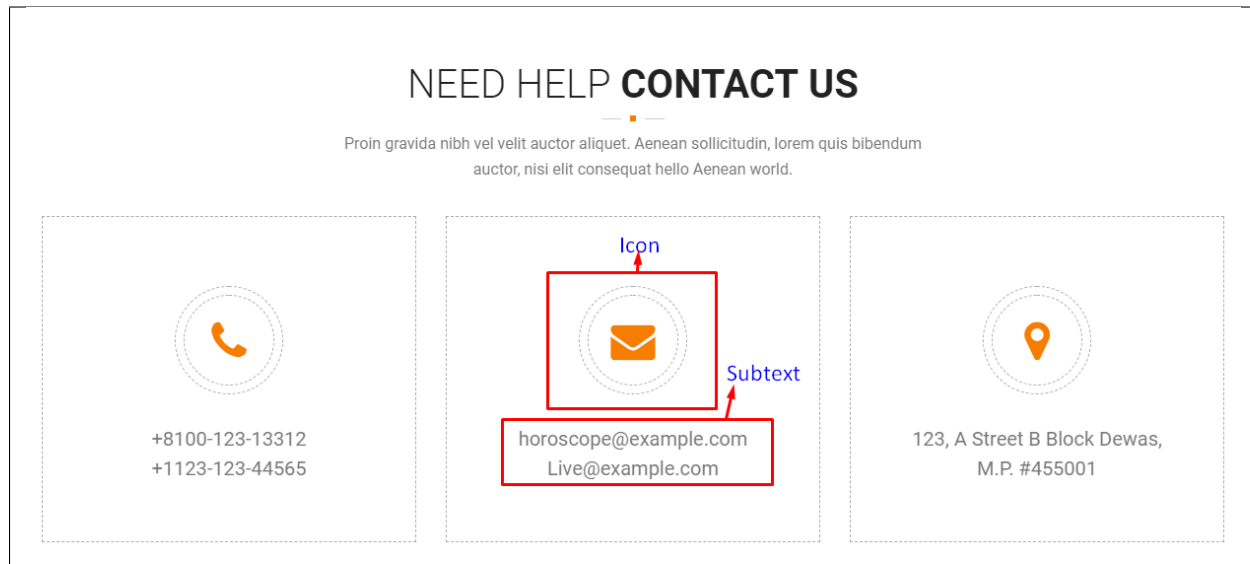
Enter the text of the Subtext. Displayed below title.

Close

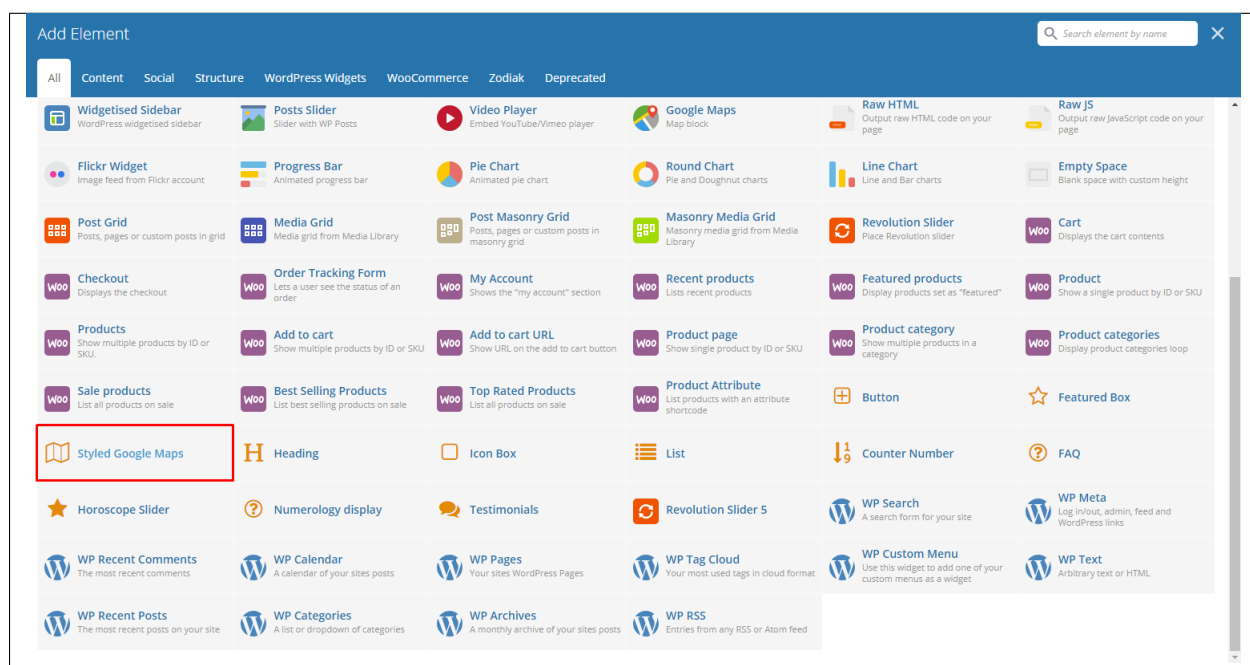
Save changes

**-General Tab-**

- **Icon** - Options for the icon shown in the icon box.
- **Icon color** - Color of the icon image.
- **Subtext** - Text below the icon.



### 3.1.3 Styled Google Maps



Lets you add a styled google map on a page. You will be able to customize this map in the *Styled Google Maps Settings*.

## Styled Google Maps Settings

General

Address

*Eg. Warsaw, Poland*

Latitude

*Eg.: 40.7872183 ( applies when no position entered )*

Longitude

*Eg.: -73.610122 ( applies when no position entered )*

Custom map height

*Enter map height (in pixels or leave empty for responsive map).*

Zoom

*Default: 11*

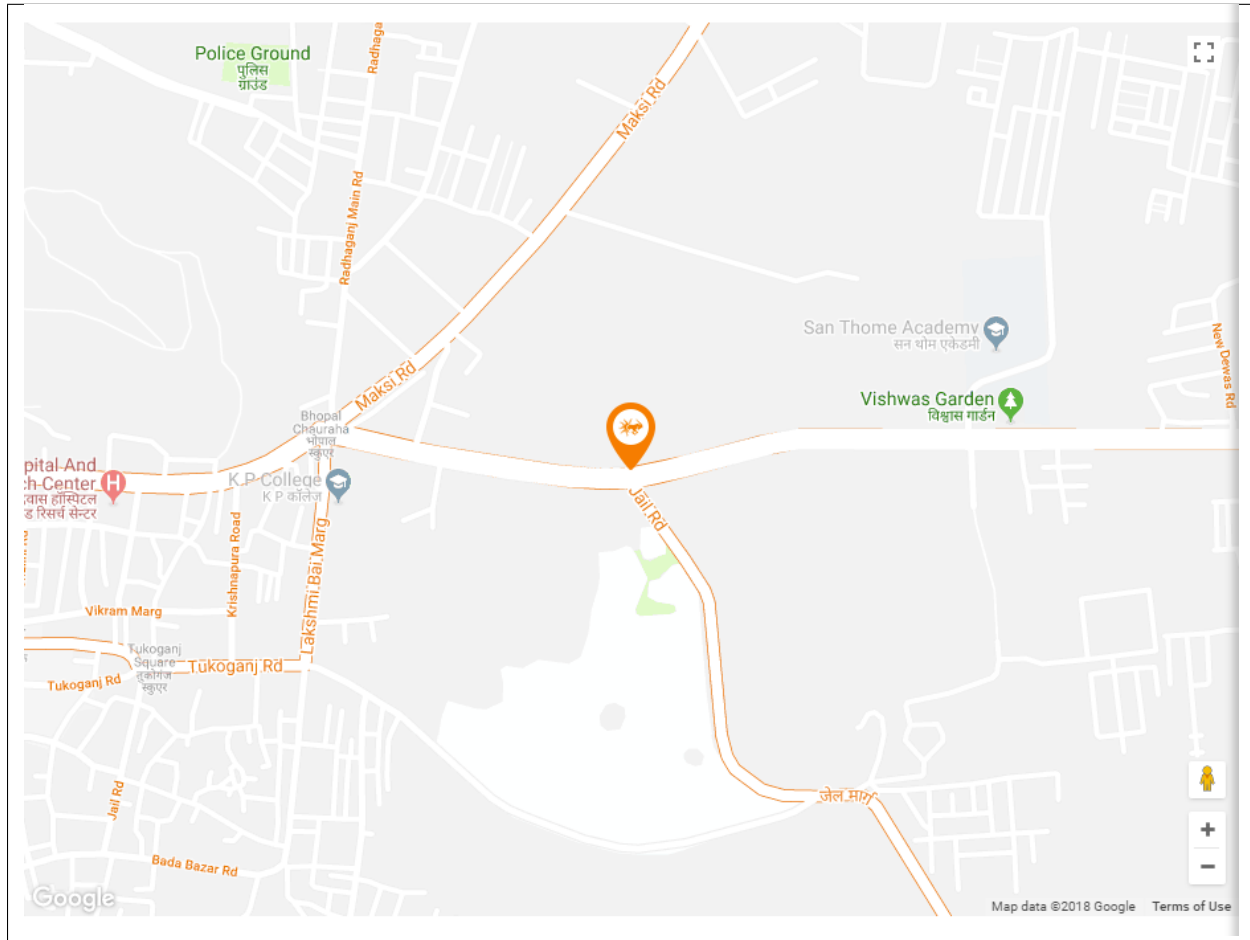
Close

Save changes

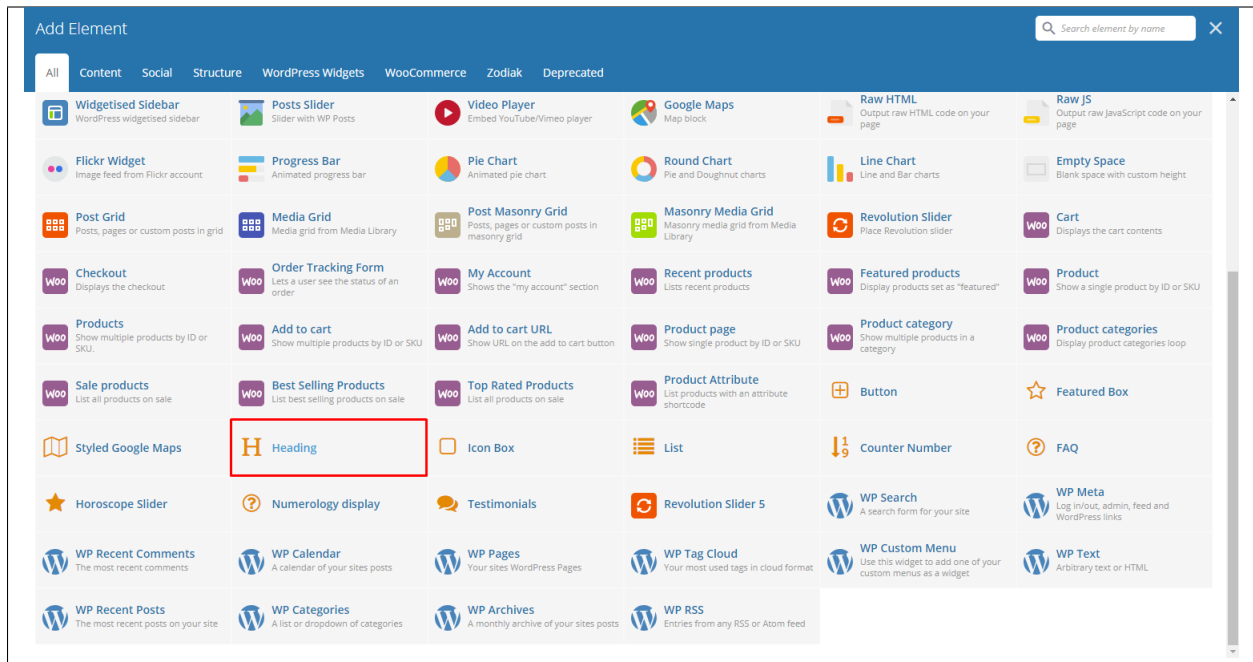
**-General Tab-**

- **Address** - Set an address for the map.
- **Latitude** - Option to add a latitude of the address.
- **Longitude** - Option to add a longitude of the address.

- **Custom map height** - Height of the map.
- **Zoom** - Zoom percentage of the map.
- **Map marker** - Option to add a custom map marker.
- **Map style code** - Paste “JavaScript Style Array” here, you can find and create it on: [snazzymaps.com](https://snazzymaps.com)



### 3.1.4 Header Title



This theme comes with VC element that give you the option to create a header title that can be used in the theme.



## Heading Settings

General

Heading Type

Left Light and Right Bold

Divider Type

Normal

Heading Alignment

Center

Custom Title Size

No

Title Light

Title Bold

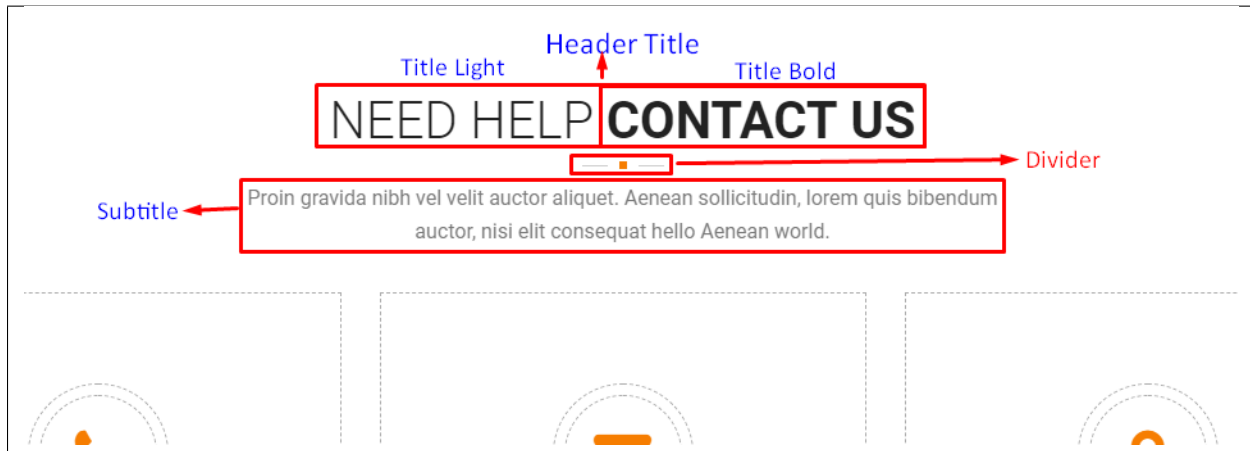
Close

Save changes

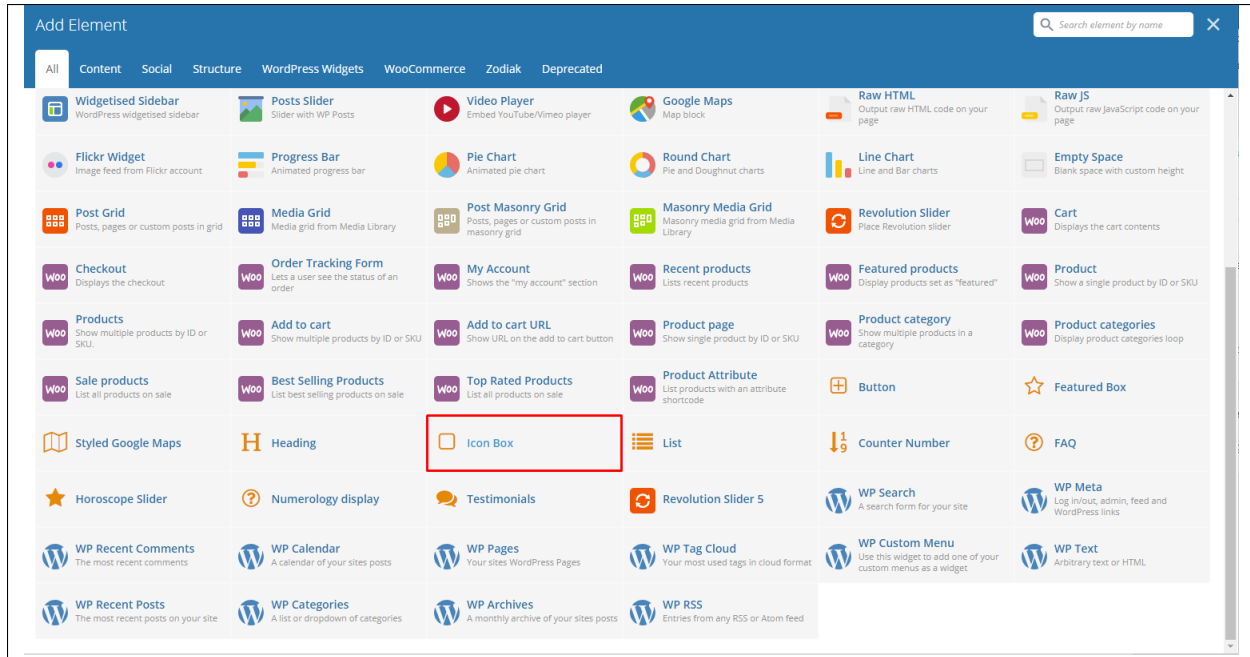
**-General Tab-**

- **Heading Type** - The look of how the title would look like.
- **Divider Type** - The type of divider.
- **Heading Alignment** - Alignment of the heading.
- **Custom Title Size** - Size of the text in the header.

- **Title Light** - Text with white text color.
- **Title Bold** - Text with the custom color and is bold.
- **Title Color** - The color of the title bold's font.
- **Header Subtitle** - What is written as the subtitle of the title.
- **Subtitle Color** - The color of the subtitle's font.






### 3.1.5 Icon Box



This element lets you add an icon box with many option on how it would look like on a page. You will be able to customize this icon box in the *Icon Box Settings*.

## Icon Box Settings



General

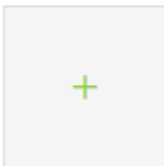
Icon box Layout

Icon Title Only

Select the type of Icon

Image

Icon Image



*Upload only PNG image.*

Select the type of Icon

Left

Title

*Enter the text of the Title*

Icon Link

*Enter URL link of the icon where it redirects.*

Close

Save changes

-General Tab-

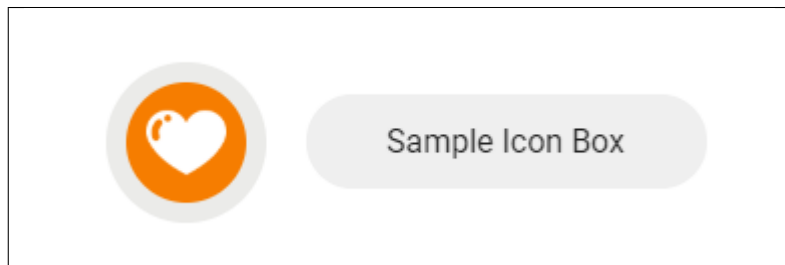
- **Icon box Layout** - Options on how the icon box would look.

### 1. Icon Title Only

#### – Display Icon or Image

- \* **Select the type of Icon** - Option to add an icon or image in the info box.

- **Image**
- **Icon Image** - Choose an image to show.
- **Select the type of Icon** - Select the Icon's alignment.
- **Title** - Title shown in the button in the icon box.
- **Icon Link** - Link for the icon.
- **Icon**
- **Select the type of Icon** - Select the Icon's alignment.
- **Icon** - Title of the Icon Box.
- **Title** - Title shown in the button in the icon box.
- **Icon Link** - Link for the icon.



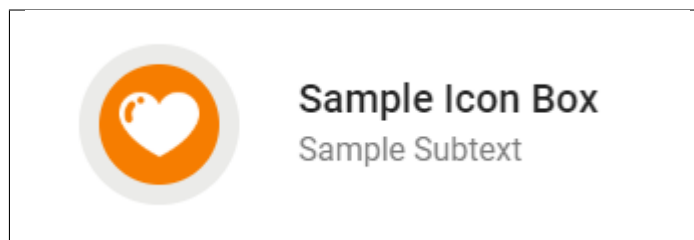
### 2. Icon With Subtext

#### – Image

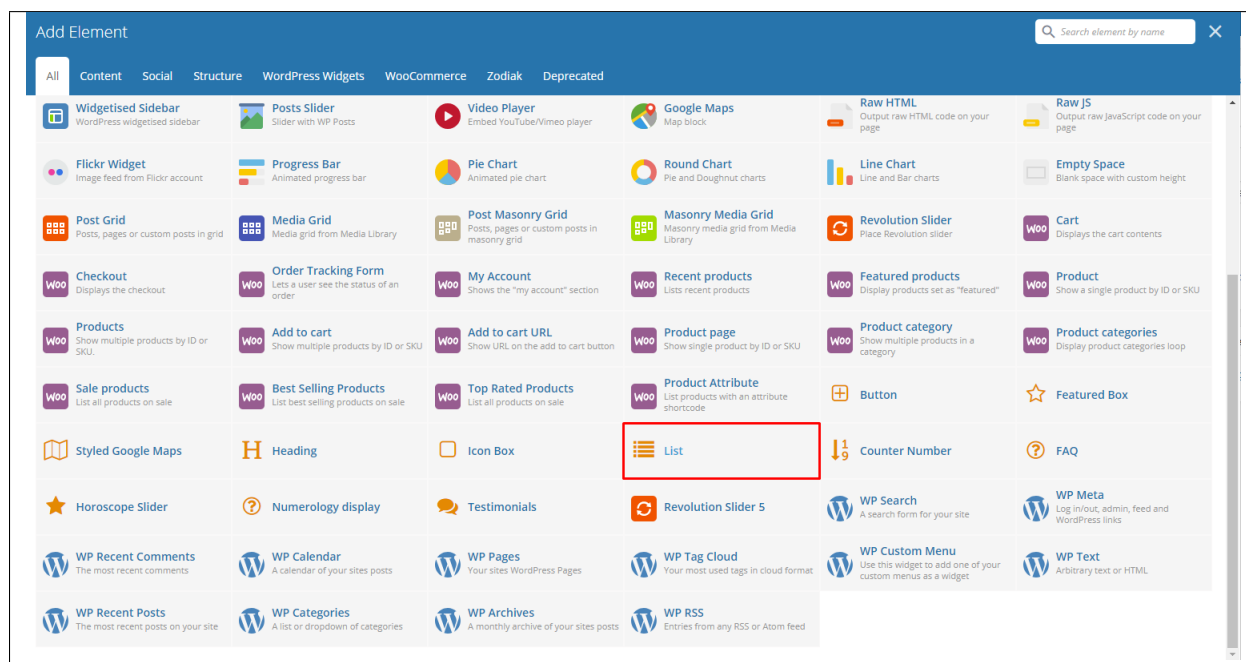
- \* **Icon Image** - Title of the Icon Box.
- \* **Select the type of Icon** - Select the Icon's alignment.
- \* **Title** - Title shown in the button in the icon box.
- \* **Icon Link** - Link for the icon.

#### – Icon

- \* **Select the type of Icon** - Color scheme of the icon.
- \* **Icon** - Title of the Icon Box.
- \* **Title** - Title shown in the button in the icon box.
- \* **Icon Link** - Link for the icon.



## List



This element will let you add a list of items with icon.

List Settings

General

Columns

1

Select columns count. Note: 4 columns is better with a fullwidth row/section

List of features

Comma separated features, eg. feature1, feature2

Text Color

Select Color

List icon

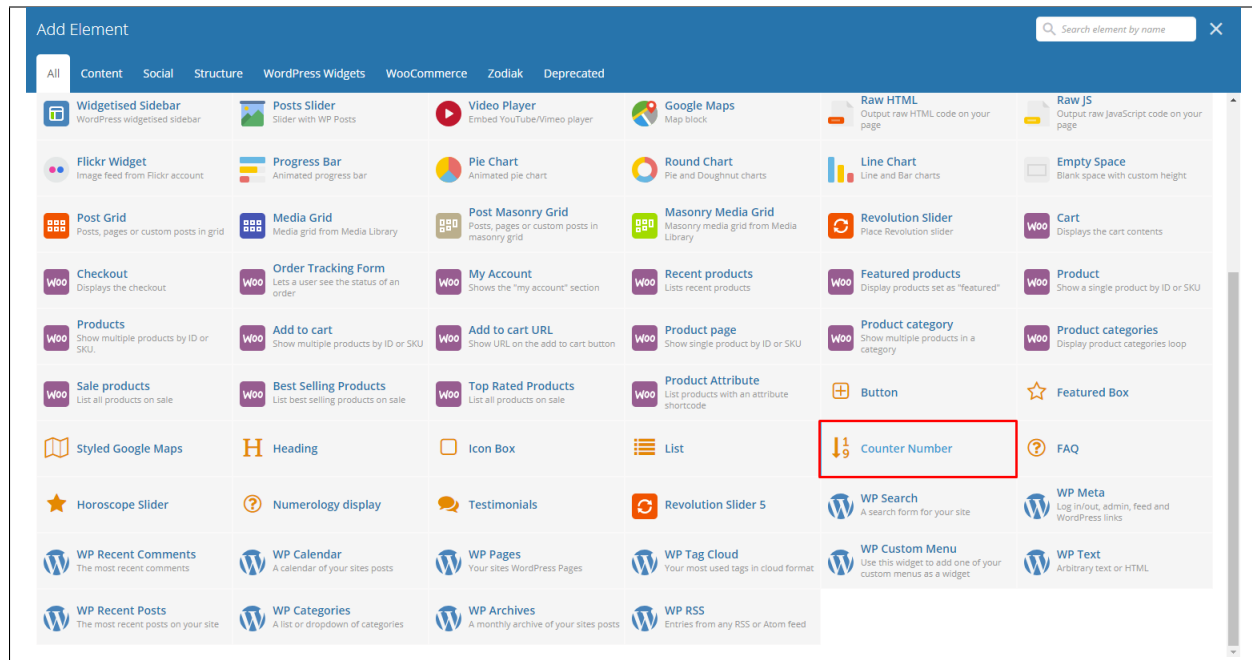
↓

Close

Save changes

- **Column** - Number of Column in the list.
- **List of features** - List of features in the list, separated by a comma per features.
- **Text Color** - Text color of the text in the list.
- **List icon** - Choose an icon to use beside the text.

### 3.1.6 Counter Number



This will create a Number Counter with description.

Counter Number Settings

General Design options

Enter Number

Number Color

Motive

Description

Text Color

Select Color

Close Save changes

**-General Tab-**

- **Enter Number** - Enter the number for the counter.
- **Number Color** - Text color of the number.
- **Description** - Text below the number counter.
- **Text Color** - Text color of description.

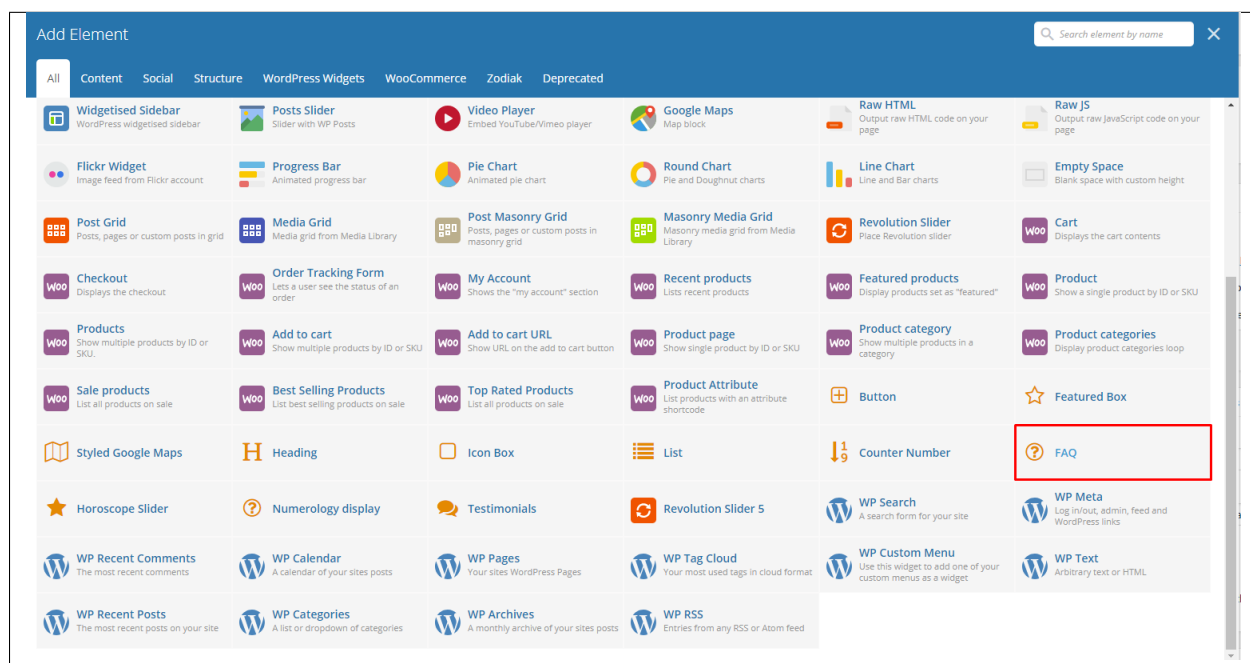
**-Design options Tab-**

- **Design options** - Add/Change the margin, border, or padding of the promo section.
- **Border color** - Color of the border line.
- **Border style** - The style of the border line.
- **Border radius** - The size of the border.
- **Background** - Background color or image of the promo section.





### 3.1.7 FAQ



This element lets you add an FAQs with category on the page.

## FAQ Settings

General

Add Title

No

*This is optional*

Category To Display

Featured

Enter FAQ Question Title To Active

Click here and start typing...

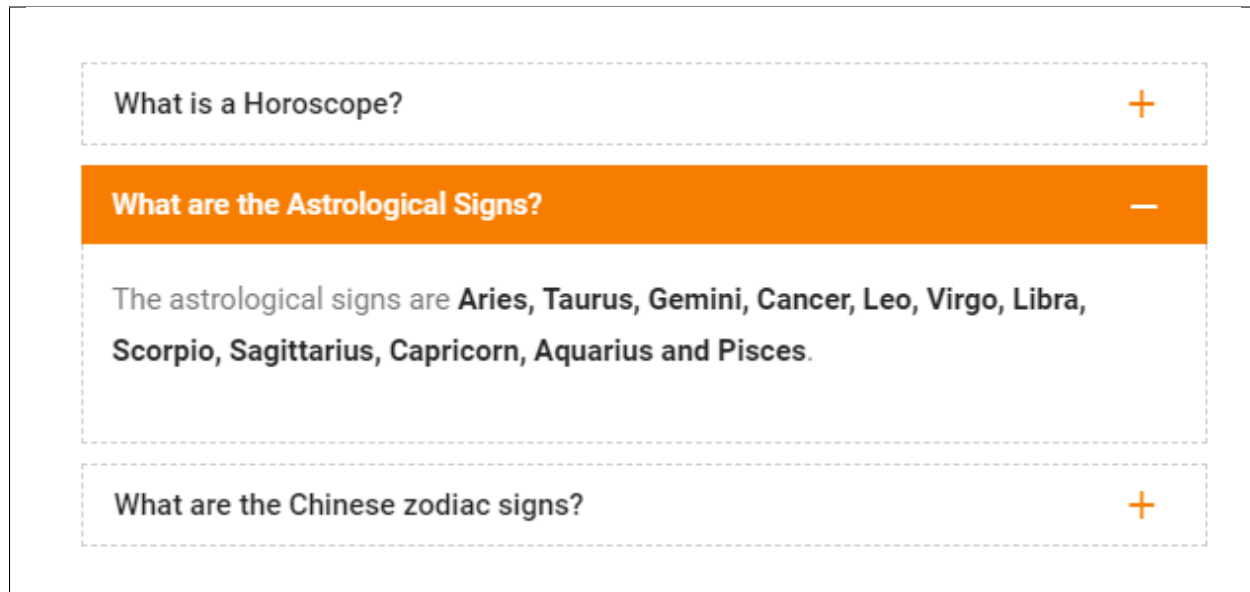
*This will set the FAQ item to automatically be open.*

Close

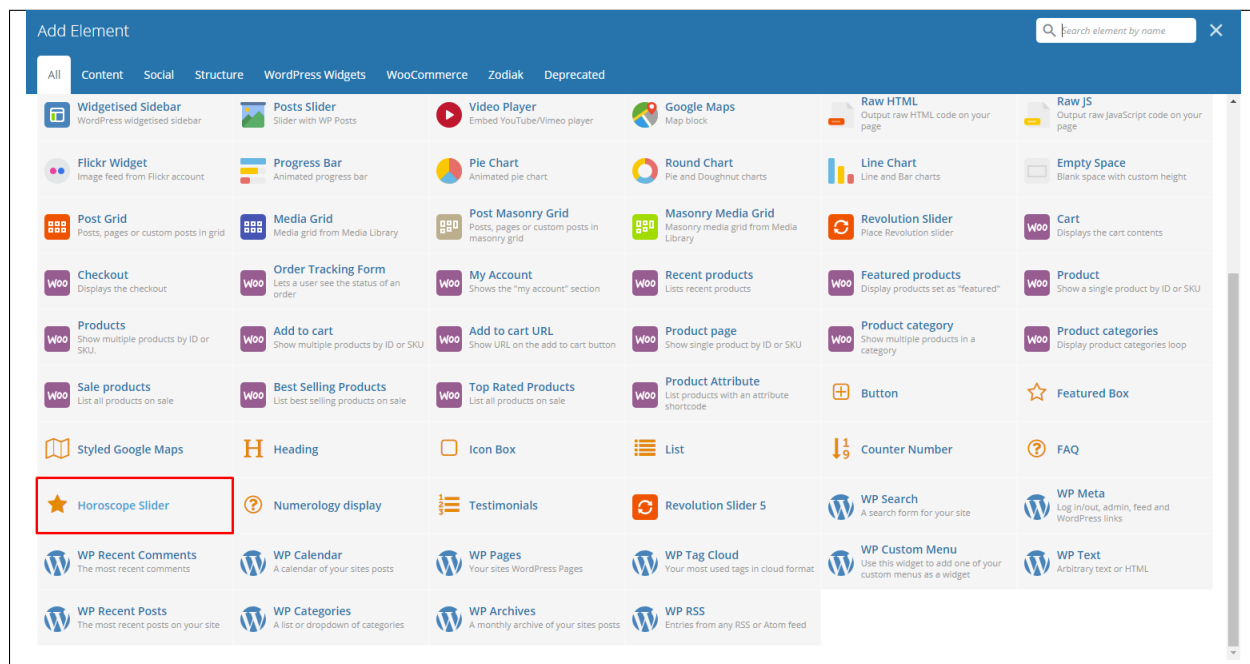
Save changes

### -Category Tab-

- **Add Title** - Option to add a title on top of the FAQs.
  - **Header Title** - If Yes, this option will show. Text for the title.
  - **Title Align** - Alignment of the title.
  - **Title Color** - Text color of the title.
- **Category To Display** - Choose a category in the FAQ to post.
- **Enter FAQ Question Title To Active** - Choose an FAQ item that will be open.



### 3.1.8 Horoscope Slider



This element lets you add a Horoscope slider in the page.

## Horoscope Slider Settings

General

Filters

Slider Type

Daily Horoscope Slider

Title

Container Background Color

Select Color

Text Color

Select Color

Time limit

24

*Show horoscopes only from last xx hours*

Close

Save changes

**-General Tab-**

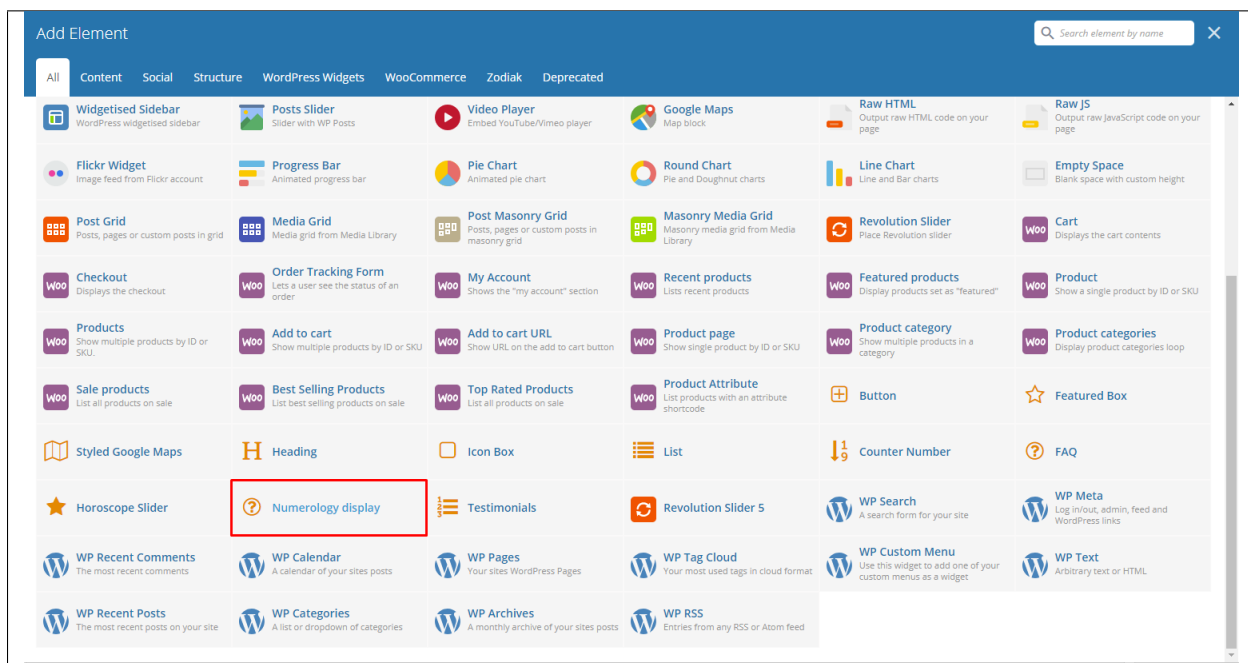
- **Slider Type** - Font color of the testimonials.
- **Title** - Make the slider automatically move.
- **Container Background Color** - Speed of the autoplay.
- **Text Color** - Option to make the testimonials fade rather than slide to change.
- **Time limit** - Option to show navigation dots at the bottom of the testimonial slider.

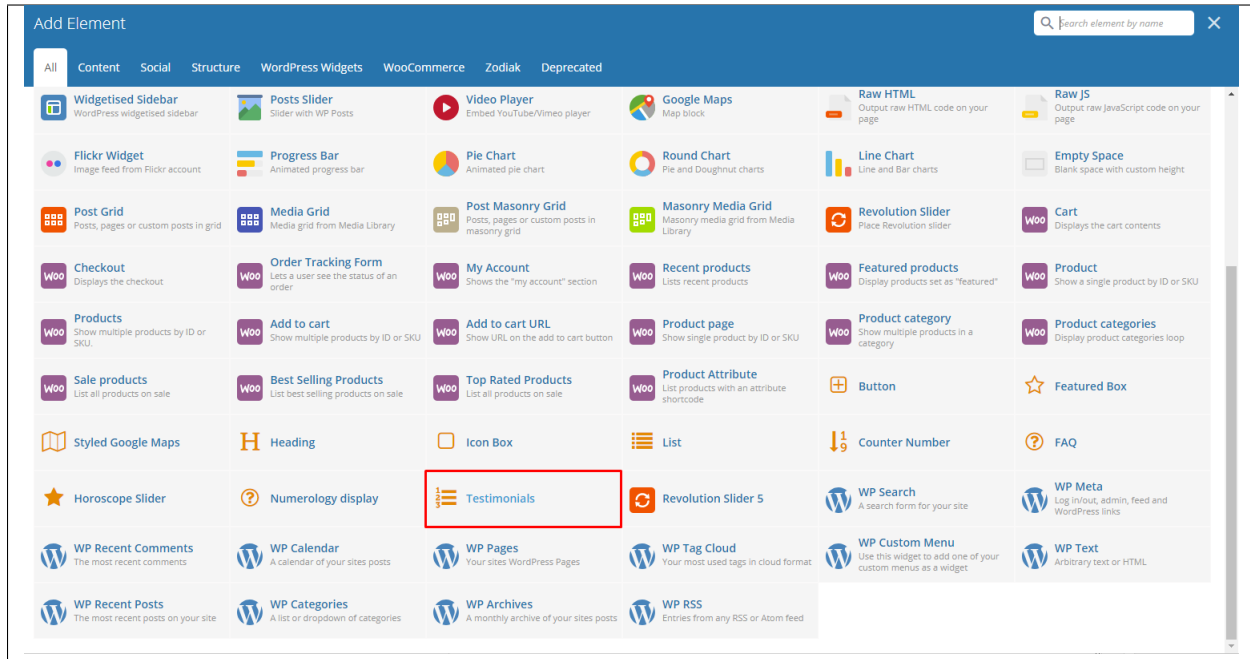
**-Filters Tab-**

- **Limit** - Set results limit.

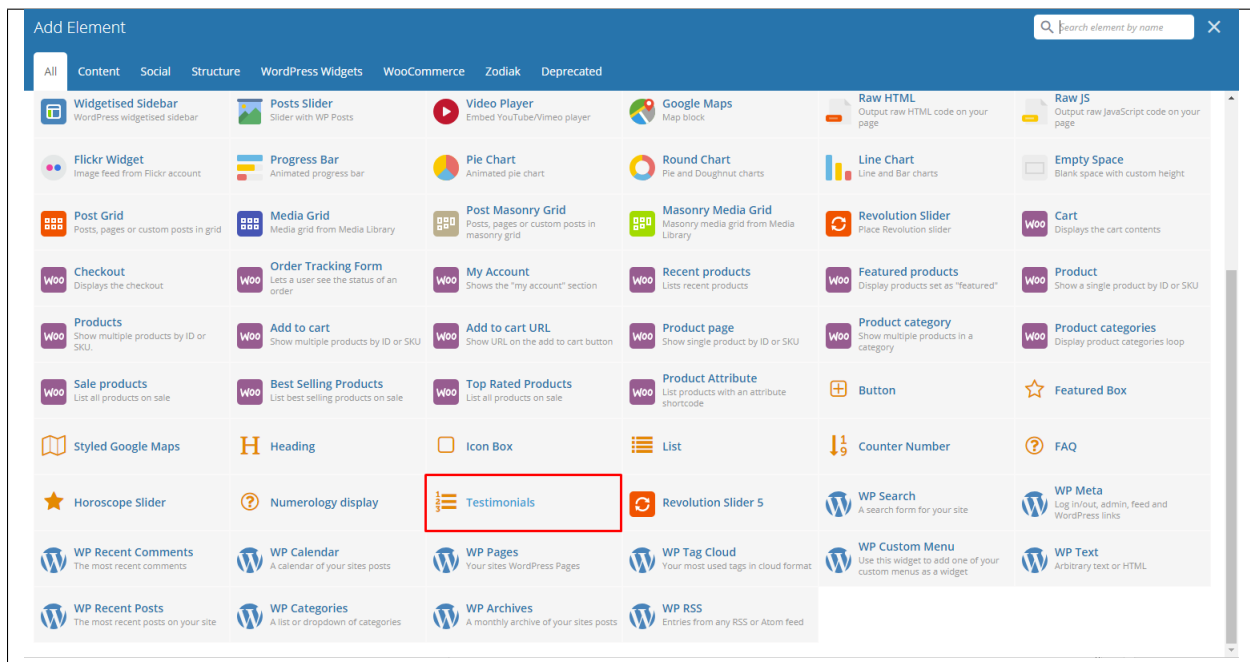
- **Skip X elements** - Skip a number of elements from the results.
- **Order** - How the posts order looks.
- **Order by** - How the posts are ordered.
- **Specify Horoscope Items** - Only selected posts are shown.
- **Exclude Horoscope Items** - None of the selected posts will be displayed.
- **Specify Horoscope Categories** - Only show posts under the categories.
- **Exclude Horoscope Categories** - None of the posts under the categories are shown.
- **Specify post tags** - Only show posts with selected tags.
- **Keyword search** - Show items with certain keyword.

### 3.1.9 Numerology display

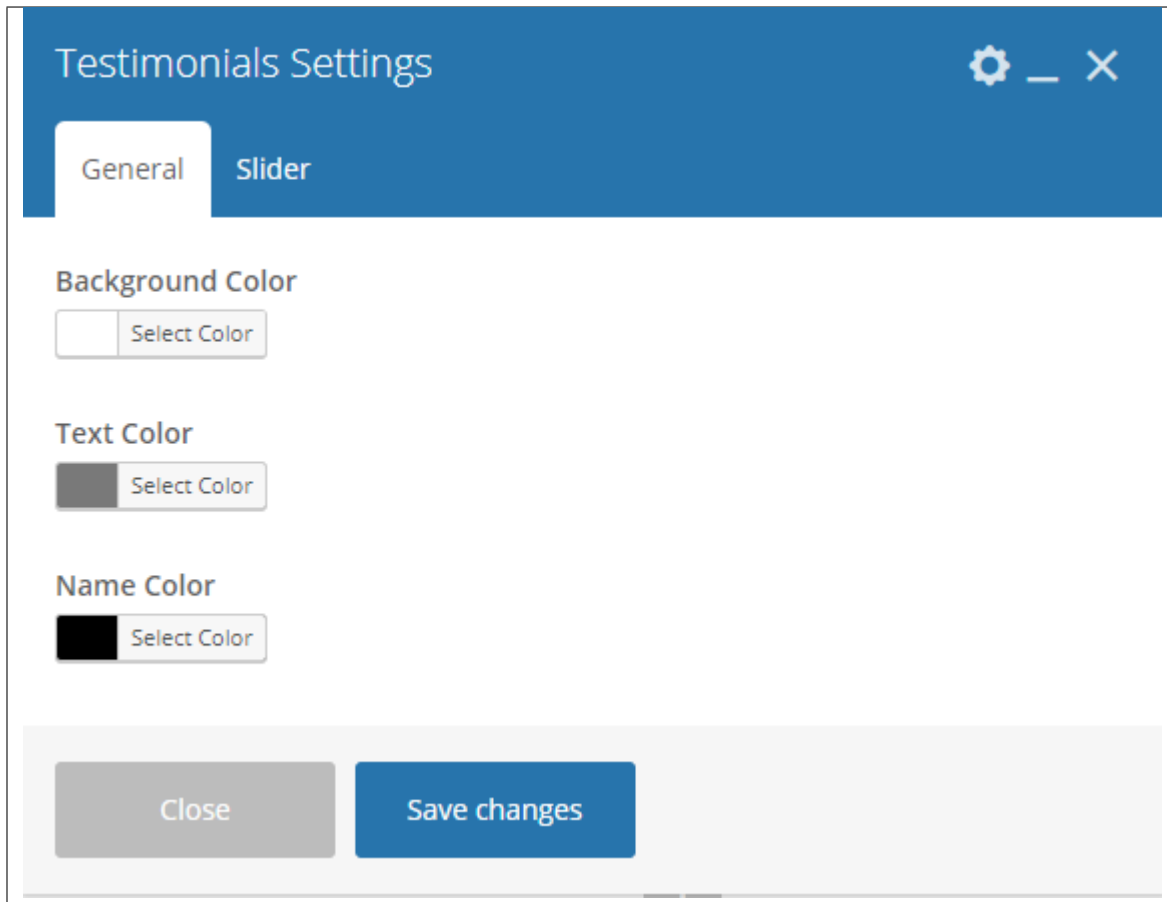




### 3.1.10 Testimonials



Gives you an option to show *Testimonials* that are made on your site.



Testimonials Settings

General Slider

Background Color

Select Color

Text Color

Select Color

Name Color

Select Color

Close Save changes

#### -General Tab-

- **Background Color** - Title of the Testimonials block.
- **Text Color** - Number of testimonials being shown in a row.
- **Name Color** -

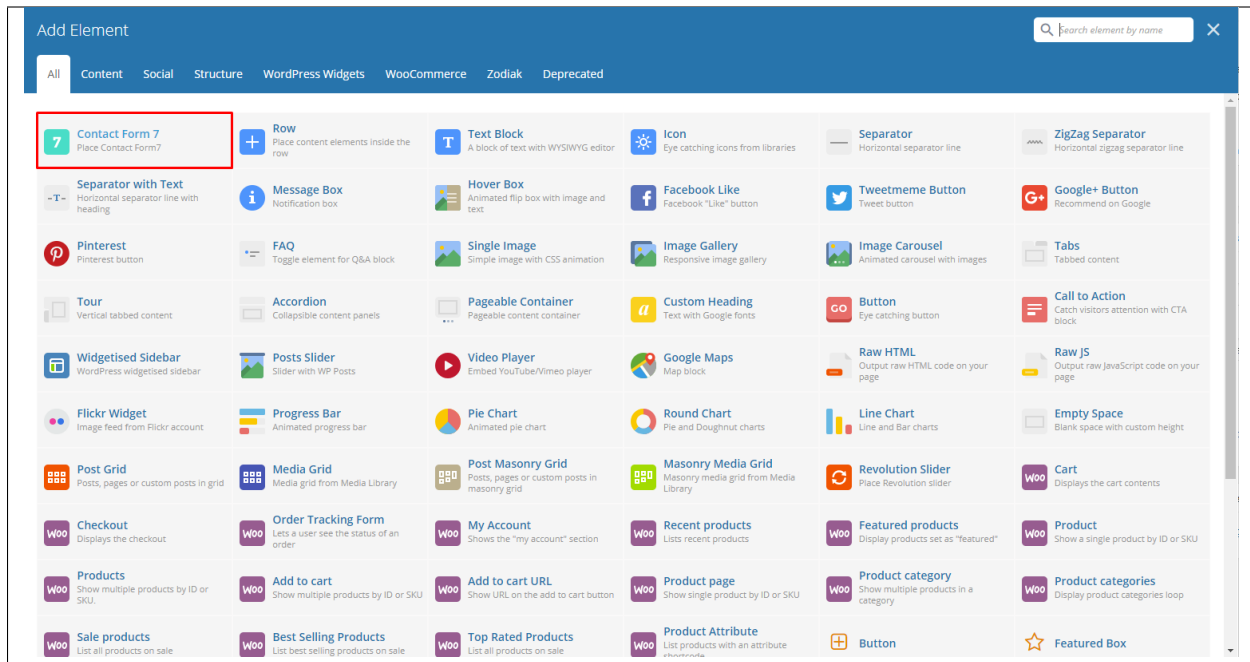
#### -Filters Tab-

- **Dots** - Option to add dot navigation in the slider.
- **Autoplay** - Option to make the slider move on its own.
- **Speed [ms]** - Speed of the slider.
- **Order** - How the testimonials order looks.
- **Order by** - How the testimonials are ordered.
- **Limit** - Number of items to show in the page.

## 3.2 Zodiac Plugin Elements

Some plugins that are used in Zodiac generates an element that helps customize the pages on your site. You will see the plugin elements as follows:

### 3.2.1 Contact Form 7



This is the plugin that can add a *Contact Forms* on a page. To know how to create a contact form, go to the *Create Contact Form* tutorial.



## FILL FREE ENQUIRY FORM

Proin gravida nibh vel velit auctor aliquet. Aenean sollicitudin, lorem quis bibendum auctor, nisi elit consequat hello Aenean world.

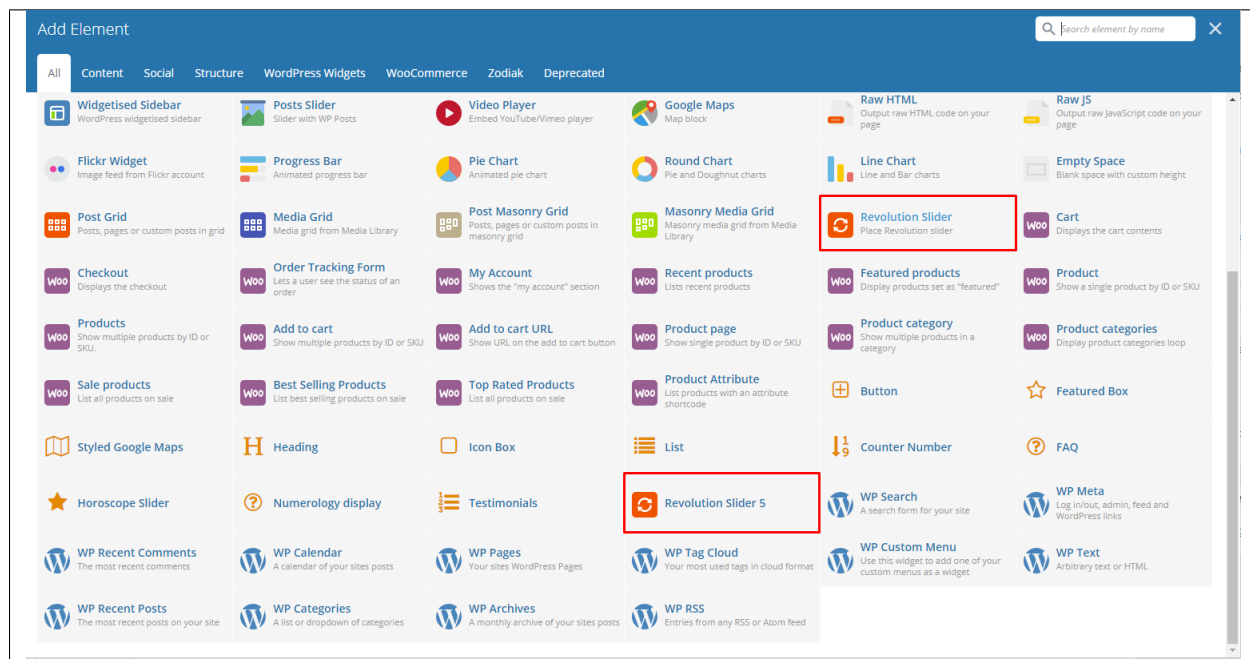
Name

Email

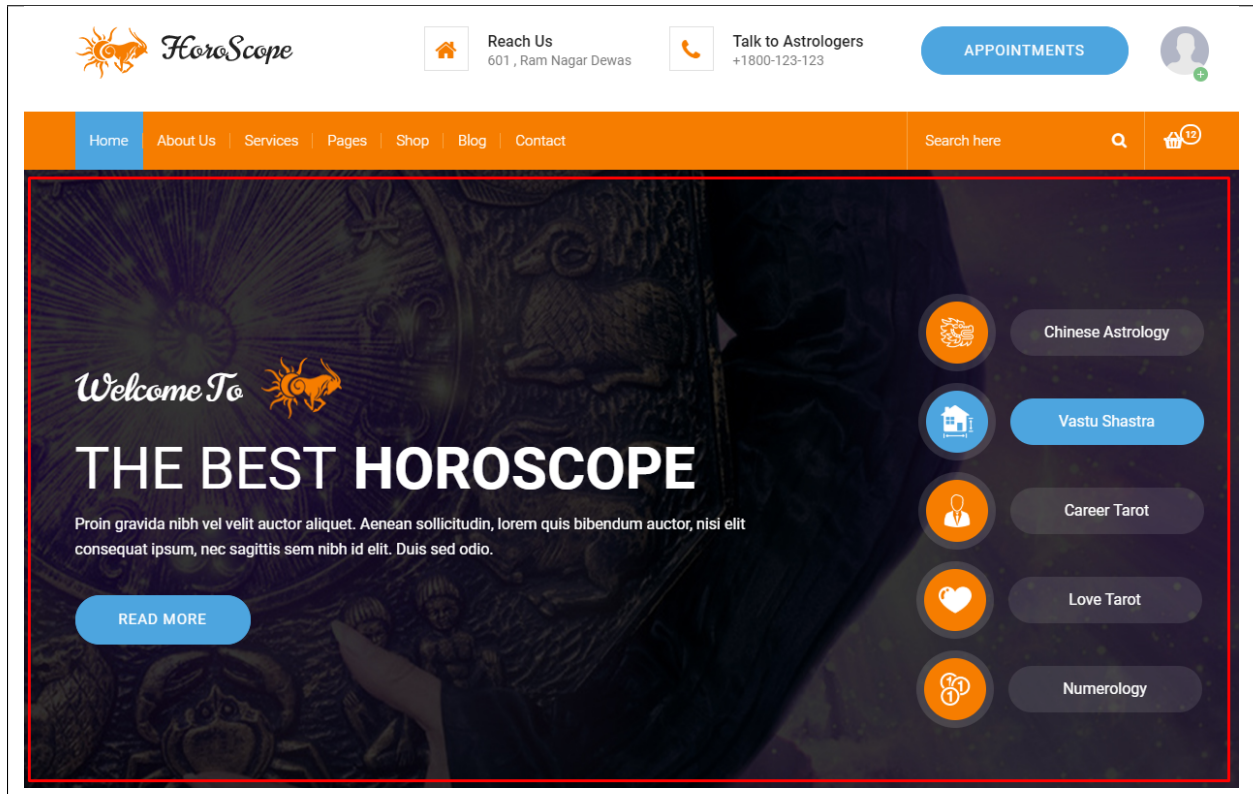
Message

SEND A MESSAGE

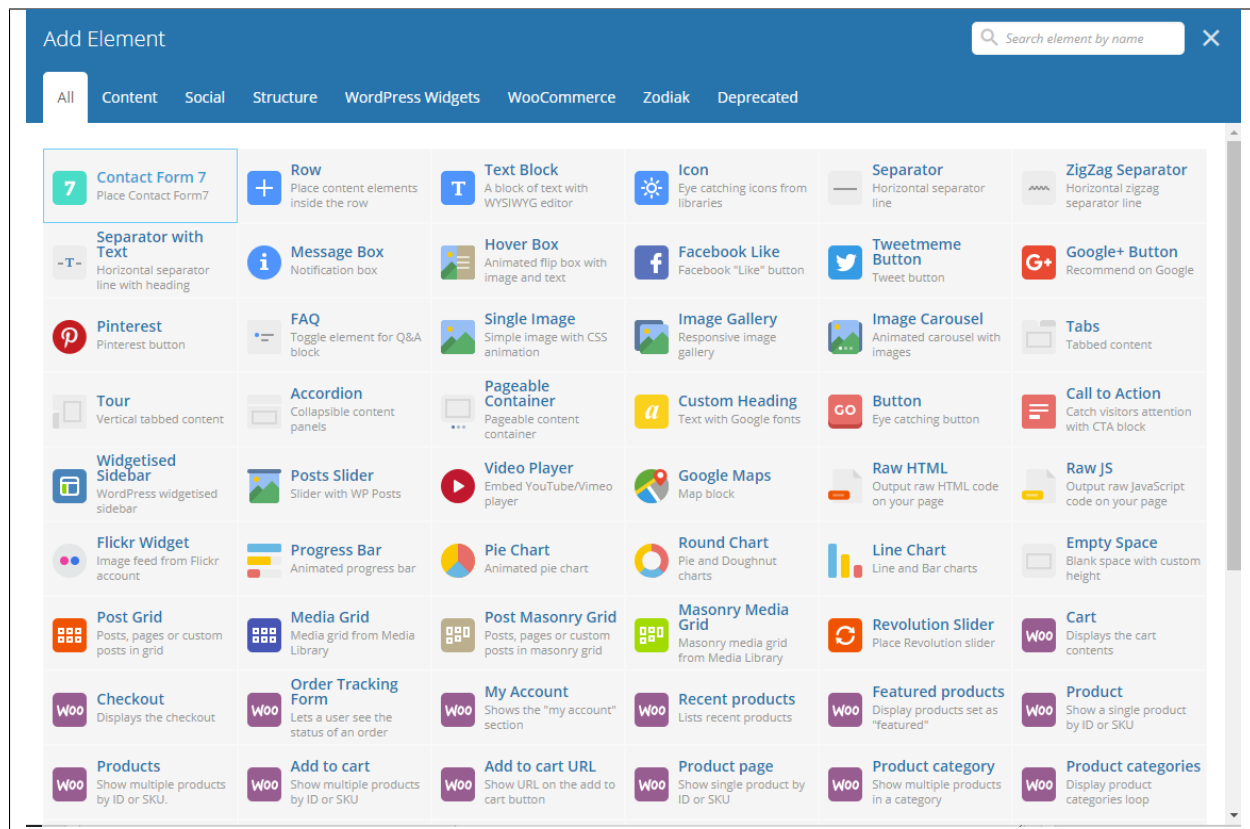
### 3.2.2 Revolution Slider & Revolution Slider 5



This plugin lets you add a slider that you made under the *Slider Revolution*. The slider revolution lets you make your own customized slider. To know how to use the slider revolution, go to the *Create Revolution Slider*.



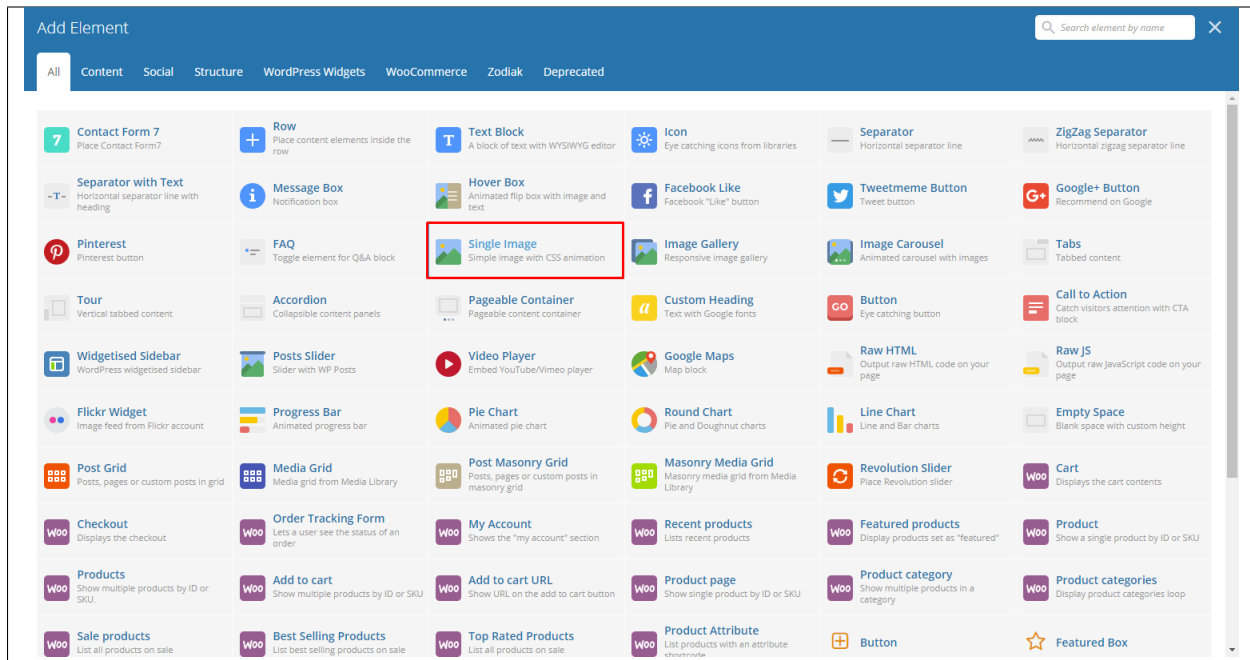
### 3.2.3 Visual Composer



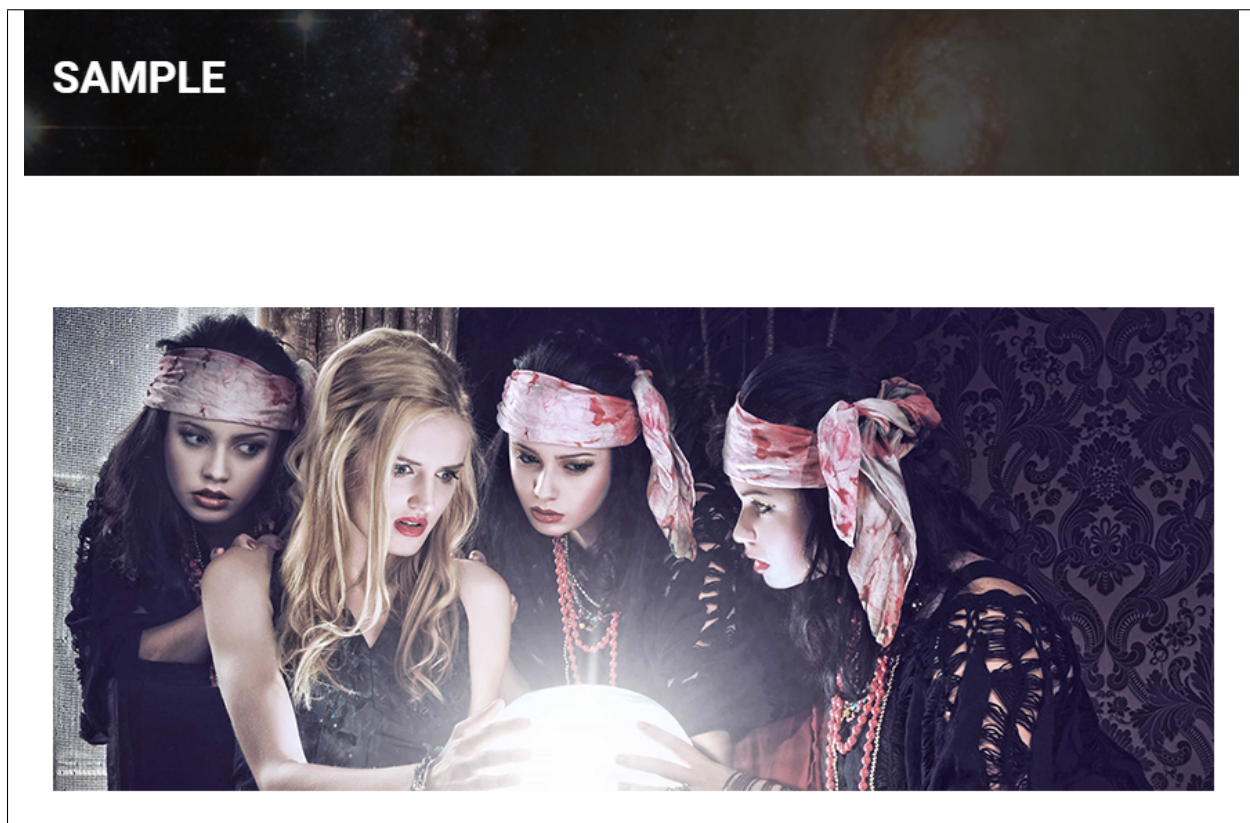
This element lets you customize your page using a simple drag and drop of elements to build your page content. You can easily setup the backgrounds, colors, and styles for a whole section as well as lots of various smaller components which you can freely put wherever you want.

Some of these elements are:

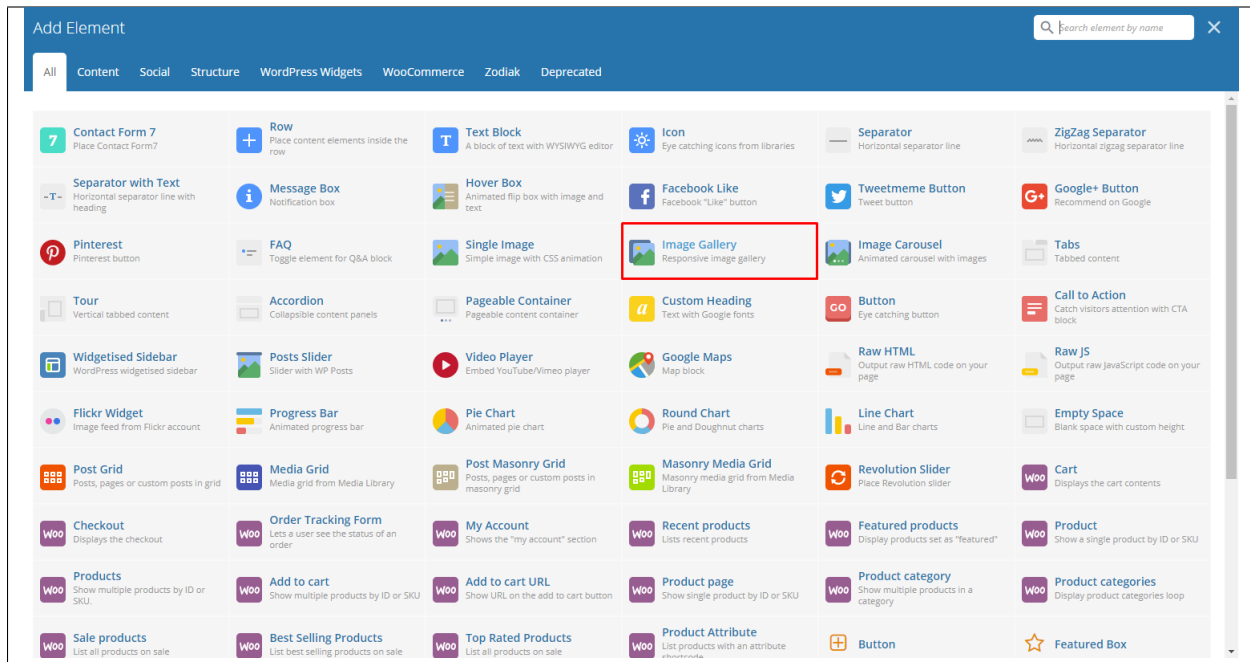
## Single Image



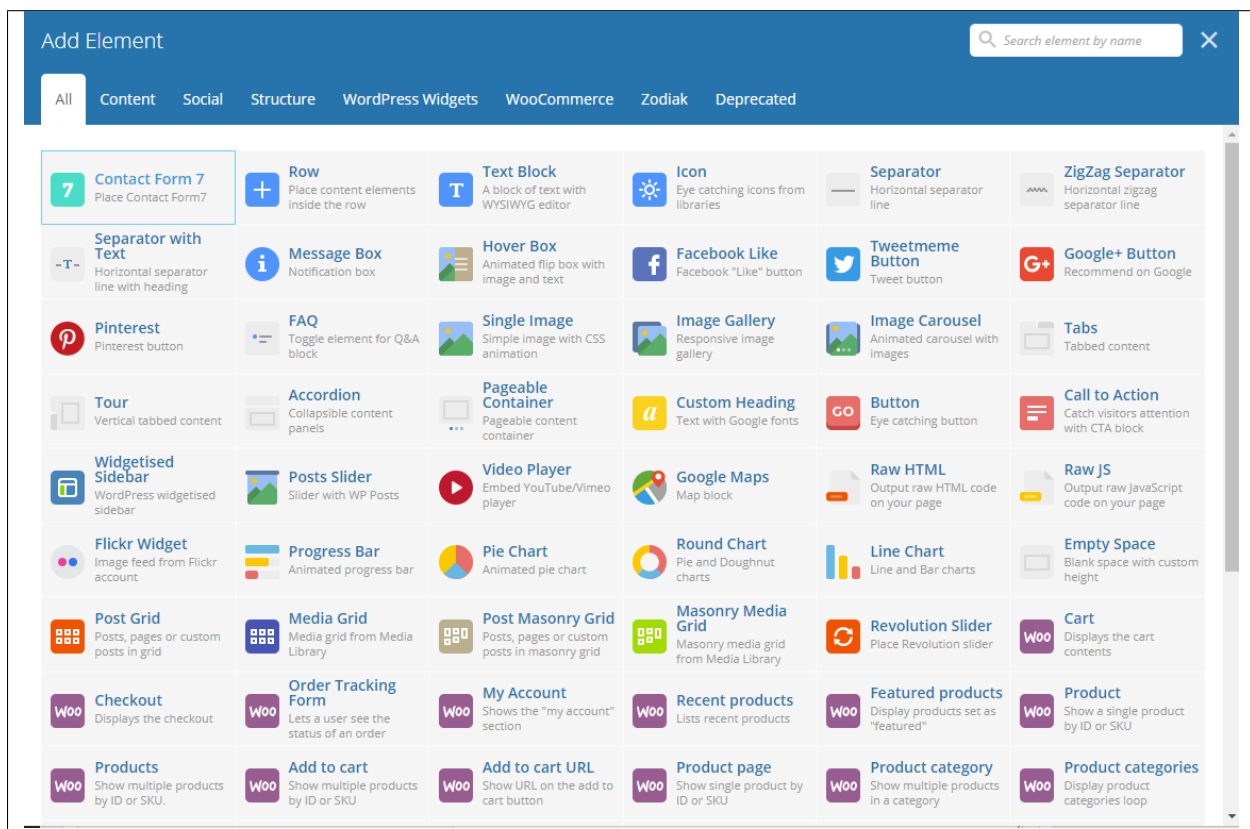
This element will let you add a single image in your page.



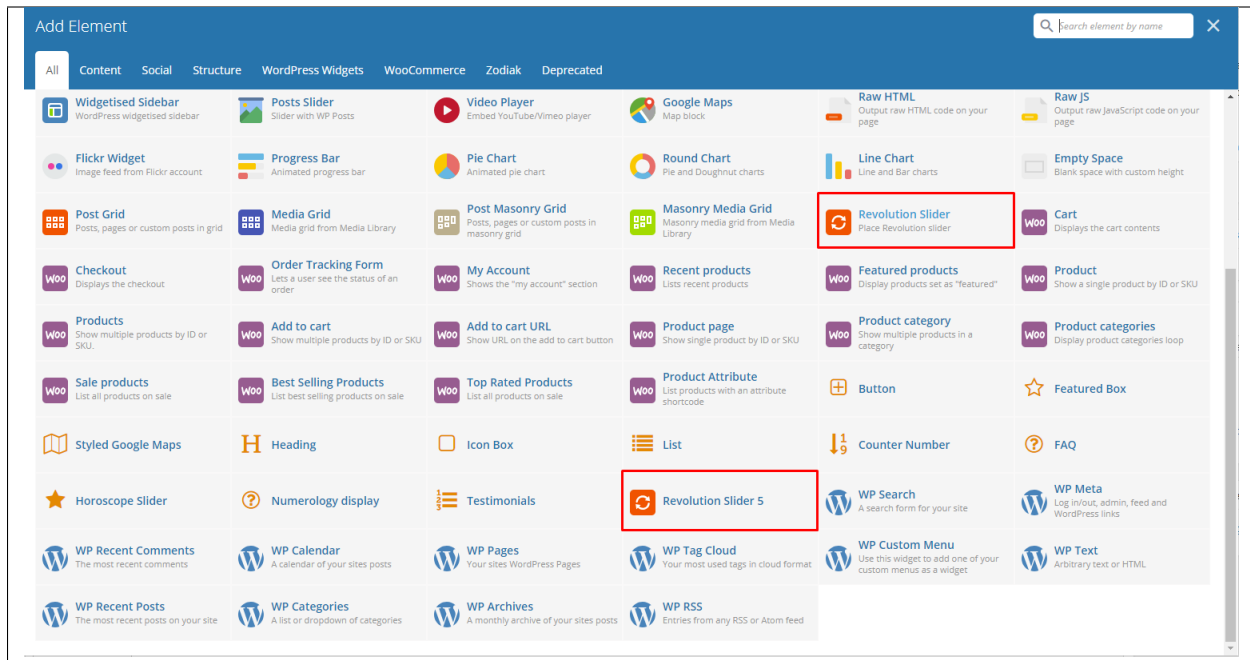
## Image Gallery



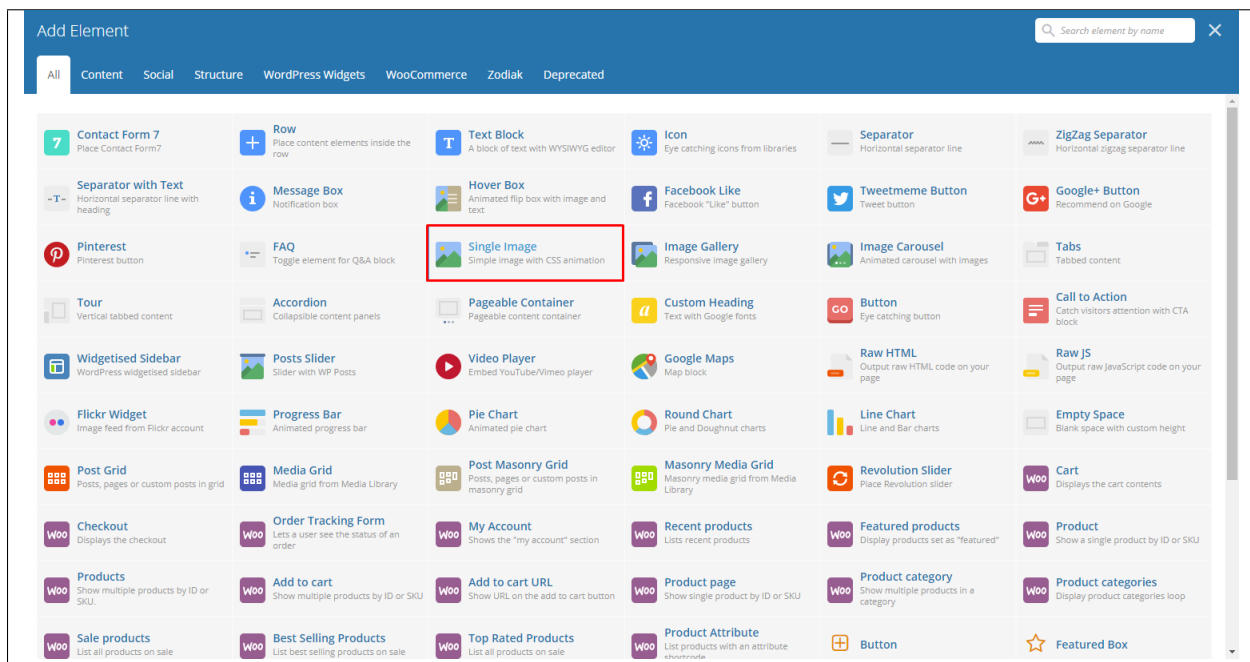
This element will let you add multiple images in your page.



## Video Player

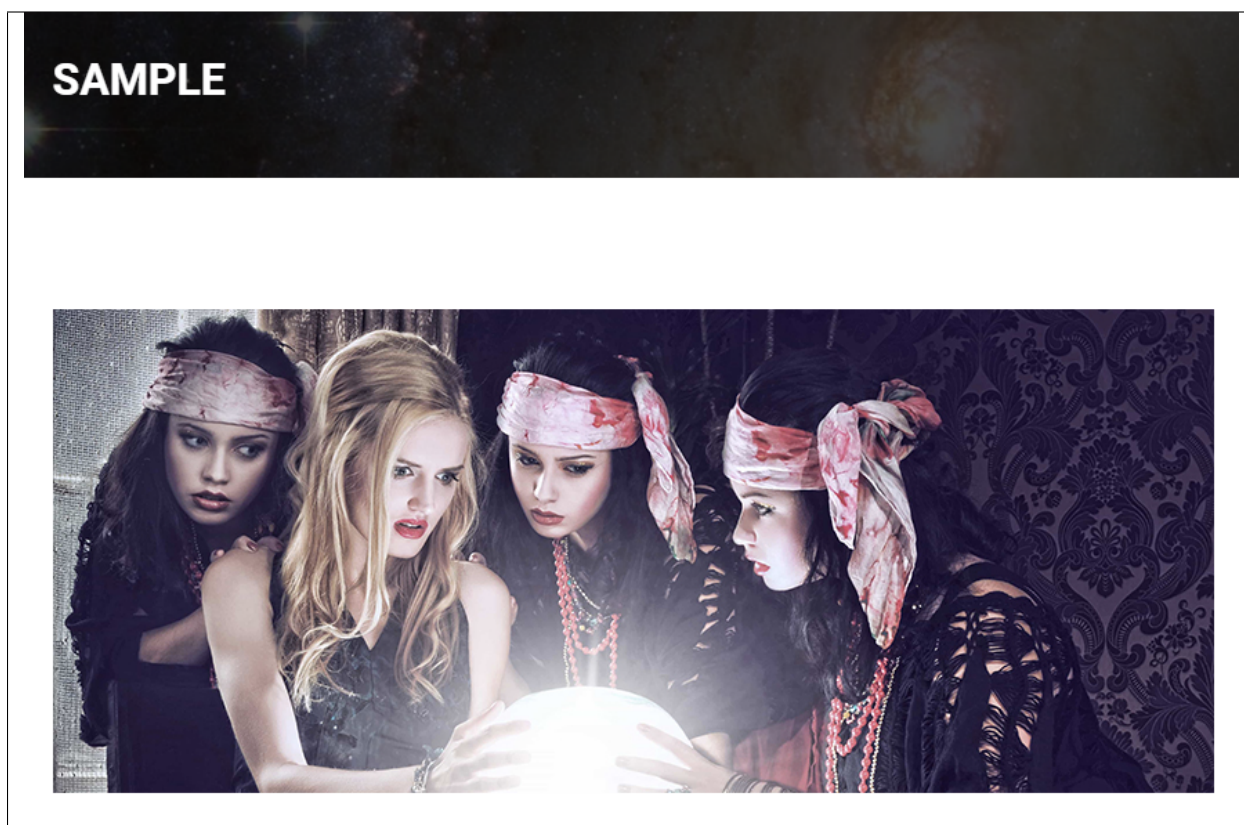


This element will let you add a video or MP3 file inside your page by adding the link for the video/MP3.

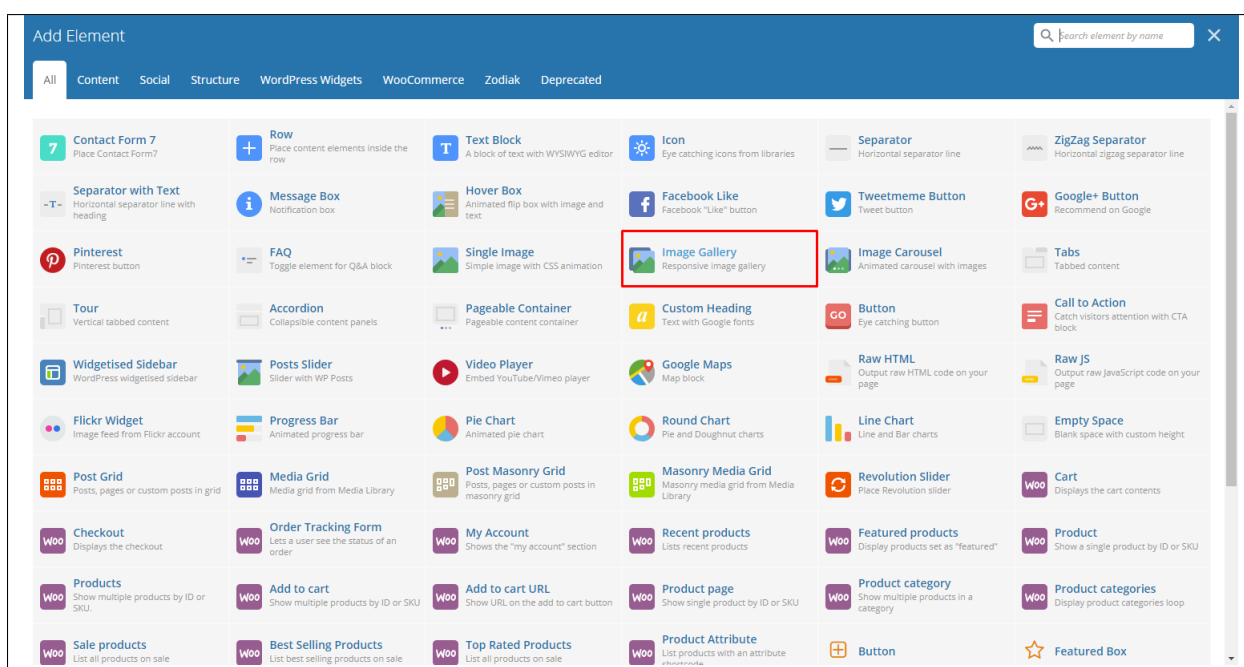




## Tab



This element will add an animated progress bar in your page.







---

### Blogs Posts

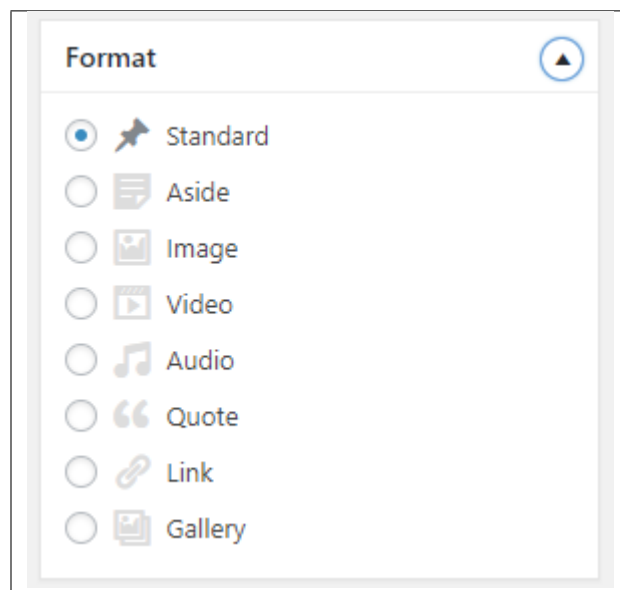
---

Sella is loaded with options for the blog. It offers many different options for you to present your blog posts, along with several different blog post layouts. In addition, there are numerous theme options and shortcode options that allow you to customize how posts are displayed.

#### 4.1 Create New Blog

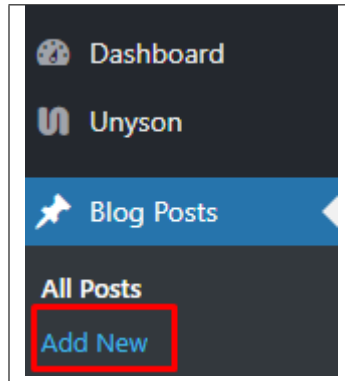
No matter which method you use to display your blog posts, first thing you need to do is create them.

*Sella* offers several blog post formats:

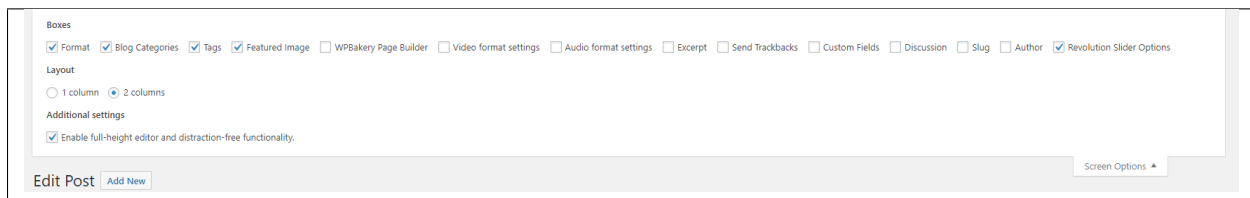


Follow the steps below to create a blog post:

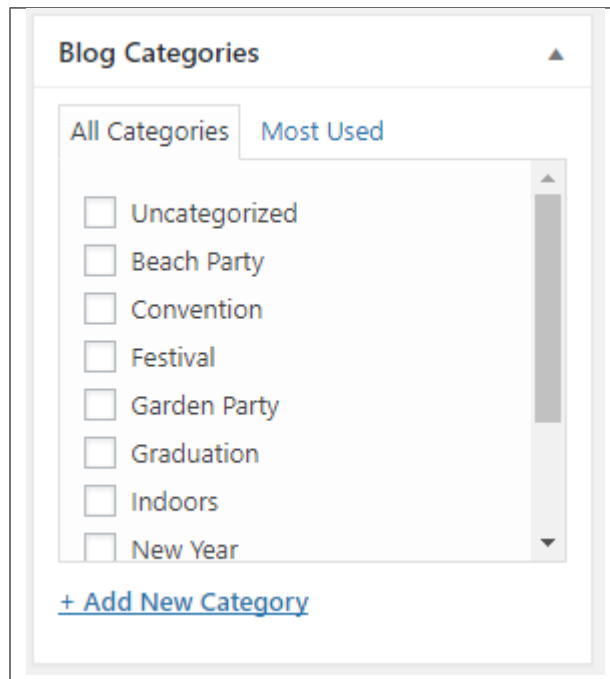
- **Step 1** - Navigate to *Blog Posts > Add New* in the Dashboard.



- **Step 2** - Create a title and insert your post content in the editing field. You can use any of our [shortcode](#) elements inside the post. If you want to use some additional fields, choose them from *Screen Options* at the top of the screen.

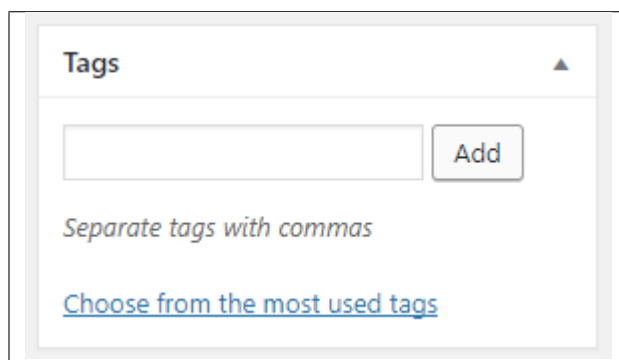


- **Step 3** - Add *Blog Categories* on the right side. Categories are meant for broad grouping of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. *Sub-categories* are made when a Category is added to a Parent Category . To assign it to the post, check the box next to the Category name.

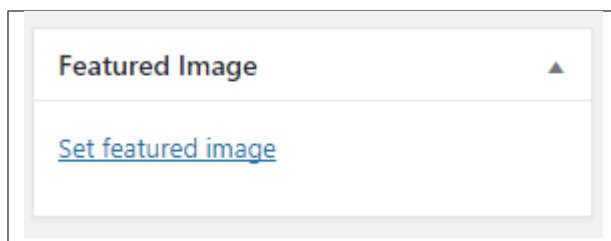


- **Step 4** - To add *Tags*, write the Tags at the textbox below the Blog Categories. Tags are meant to describe

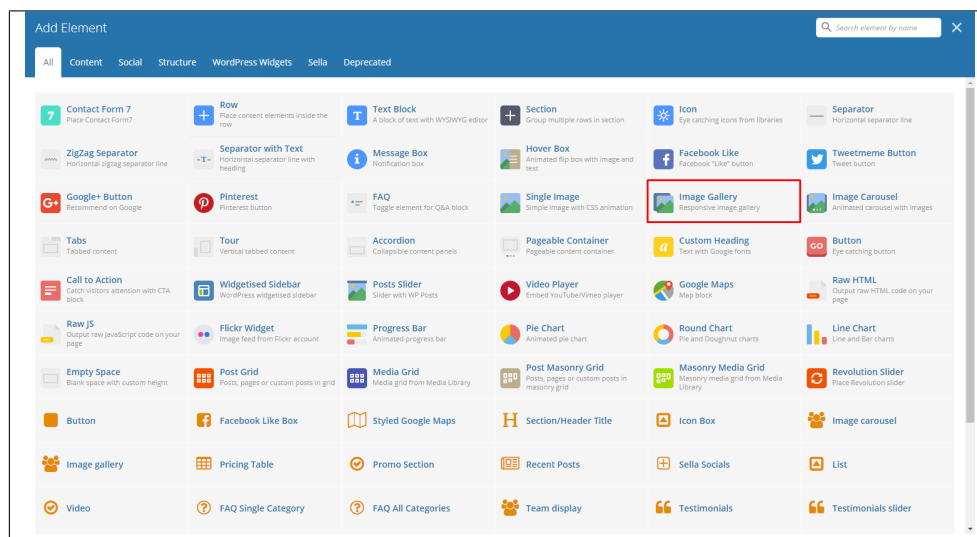
specific details of your posts. They are the micro-data that you can use to micro-categorize your content. Tags are not hierarchical. Type the name of the tag in the field, separate multiple tags with commas.



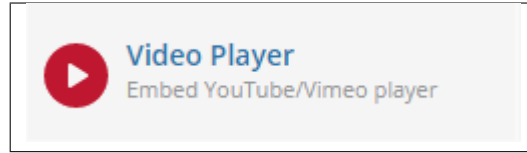
- **Step 5** - To add a *Single image*, click the Featured Image box, select an image and click *Set Featured Image*.





To add more than one image, use *Image Gallery* (Visual Composer element), each image will be a slide in the gallery slideshow. Gallery can be created by adding images from Media gallery or by adding External links of the images that will be used.



- **Step 6** – To post *Video*, use Video Player (Visual Composer element) and paste the direct video URL from Youtube, Vimeo or Dailymotion and more.
- **Step 7** – to post *Audio*, use Video Player (Visual Composer element) and paste the direct audio URL from Soundcloud, Mixcloud and more.



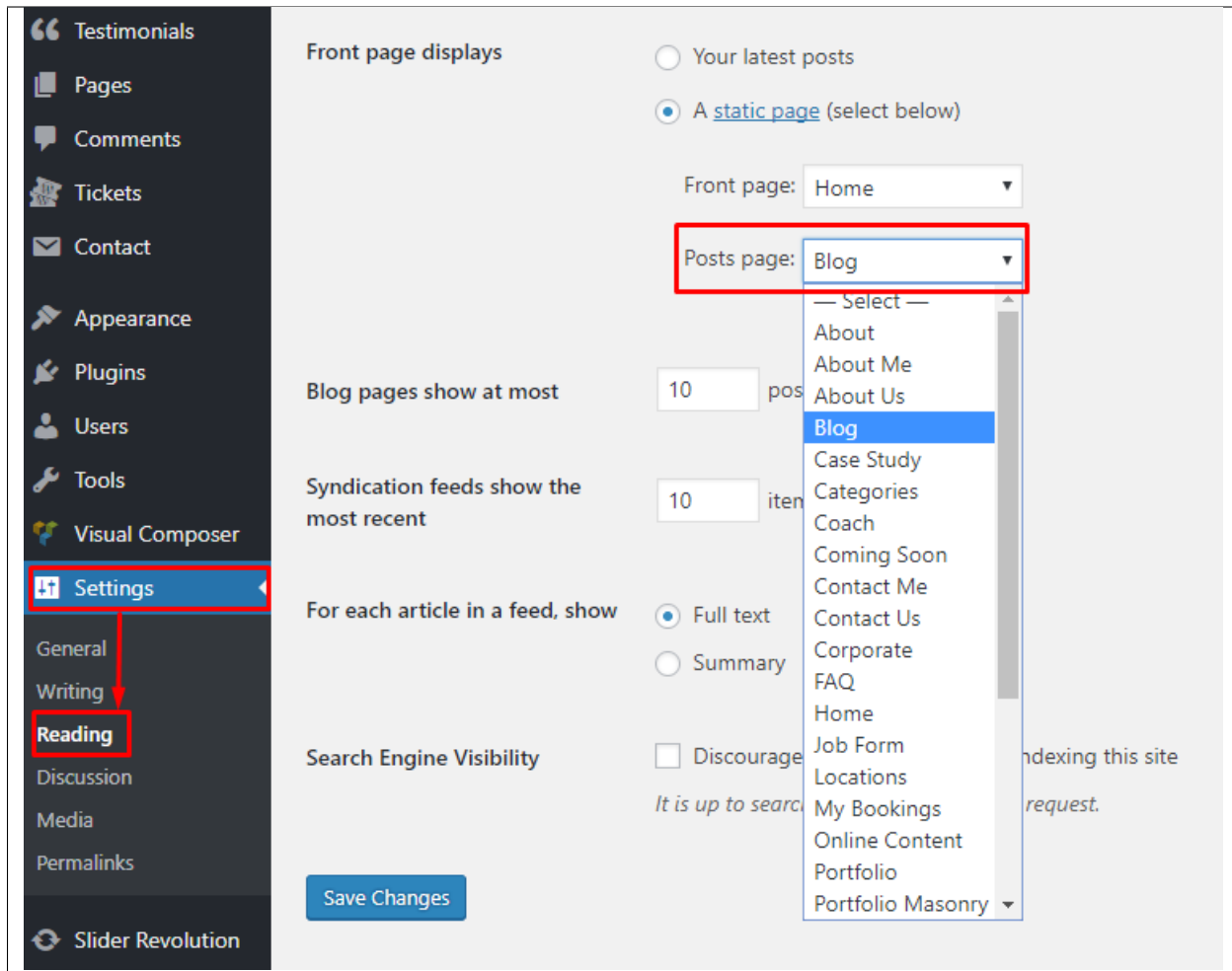
- **Step 8** – For *Quotation*, use WordPress *Blockquote* option (Shift + Alt + Q). 
- **Step 9** – For *Links*, use WordPress *Insert/Edit Link* option (Ctrl + K). 
- **Step 10** – Create an excerpt – *Excerpts* are optional hand-crafted summaries of your content that can be used in your theme. [Learn more about manual excerpts.](#)
- **Step 11** – Once finished, click *Publish* to save the post.

You will see all the Blogs created at *Blog Posts > All Posts*.

## 4.2 Blog Index Page

The most popular way of displaying blog posts is to setup *blog index page*. There all of your posts will be displayed and ordered by publish date.

To set the page as your post page, navigate to Posts page tool in *Settings > Reading* and choose Blog index page from the ones you created.



**Note:** On Blog index page you will see only your posts, so don't add any other content to it.

## 4.3 Blog Category

**Categories** are meant for *broad grouping* of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. **Sub-categories** are made when a Category is added to a Parent Category.

Adding categories to a blog would make it easier to locate and post on similar topics by category.

### 4.3.1 Create Blog Category

To create a *Category* for a blog, follow these steps:

- **Step 1** - Navigate your Dashboard to *Blog Posts > Categories*. You will see the *Blog Categories* page.

Blog Posts

All Posts

Add New

Categories

Tags

Events

FAQ

Jobs

Portfolio Items

Media

Team members

Testimonials

Pages

Comments

Tickets

Contact

Appearance

Hi! Would you like to activate your version of Revolution Slider to receive live updates & get premium support? This is optional and not needed if the slider came bundled with a theme. [\(never show this message again\)](#) X

## Blog Categories

Hola! Would you like to receive automatic updates and unlock premium support? Please [activate your copy](#) of Visual Composer.

Current theme requires plugins activation in order to work correctly

There is an update available for: [Contact Form 7](#).

[Begin updating plugin](#)

Search Categories

47 items

<input type="checkbox"/>	Name	Description	Slug	Count
<input type="checkbox"/>	Alignment	Posts in this category test image and text alignment.	alignment	3
<input type="checkbox"/>	Aside	Posts in this category test the aside post format.	post-format-aside	2
<input type="checkbox"/>	Audio	Posts in this category test the audio post format.	post-format-audio	2

**Add New Category**

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Parent Category

None

- **Step 2** - In the page, find the *Add New Category* area. Add All the necessary information.

### Add New Category

Name

*The name is how it appears on your site.*

Slug

*The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.*

Parent Category

None ▼

*Categories, unlike tags, can have a hierarchy. You might have a Jazz category, and under that have children categories for Bebop and Big Band. Totally optional.*

Description

*The description is not prominent by default; however, some themes may show it.*

Add New Category

- **Name** - The name of the category.
  - **Slug** - The URL-friendly version of the name. Usually all lowercase.
  - **Parent Category** - If the category is a sub-category, then look for the parent category in the drop-down box.
  - **Description** - Description of the category.
- **Step 3** - Once done filling out the information of the category, click on *Add New Category* button to save.

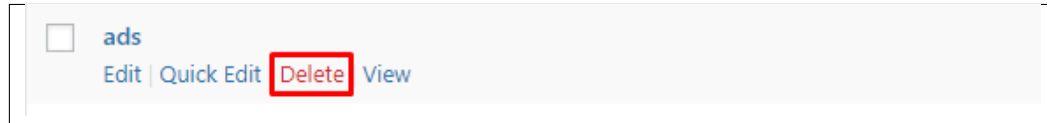
### 4.3.2 Delete Blog Category

To delete a Category, navigate your Dashboard to *Blog Posts > Categories*.

In the *Blog Categories* page, you will see all the created category.

To delete a category, you have two options:

- **Single Delete** - Hover your mouse pointer on the category that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



- **Multiple Delete** - To delete multiple categories, click on the box beside the categories you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



## 4.4 Blog Tags

**Tags** are meant to describe *specific details* of your posts. They are the micro-data that you can use to micro-categorize your content. Tags are not hierarchical.

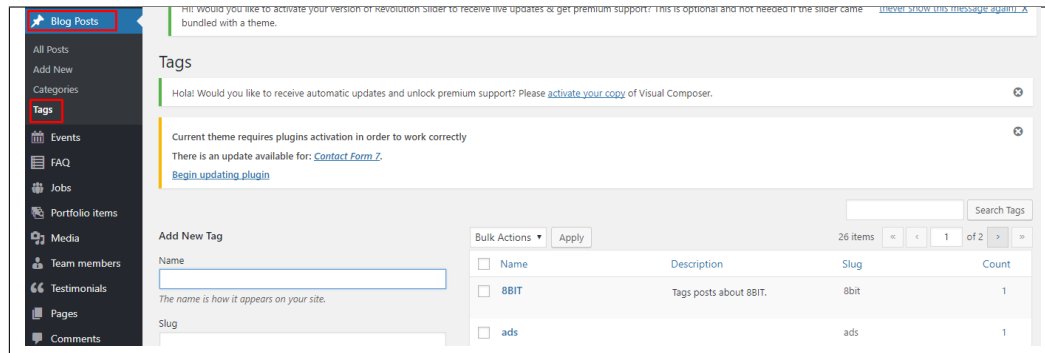
Adding tags to a blog post would make it easier to relate a post with another post even if the categories are different.

### 4.4.1 Create Blog Tags

To create a *Tag* for a blog, follow these steps:

- **Step 1** - Navigate your Dashboard to *Blog Posts > Tags*. You will see the *Tags* page.





- **Step 2** - In the page, find the *Add New Tag* area. Add All the necessary information.

### Add New Tag

**Name**

*The name is how it appears on your site.*

**Slug**

*The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.*

**Description**

*The description is not prominent by default; however, some themes may show it.*

**Add New Tag**

- **Name** - The name of the tag.
- **Slug** - The URL-friendly version of the name. Usually all lowercase.
- **Description** - Description of the tag.
- **Step 3** - Once done filling out the information of the tag, click on *Add New Tag* button to save.

---

**Note:** Adding a tag may affect the tags from events and portfolio.

---

### 4.4.2 Delete Blog Tags

To delete a tag, navigate your Dashboard to *Blog Posts > Tags*.

In the *Tags* page, you will see all the created tags.

To delete a tag, you have two options:

- **Single Delete** - Hover your mouse pointer on the tag that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



- **Multiple Delete** - To delete multiple tags, click on the box beside the tags you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



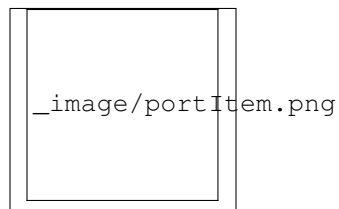
---

**Note:** Deleting a tag may affect the tags from events and portfolio.

---

### 5.1 Create Portfolio Item

To create a new *Portfolio Item*, navigate in WordPress Dashboard to *Portfolio items > Add New*



The *Add New Portfolio Item* page will show. Add the details for the portfolio.



1. **Title** - Title of the portfolio.
2. **Editor container** - Images visible on portfolio item page. Content visible in the Editor container is added with use of *Add Media* option or using Sella Elements.
3. **Portfolio Categories** (optional) – Assign to already existing category or add new one.
4. **Tags** (optional)
5. **Featured Image** - The image visible on the page where the portfolio is used.
6. **Portfolio settings**

- Client
- Client website
- Details
- Start date
- End date

---

**Note:** The Portfolio settings is used as the details on the sidebar of the portfolio.

---

After adding all the details, click on *Publish* button to save.

### 5.1.1 Create Portfolio Categories

*Categories* are convenient ways to organize your FAQ items, that can be added to more than just one category.

To create new *Portfolio Category*, navigate in WordPress Dashboard to *Portfolio items > Portfolio Categories*.



The *Portfolio Categories* page will show, here you can add the details of the Portfolio Category that you would like to create.



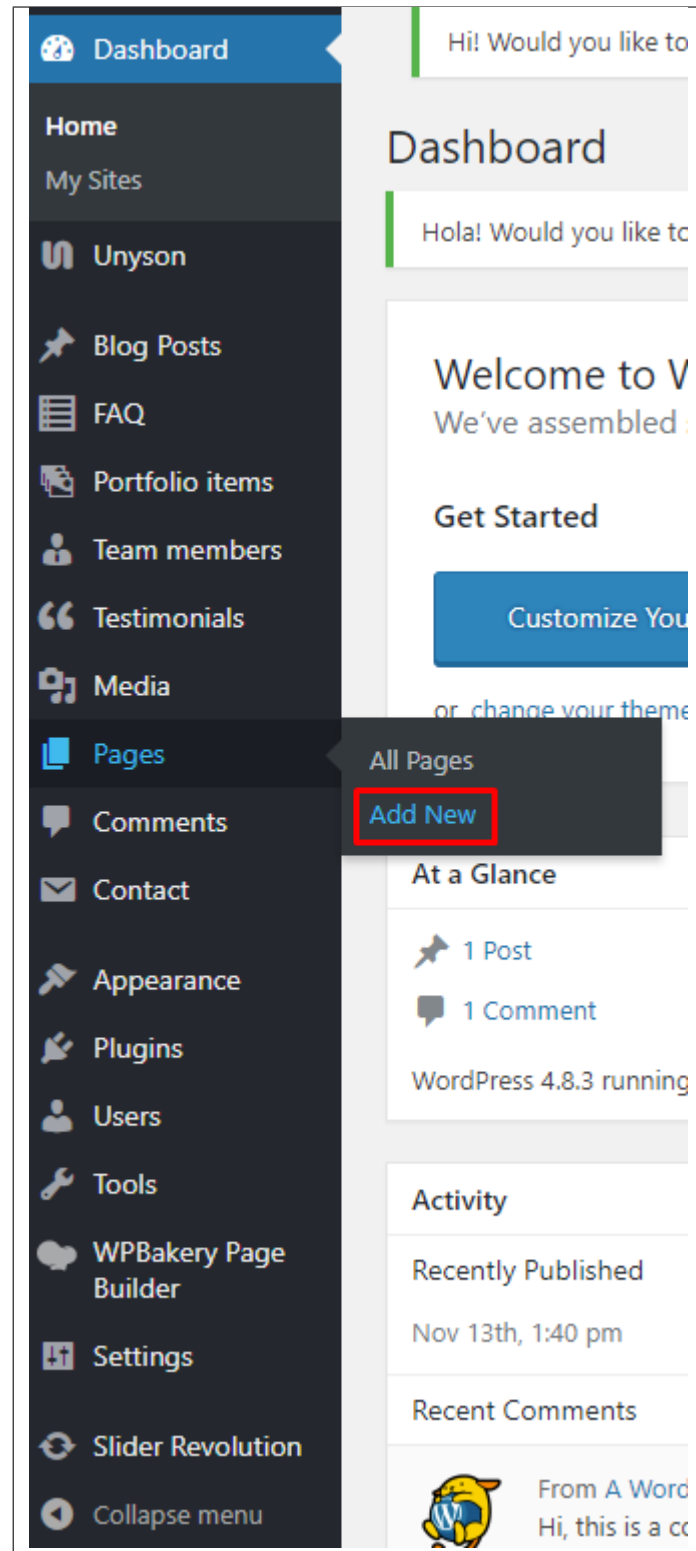
After adding all the details, click on the *Add New category* button to save.

## 5.2 Create Portfolio Page

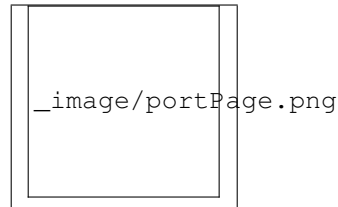
*Portfolio* of Sella is generated by the theme from *Portfolio Items*.

To create a simple *Portfolio Page*, follow these steps:

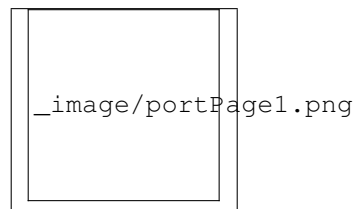
- **Step 1** - Create a new page where to add the *Portfolio*.



- **Step 2** - Add a row element to the page, click the *Edit this row* option of the row. The *Row Settings* will pop-up.



- **Step 3** - Change the settings to your preference.
- **Step 4** - In the row, to add a title for the page. You have the option to add a *Text Block* or *Section/Header Title* element.
- **Step 5** - Add a new row to add the *Portfolio Items*. To add the *Portfolio Items*, add a *Post Masonry Grid* element to the page.



- **Step 6** - Change the following information to get the *Portfolio Items*.
  - General Tab**-
    - Data source – Ct-portfolio (setting this option, images will be taken from Portfolio item)
    - Total items – choose number of elements that will be visible on the site.
    - Display Style – Show all
    - Show filter – Yes
    - Grid elements per row – choose 3, 4 or 6 Elements per row
    - Gap – 30px
    - Initial loading animation – Default

**-Item Design-**

- Grid element template – Masonry grid: Overlay with rotation (Choose how the Masonry Grid will act)
- **Step 7** - You can customize the page by adding other elements to the page.
- **Step 8** - Once satisfied with the page, click *Publish* to save.

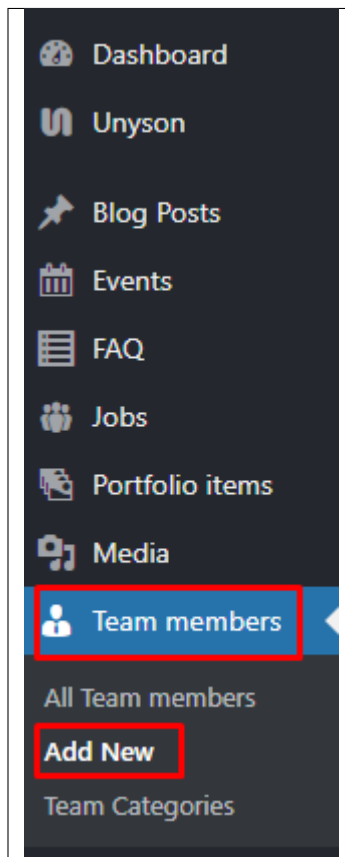
---

### Team Member

---

#### 6.1 Create Team Member

To create a new *Team Member* item, navigate in WordPress Dashboard to *Team members > Add New*.



The *Add New Team member* page will show. Add the details for the team member.

The screenshot shows the 'Add New Team member' page in the Zodiac CMS. The page is divided into several sections, each highlighted with a red box and a blue number:

- 1**: Title field labeled 'Enter title here'.
- 2**: Large text editor area with a toolbar and a 'Word count: 0' indicator.
- 3**: 'Team options' section containing:
  - Position:
  - Facebook URL:
  - Twitter URL:
  - Instagram URL:
  - LinkedIn URL:
  - Skills: A list of skills with percentages (Marketing 92%, PR 85%, Managing 98%) and an 'Add' button.
- 4**: Sidebar containing:
  - Publish** section: Save Draft, Preview, Status: Draft (Edit), Visibility: Public (Edit), Publish immediately (Edit), and a Publish button.
  - Team Categories** section: All Team Categories, Most Used, and a list of categories (nov 12, nov 13, nov 14) with checkboxes.
  - Featured Image** section: Set featured image button.

1. **Title** - The name of the team member.
2. **Editor container** - You can add here the role of the team member that will be shown in the website.
3. **Team options**
  - **Position** - Team member's position in the company.



- Facebook URL - Team member's facebook account.
- Twitter URL - Team member's twitter account.
- Instagram URL - Team member's instagram account.
- LinkedIn URL - Team member's LinkedIn account.
- Skills - Skill the team member have. Add new skills or delete existing ones.

4. **Team Categories**

5. **Featured Image** - Team members picture that will be shown in the site.

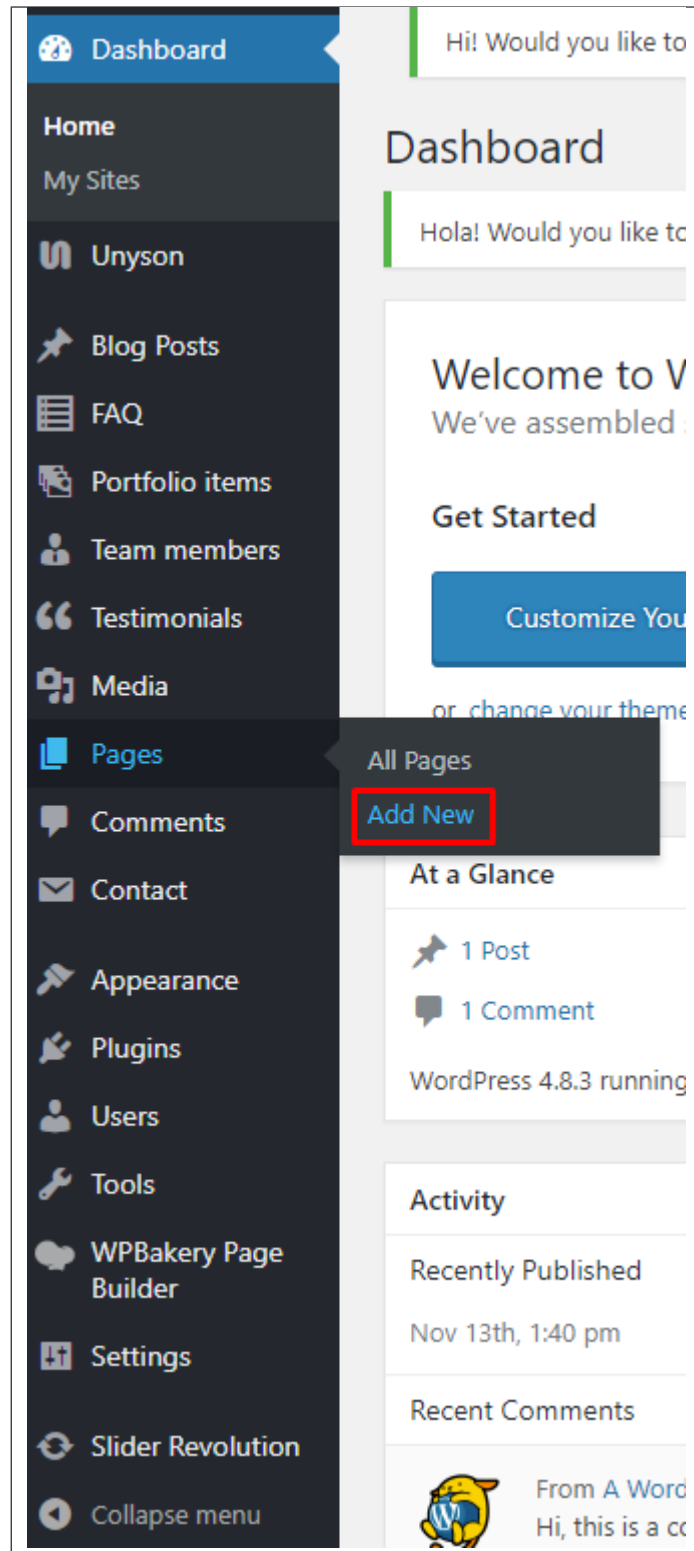
After adding all the details, click on *Publish* button to save.

## 6.2 Create Team Member Page

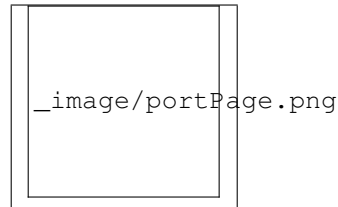
*Teams* of Sella is generated by the theme from *Team members* items.

To create a simple *Job Page*, follow these steps:

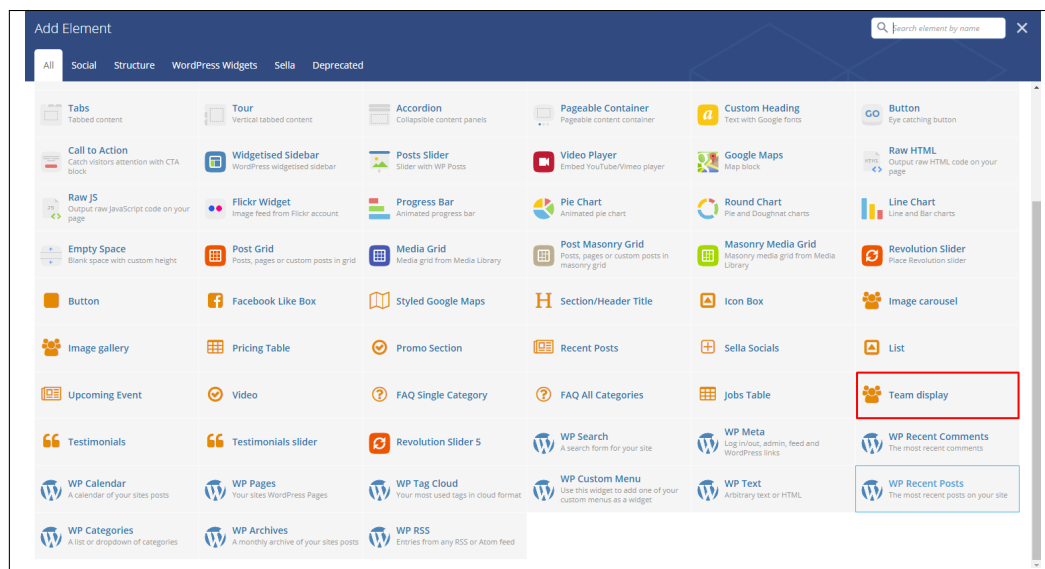
- **Step 1** - Create a new page where to add the Teams page.



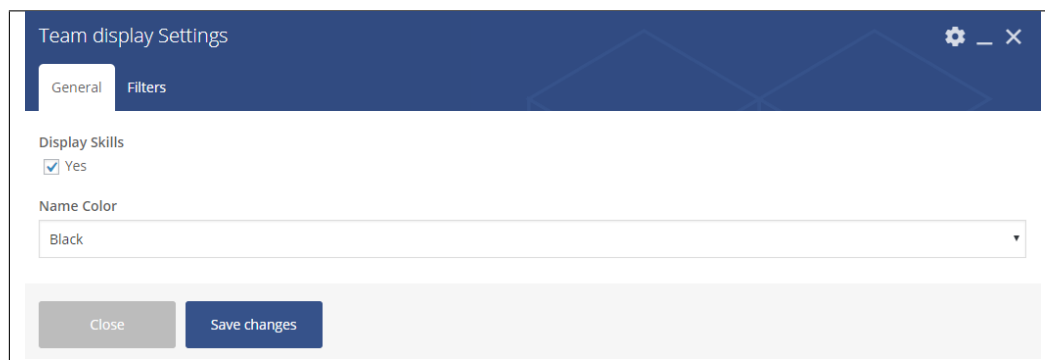
- **Step 2** - Add a row element to the page, click the *Edit this row* option of the row. The *Row Settings* will pop-up.



- **Step 3** - Change the settings to your preference.
- **Step 4** - In the row, to add a title for the page. You have the option to add a *Text Block* or *Section/Header Title* element.
- **Step 5** - Add a new row to add the *Team members* items. To add the *Team members* items, add a *Team display* element to the page.



- **Step 6** - Add the needed information for the *Team display* element. Click *Save changes* to save.



### -General Tab-

- Display Skills - Option to show skill in the element.

– Name Color -

**-Filters Tab-**

- You can set the filter for the table. Set/Change as needed.
- **Step 7** - You can add more elements on the page as you like. Once satisfied, click on the *Publish* button.

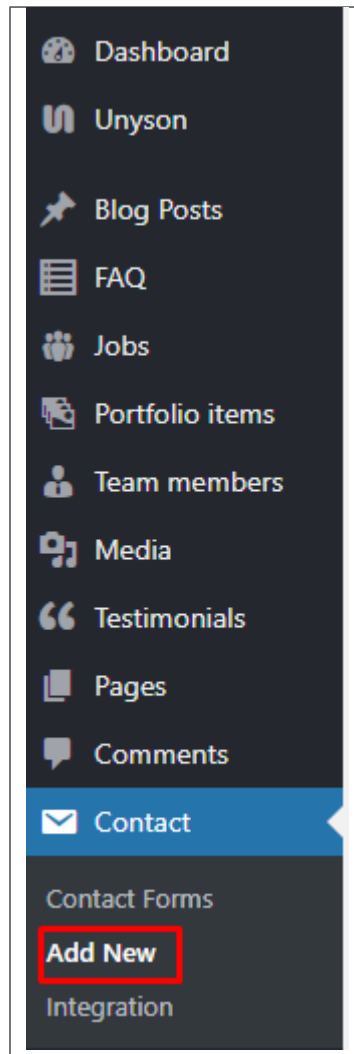
---

### Contact Form

---

#### 7.1 Create Contact Form

To create a new *Contact Form* item, navigate in WordPress Dashboard to *Contact > Add New*.



The *Add New Contact Form* page will show. Add the details for the *Contact Form*.

Enter title here

1

2

Form Mail Messages Additional Settings

Form

text email URL tel number date text area drop-down menu checkboxes radio buttons acceptance quiz reCAPTCHA file submit

```

<label> Your Name (required)
[text* your-name] </label>

<label> Your Email (required)
[email* your-email] </label>

<label> Subject
[text your-subject] </label>

<label> Your Message
[textarea your-message] </label>

[submit "Send"]

```

Save

1. **Title** - The title for the *Contact Form*
2. **Form Details** - Details and information of the form.
  - Form - The codes for the user interface of the form.
  - Mail - Set the email template of the form.
  - Messages - Message prompt when an action is done with the form.
  - Additional Settings - You can add customization code.

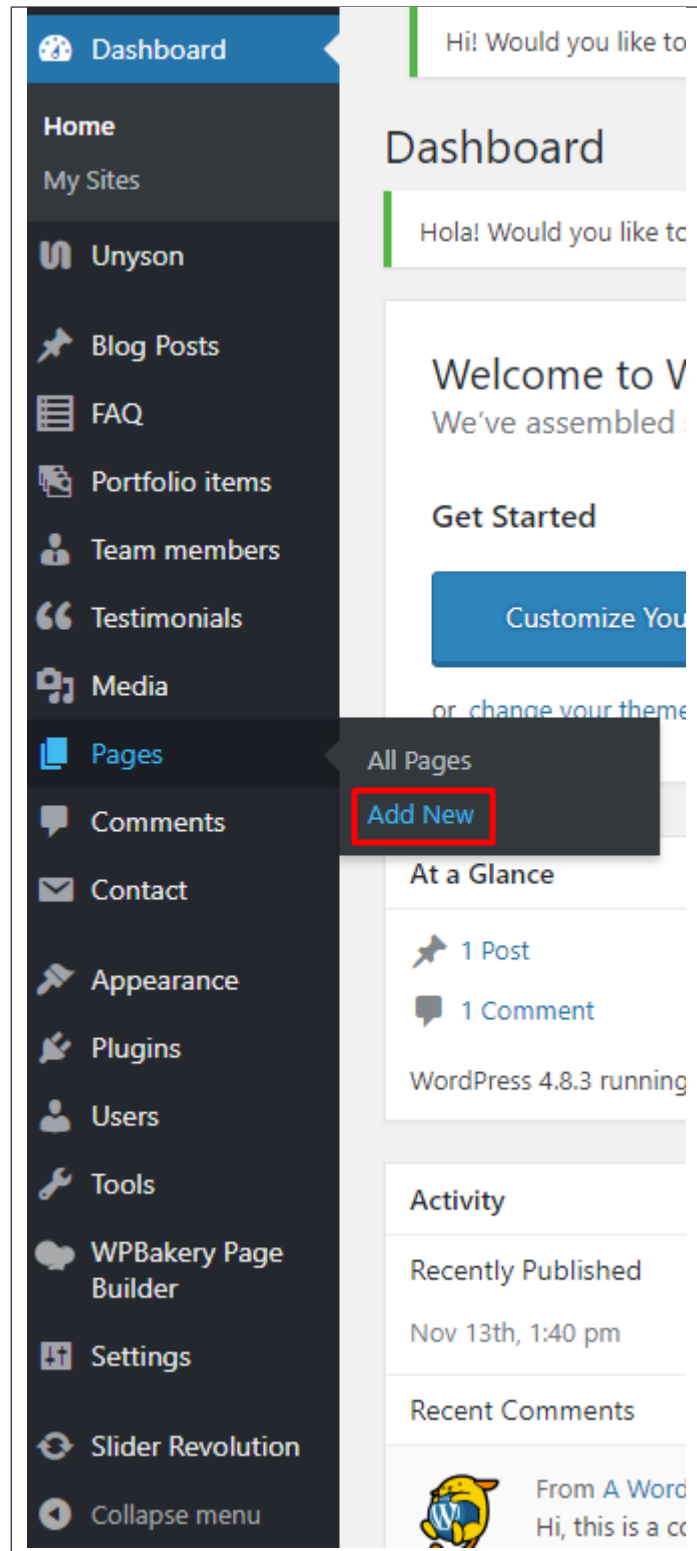
After adding all the details, click on *Save* button to save.

## 7.2 Create Contact Page

*Contact Form Page* of Sella is generated by the theme from *Contact Form* item.

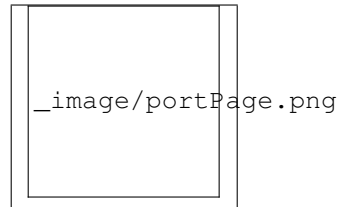
To create an *Contact Form Page*, follow these steps:

- **Step 1** - Create a new page where to add the *Contact Form*.

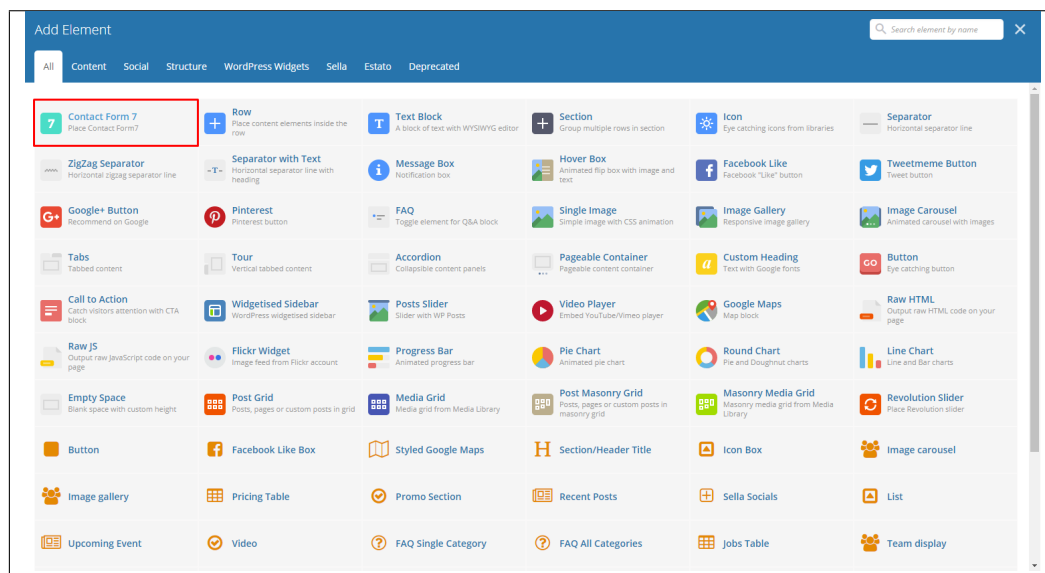


- **Step 2** - Add a row element to the page, click the *Edit this row* option of the row. The *Row Settings* will pop-up.





- **Step 3** - Change the settings to your preference.
- **Step 4** - In the row, to add a title for the page. You have the option to add a *Text Block* or *Section/Header Title* element.
- **Step 5** - Add a new row to add the *Contact Form* item. The *Contact Form* can be generated by *Contact Form 7* of *Theme Element*.



- **Step 6** - The *Contact Form 7 Settings* will pop-up. Change details as needed.

Contact Form 7 Settings

Select contact form

Send us a Message

Choose previously created contact form from the drop down list.

Search title

Enter optional title to search if no ID selected or cannot find by ID.

Close

Save changes

- **Select contact form** - The form you want to add to the page.
- **Search title** - Optional title to search if no form is added.

- **Step 7** - You can customize the page by adding other elements to the page.
- **Step 8** - Once you have finished customizing the page, click on the *Publish* button.

## CHAPTER 8

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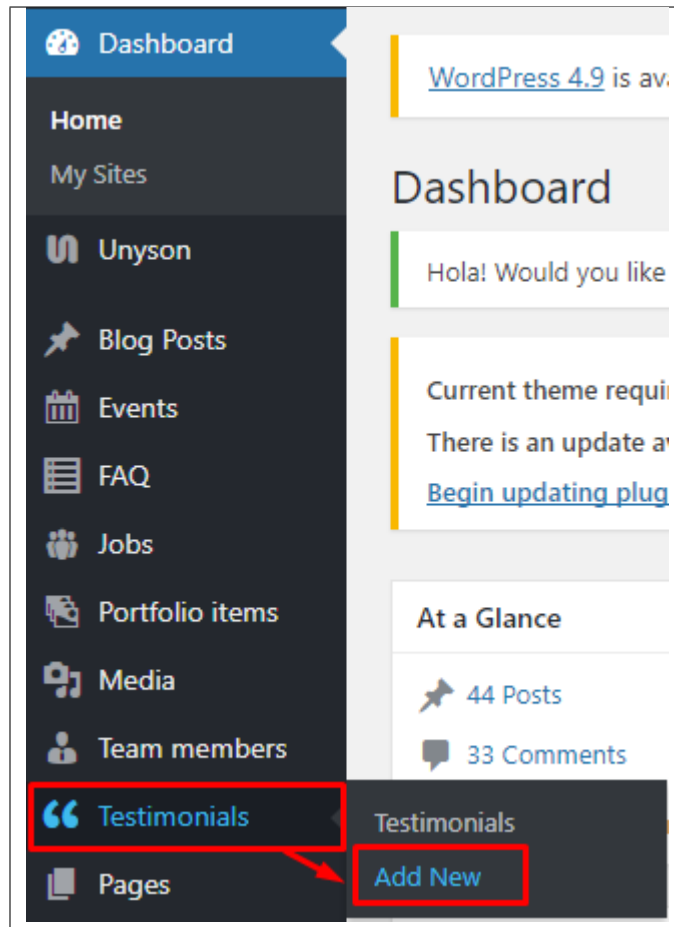
### Testimonials

---

A *Testimonial* is a statement that testify to someone's character and qualifications. You can use this statements on your page to establish confidence.

#### 8.1 Create Testimonials

To create a new testimonial, on your *Dashboard* navigate to *Testimonials > Add New*.



The *Add New Testimonial* page will show. Add the details for the testimonial.

The screenshot shows the Zodiac CMS interface for creating a testimonial. The interface is divided into several sections:

- 1. Title:** A text field labeled "Enter title here" at the top left.
- 2. Editor container:** A large area containing a rich text editor with a toolbar (Paragraph, Bold, Italic, etc.) and a text area. Below the editor is a "Word count: 0" indicator.
- 3. Author:** A section for author information with fields for Name (John Doe), Title (Sales Manager), and Company (Company inc.).
- 4. Featured Image:** A section on the right side with a "Set featured image" link.

Additional elements include a "Publish" sidebar on the right with options like "Save Draft", "Preview", "Status: Draft", "Visibility: Public", and "Publish immediately".

1. **Title** - The title of the single testimonial page.
2. **Editor container** - You can add here the testimonial.
3. **Author**
  - Name - The name of the one who said the testimonial.
  - Title - Position in the company.
  - Company - Name of the company.
4. **Featured Image** - Author's picture.

After adding all the details, click on *Publish* button to save.

## 8.2 Add Testimonials to Page

To add testimonials to a page, elements in the Visual Composer are used.



These are the elements that will add an event on the page. For more information about this element, go to *Sella Custom Shortcodes > Testimonials/Testimonials slider*.

## 8.3 Delete Testimonials

To delete a Testimonial, navigate your Dashboard to *Testimonials > Testimonials*

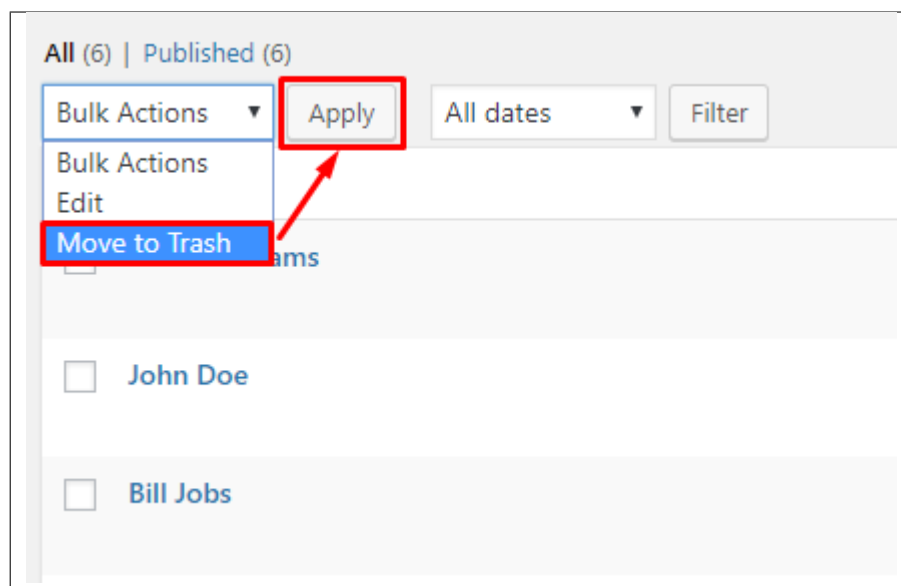
In the Testimonials page, you will see all the created testimonials.

To delete a testimonial, you have two options:

- **Single Testimonial Delete** - Hover your mouse pointer on the testimonial that you would like to delete. You will see a *Trash* option pop-up. Click on *Trash* to delete.



- **Multiple Testimonials Delete** - To delete multiple testimonials, click on the box beside the testimonials you would want to delete. Then click on the drop-down box for *Bulk Actions* and choose the *Move to Trash* option. Click on *Apply* button to delete.



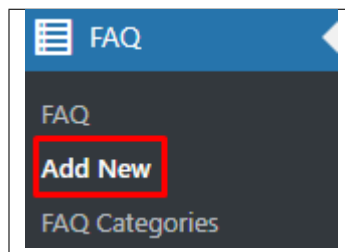




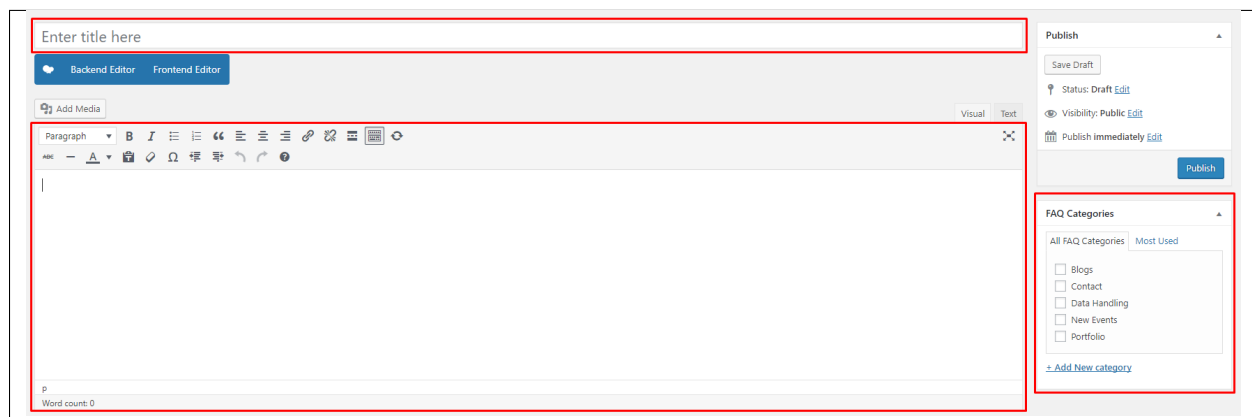
## 9.1 Create FAQ Item

*Frequently Asked Questions* (FAQ) of *Sella* is generated by the theme from FAQ items.

To create a new FAQ item, navigate in WordPress Dashboard to *FAQ > Add New*.



The *Add New FAQ* page will show, information on the FAQs can be define here.



- **Title** – The FAQ's question should be written as the title.

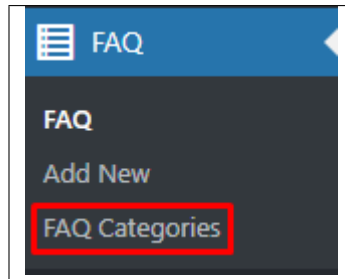
- **Editor Container** – Where the answers for the question is added.
- **FAQ Categories** (optional) – Assign to preexisting category or add a new one.

Once done, click on *Publish* button.

### 9.1.1 Create FAQ Categories

*Categories* are convenient ways to organize your FAQ items, that can be added to more than just one category.

To create new *FAQ Category*, navigate in WordPress Dashboard to *FAQ > Faq Categories*.



The *FAQ Categories* page will show, here you can add the details of the FAQ Category that you would like to create.

## FAQ Categories

Hola! Would you like to receive automatic updates and unlock premium support? Please [activate your copy](#) of WPBakery Page Builder.

### Add New category

Name

*The name is how it appears on your site.*

Slug

*The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.*

Parent FAQ Category

None ▾

*Assign a parent term to create a hierarchy. The term Jazz, for example, would be the parent of Bebop and Big Band.*

Description

*The description is not prominent by default; however, some themes may show it.*

Add New category

Bulk Actions ▾  
☐ Name  
☐ Blogs  
☐ Contact  
☐ Data Handling  
☐ New Events  
☐ Portfolio  
☐ Name

Bulk Actions ▾  
Apply

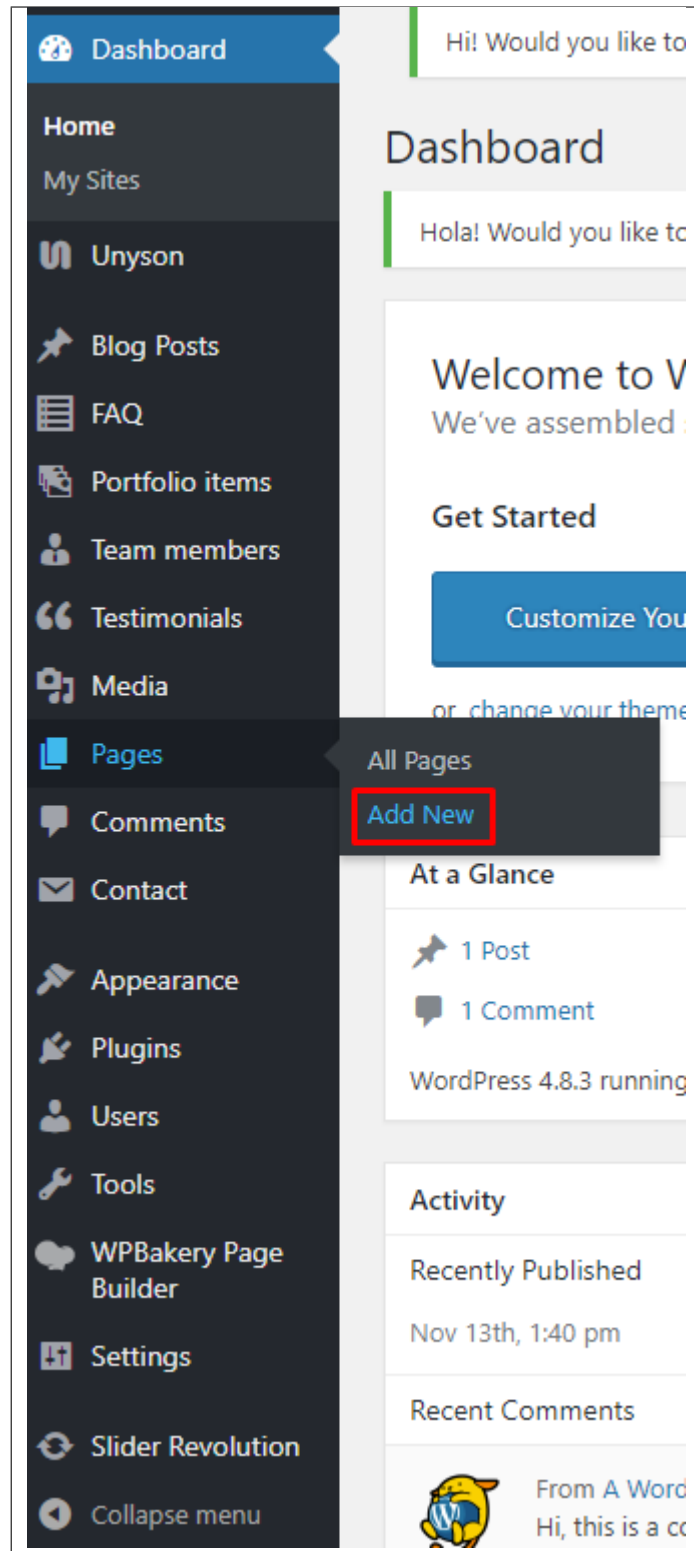
After adding all the details, click on *Add New category* to save.

## 9.2 Create FAQ Page

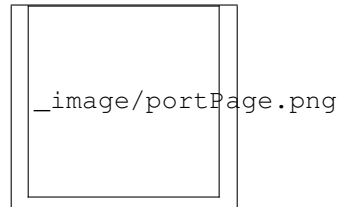
*Frequently Asked Questions* (FAQ) of Sella is generated by the theme from *FAQ Items*.

To create an *FAQ Page*, follow these steps:

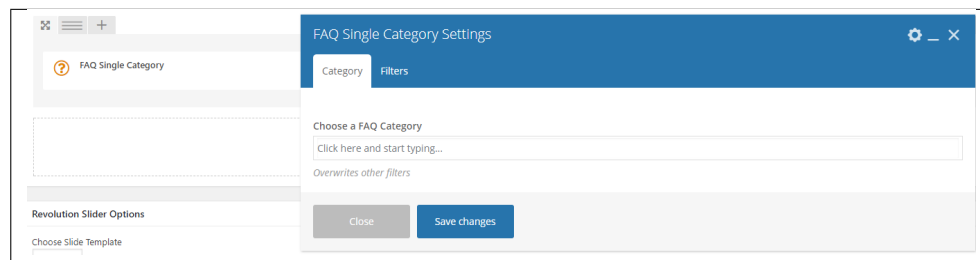
- **Step 1** - Create a new page where to add the FAQs.



- **Step 2** - Add a row element to the page, click the *Edit this row* option of the row. The *Row Settings* will pop-up.



- **Step 3** - Change the settings to your preference.
- **Step 4** - In the row, to add a title for the page. You have the option to add a *Text Block* or *Section/Header Title* element.
- **Step 5** - Add a new row to add the *FAQ Items*. The *FAQ Items* can be generated by 2 types of *Theme Element*: **FAQ Single Category** or **FAQ All Categories**.
  1. **FAQ Single Category** - You can specifically add FAQ Items using the categories of the FAQ Items.



2. **FAQ All Categories** - All the FAQ Items are shown.
- **Step 6** - You can customize the page by adding other elements to the page.
  - **Step 7** - Once you have finished customizing the page, click on the *Publish* button.



## CHAPTER 10

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### Widgets & Menu

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#### 10.1 Widgets

**Widgets** are small blocks of content, which you can find in theme footer or sidebar. They were originally designed to provide a simple and easy-to-use way of giving design and structure control of the WordPress Theme to the user, which is now available on WordPress Themes to include the header, footer, and elsewhere in the WordPress design and structure.

## Widgets

[Manage with Live Preview](#)

### Available Widgets

To activate a widget drag it to a sidebar or click on it. To deactivate a widget and delete its settings, drag it back.

Active Product Filters

Display a list of active product filters.

Archives

A monthly archive of your site's Posts.

Audio

Displays an audio player.

Calendar

A calendar of your site's Posts.

Cart

Display the customer shopping cart.

Categories

A list or dropdown of categories.

CT About Us

About Us

CT Contact Us

Contact Us

CT Free Quote

Free Quote

Custom HTML

Footer Column 1

Footer Column 2

Footer Column 3

Blog Sidebar

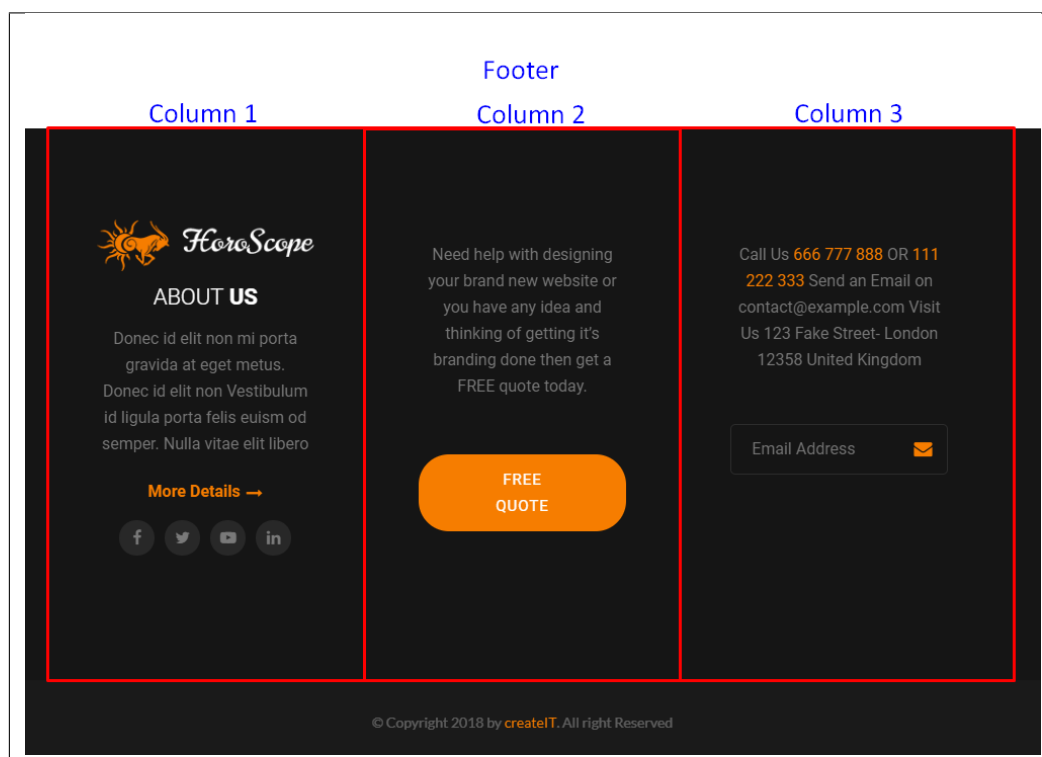


### 10.1.1 Sidebars



In Zodiac you have access to 5 sidebars that can be customized using available theme widgets.

- **Footer Column 1-3**



- **Footer Column 1 - CT About Us**

### Footer Column 1

Add widgets here

#### CT About Us: About Us

**Title**

**Content**

Donec id elit non mi porta gravida at eget metus. Donec id elit non Vestibulum id ligula porta felis euism od semper. Nulla vitae elit libero

**Link Text**

*If empty, "Read More" will be the default text*

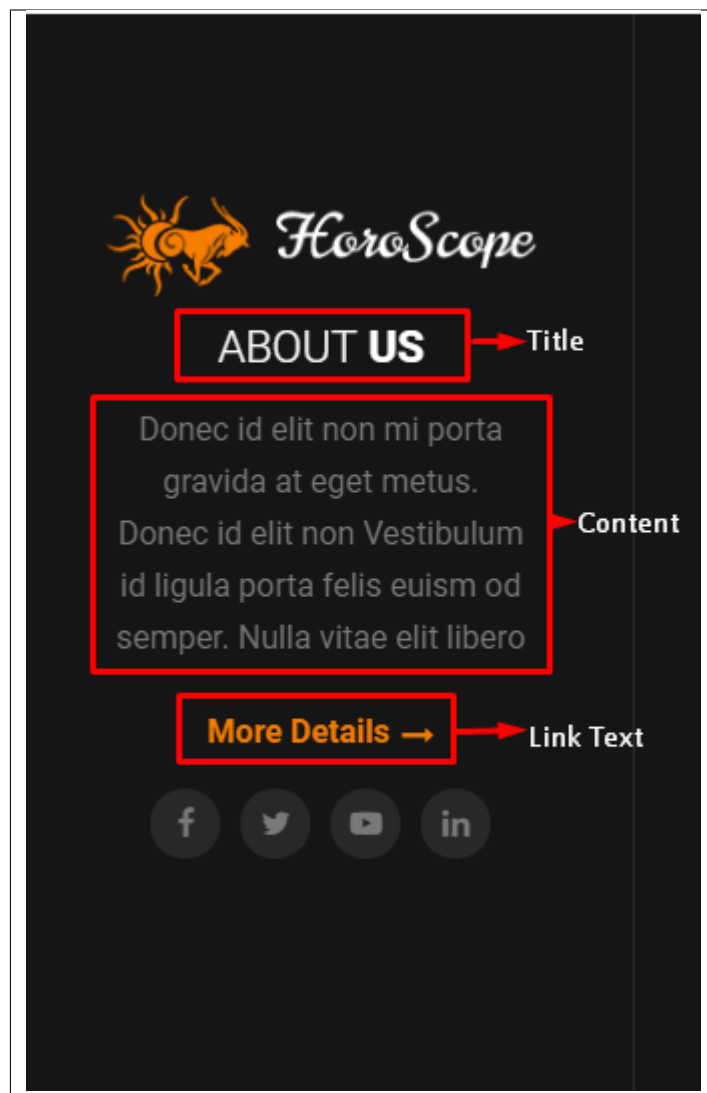
**Link URL**

[Delete](#) | [Done](#)

Saved

**Note:** The text and logo is center aligned.

- \* **Title**
- \* **Content**
- \* **Link Text**
- \* **Link URL**



– Footer Column 2

### Footer Column 2

Add widgets here

#### CT Free Quote

Title

Content

Need help with designing your brand new website or you have any idea and thinking of getting it's branding done then get a FREE quote today.

Button Text

*If empty, "Free Quote" will be the default text*

Button URL

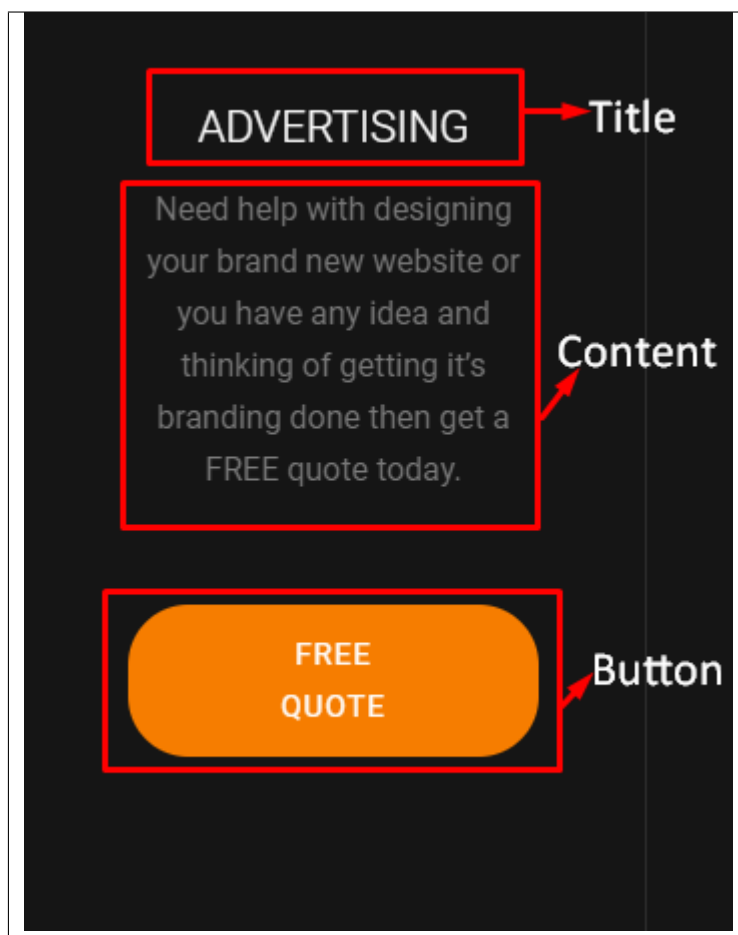
#

[Delete](#) | [Done](#)

Saved

**Note:** The text and logo is center aligned.

- \* **Title**
- \* **Content**
- \* **Button Text**
- \* **Button URL**



– Footer Column 3

**Footer Column 3** ▲  
Add widgets here

**CT Contact Us: Contact US** ▲

**Title**

**Telephone Number**

**Mobile Number**

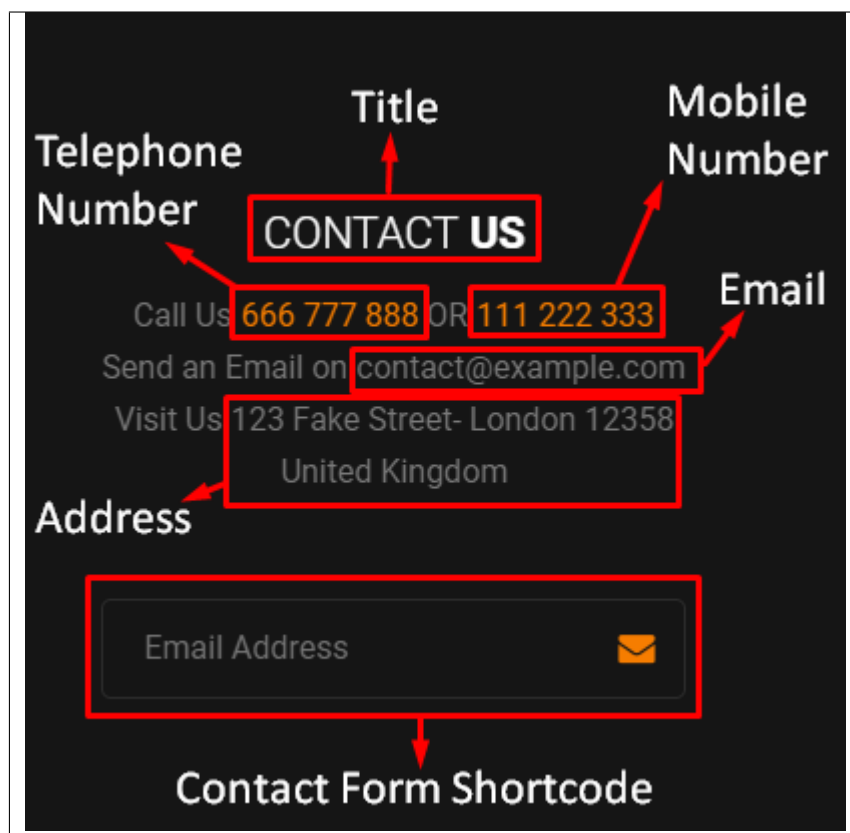
**Email**

**Address**

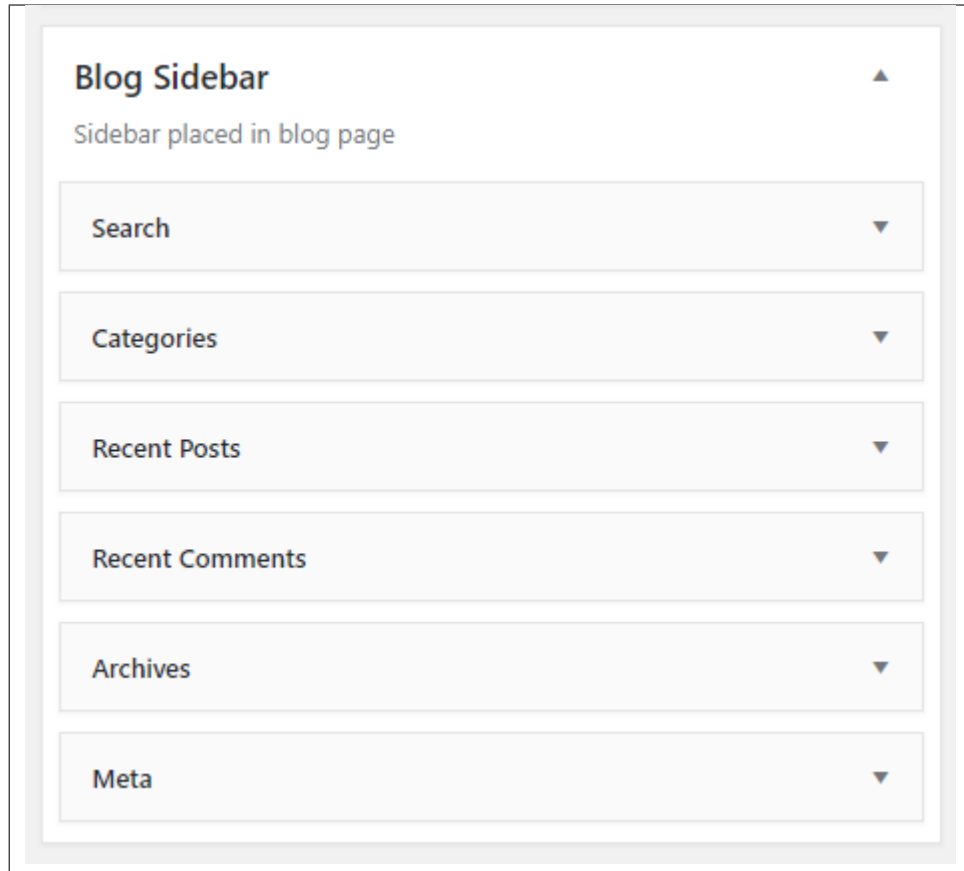
**Contact Form Shortcode**

[Delete](#) | [Done](#) [Saved](#)

- \* **Title**
- \* **Telephone Number**
- \* **Mobile Number**
- \* **Email**
- \* **Address**
- \* **Contact Form Shortcode**

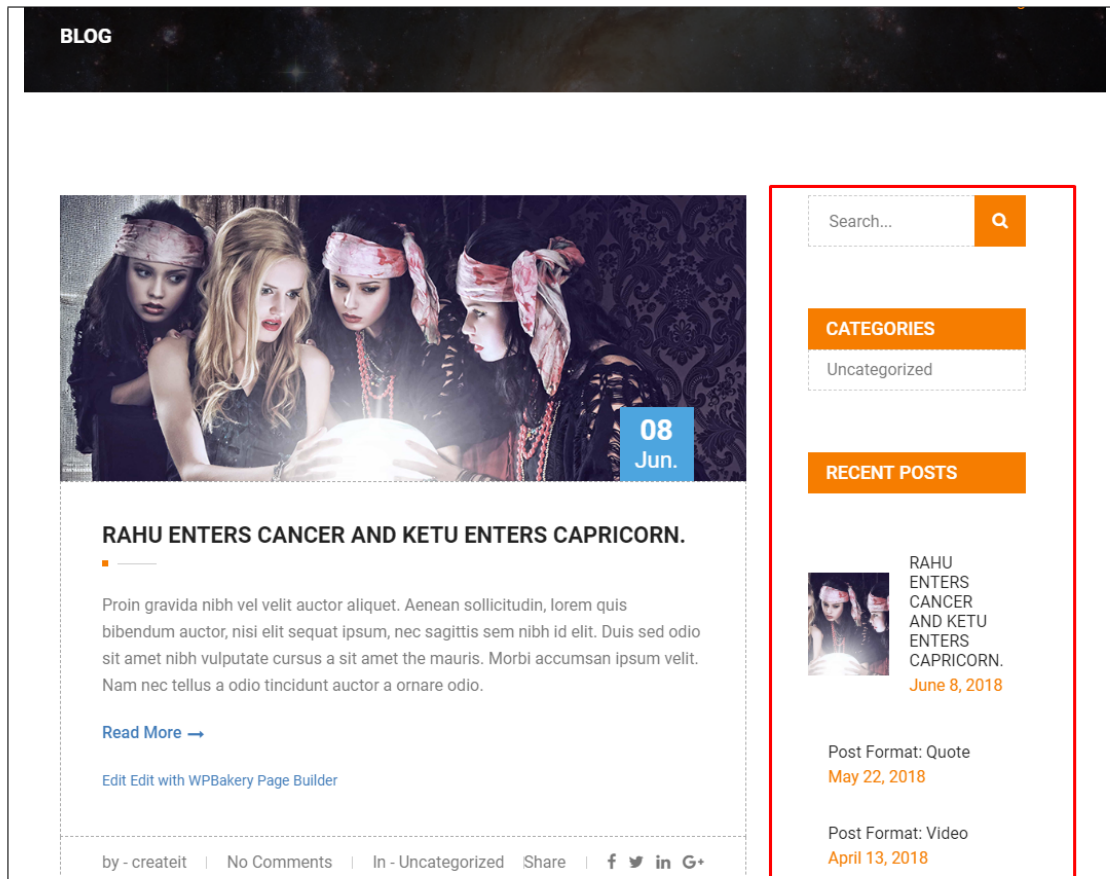


- Blog sidebar



You can enable/disable blog sidebar in the *Appearance > Customize > Blog Settings > Blog/Single blog post*, then uncheck the *Display blog sidebar*.





### 10.1.2 How to Edit Widgets

You can access widget edit screen under *Appearance > Widgets* panel or via Customize on path *Appearance > Customise > Widgets*. It has three main areas:

- Available Widgets
- Inactive Widgets
- Inactive Sidebars and widget areas

To add a widget to your site, drag and drop the name of the widget you want to use from the *Available Widgets* section into one of the widget areas on the right-hand side of the window.

After you have added it, the widget will open up (or if it doesn't, you can click on the triangle to open it) and you can change the settings and save the widget.

The specific settings needed will depend on what type of widget you are using. For instance, if it is a text widget, you just need to type in the text (and optionally, HTML code), and save the widget.

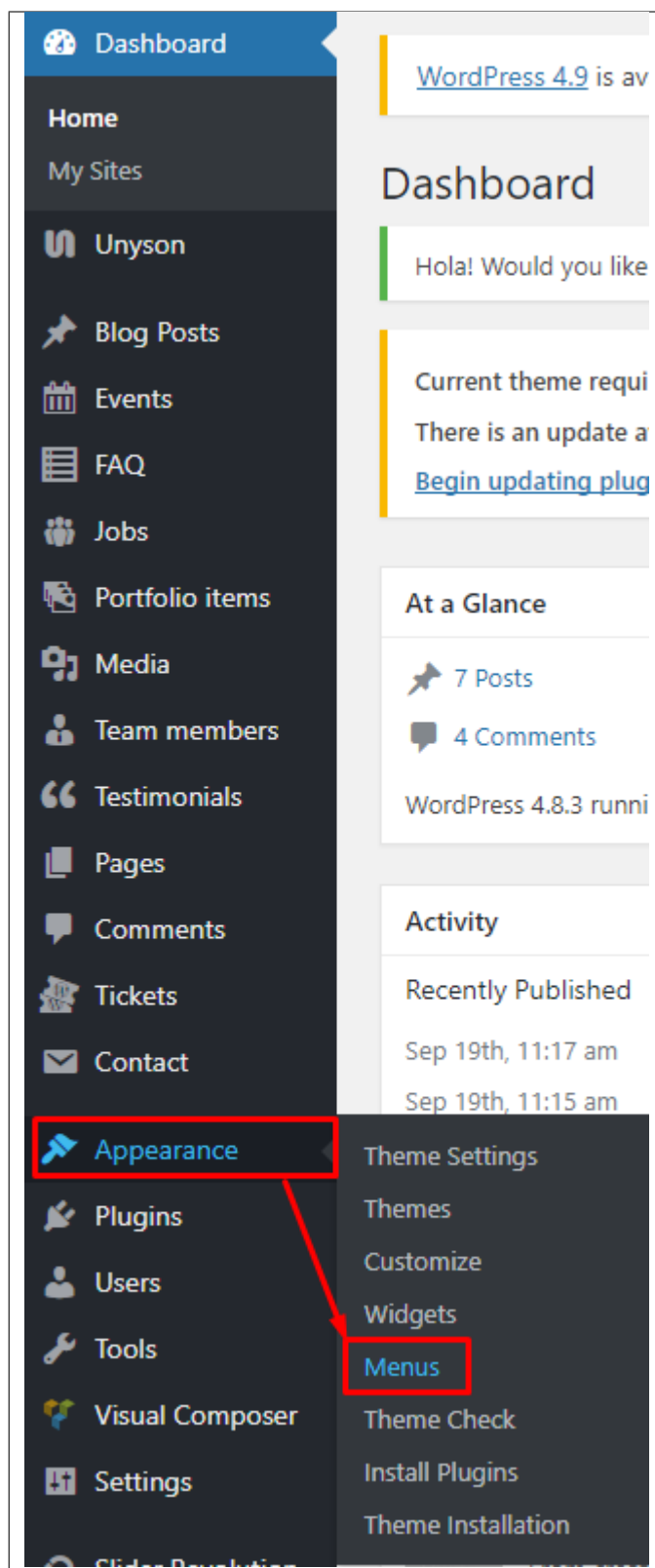
## 10.2 Menus

*Menus* are a list of commands or options you can customize for you to use in your site.

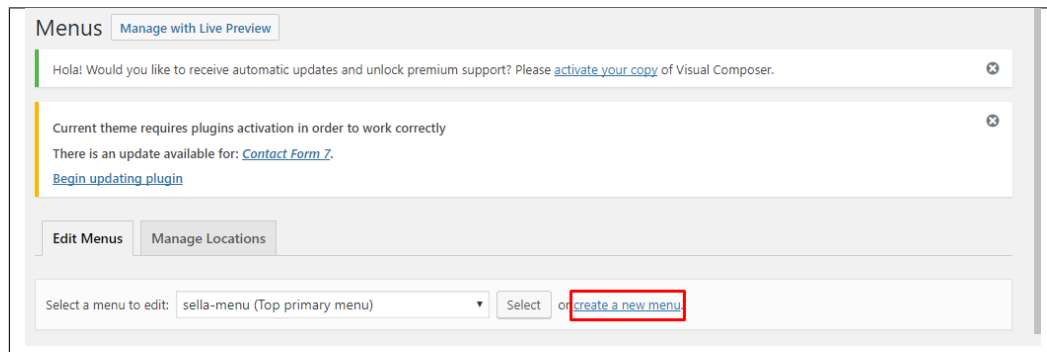
## 10.2.1 Menu Setup

To make a simple menu, follow the steps:

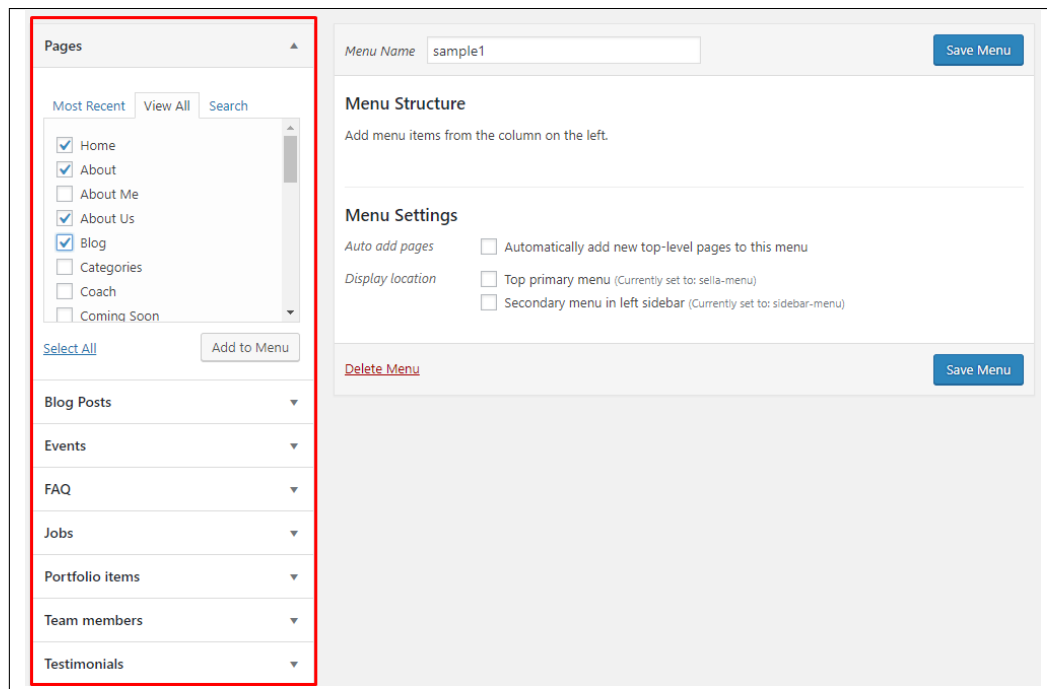
- **Step 1** - Navigate your Dashboard to *Appearance > Menus*. The *Menus* page will show.



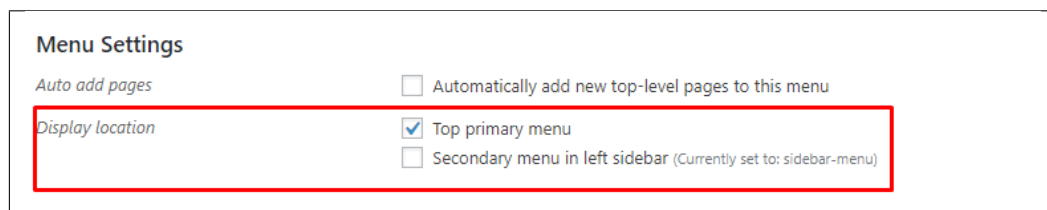
- **Step 2** - In the menus page, you can edit a menu or make a new menu. To make a new menu, locate *create a new menu*.



- **Step 3** - You will be asked to name your menu. After naming the menu, click *Create Menu*.
- **Step 4** - From the right side choose pages, links, or categories that you want to add to your menu and click on *Add to Menu*. Once menu items are added, you can reorder or nest them via drag and drop tool. Remember to click *Save Menu* when you finish to keep your changes saved.



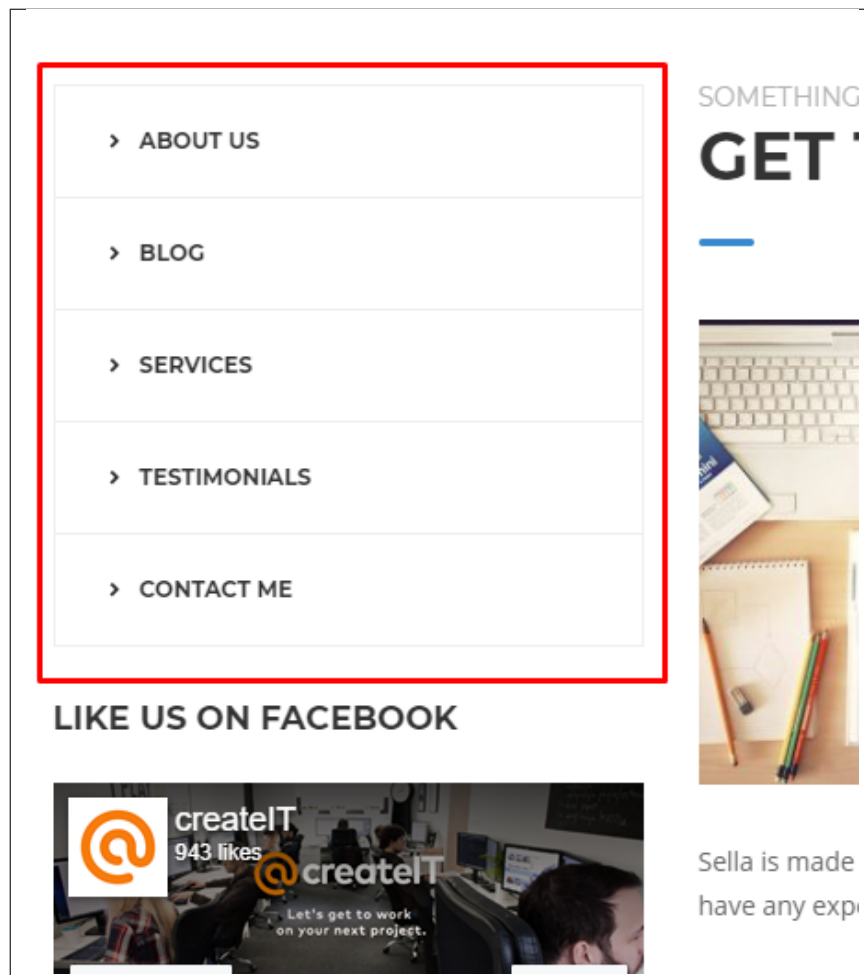
- **Step 5** - You can set a menu as a *Top primary menu* or *Secondary menu in the left sidebar*.



1. **Top primary menu** - visible on the top of the page.



2. **Secondary menu in the left sidebar**



- **Step 6** - After any changes, click on *Save Menu* button.

## 10.2.2 Using Menu on Widget

*Menus* can also be shown on widgets section of Dashboard.

After creating the menu you want to use, go to *Appearance > Widgets* and set the menu on your site using *Custom Menu* widget like in the example below:

the slug: tickets.

Categories

A list or dropdown of categories.

**Custom Menu**

Add a custom menu to your sidebar.

Prefooter
Footer
Blog sidebar
✓ Main sidebar
Events sidebar

Cancel Add Widget

Facebook Like Box

Choose the sidebar you want the menu to be added, then click on the *Add Widget* button.

### Main sidebar

Sidebar placed on default template page

#### Custom Menu

Title:

Select Menu: sidebar-menu ▼

[Delete](#) | [Close](#) [Save](#)

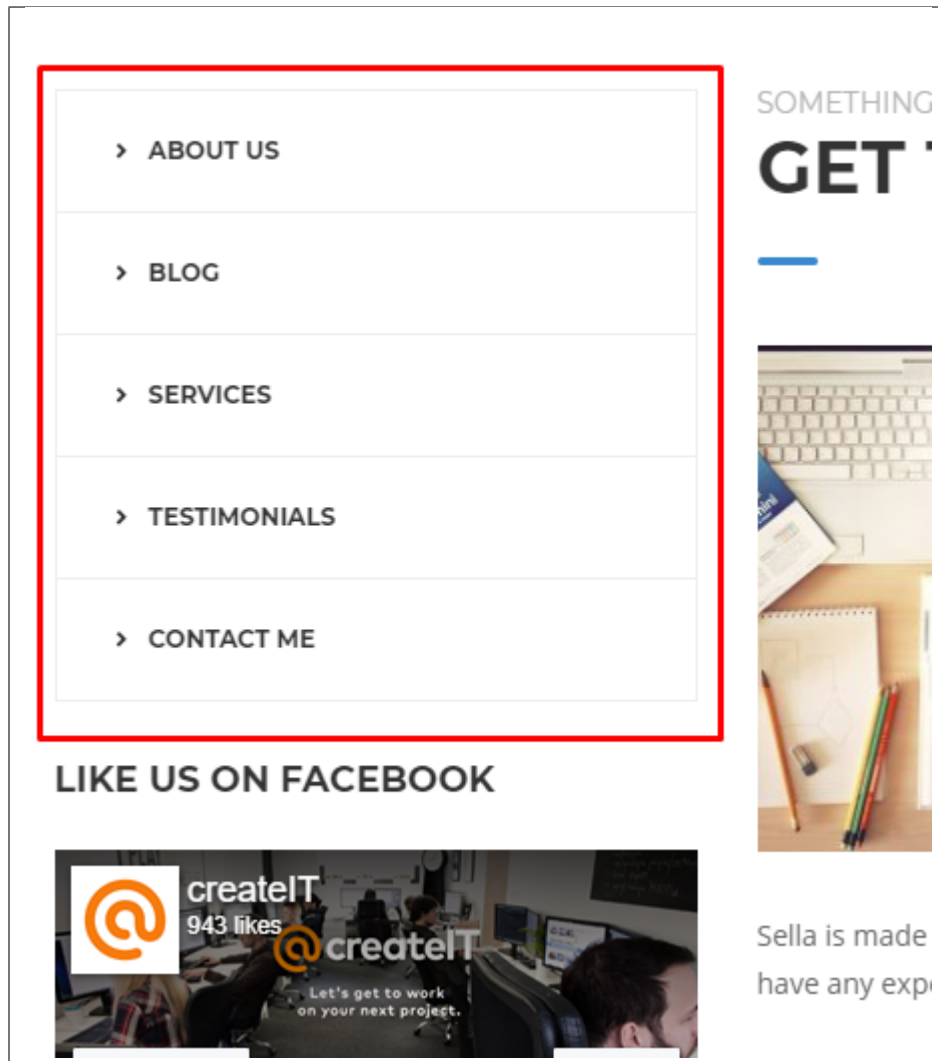
#### Facebook Like Box

Text: Get in touch ▼

#### Events sidebar

Set the menu to the one you want to add, then click the *Save* button.

You can see the changes on the page where the sidebar is used.





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## Customising Zodiac

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Sella comes with an advanced customizer, which allows to edit most of the theme's elements in one place. If you want to use it, navigate to *Appearance > Customize*.



### 11.1 Site Identity

Here you will have the option to customize your site's identity or how it can be viewed by people.



- **Site Title** - The title of the site you created.
- **Tagline** - The slogan/catchphrase for your site. What people will remember if they see your site.
- **Site Icon** - The icon used as a browser or app icon. Icons must be square, and at least 512 pixels wide and tall.

Add all the information you like to add, then click on the *Save* button.

## 11.2 General

You can pick the color scheme of the site here.



- **Pick the motive color** - Pick the main color scheme of the site.

---

**Note:** In order to use this feature, please have SASS Compiler enabled in Unyson extensions.

---

- **Preloader on/off** - Display preloader before page is loaded.
- **Image for preloader** - The image that will show in the preloader.
- **Copyright Text** - Copyright information.
- **Sidebar Width** - The width set for the sidebar.

Add all the information you like to add, then click on the *Save* button.

## 11.3 Header Settings

The *Header Settings* is where to set the behavior of the header and how it looks.

The header settings is divided into 3 parts:



- **Navigation**
  - **Navigation behavior type** - How the navigation of the header behaves.
  - **Transparent Navigation background** - Option to have the background of the header transparent.
  - **Search in navigation** - Option to show a search area on the header.
  - **Social** - Option to show the phone number and social media accounts of the site on the header.
  - **Phone** - The phone number that will be displayed in the *Social* area.
  - **Facebook** - The facebook account will be navigated in the *Social* area.
  - **Twitter** - The twitter account will be navigated in the *Social* area.
  - **Instagram** - The instagram account will be navigated in the *Social* area.
  - **New Tab** - Option to open the *Social* buttons in a new tab.



- **Logo Settings**

- **Logo** - The main logo displayed on the site.
- **Display Custom Logo for when page is scrolled** - Option to show the *Custom Logo* when scrolling.
- **Custom Logo image** - The logo that will replace the main logo when the background color changes from light/dark.



- **Page Header**

- **Display page header** - Option to display header on top of the pages.
- **Display page header in main page** - Option to display header on top of the main page.
- **Page Header Type** - The type of the header.
- **STATIC Background Image** - Background image of the header when Static is selected as header type.
- **PARALLAX Background Image** - Background image of the header when Parallax is selected as header type.
- **Head height** - The header height in pixels.
- **Parallax ratio** - Ratio of the parallax.



Add all the information you like to add, then click on the *Save* button.

## 11.4 Mobile Menu

Options on what to show in the *Mobile view* of the site.



- **Unique mobile menu logo** - Option to have a unique logo for the mobile view.
- **Logo** - The unique logo for the mobile view.
- **Display Login/Register** - Show the login/register page in the mobile view.
- **Display search** - Show an option for search.

## 11.5 Custom Post Type

The custom post type is divided into 3:



- **Job**
  - **Display sidebar** - Option to display the sidebar in the page where the job is shown.
  - **Place to display sidebar** - Location on the page where the sidebar is placed.
  - **Pick the title text color** - Color of the title of the job.
  - **Pick the subtitle text color** - Color of the subtitle of the job.



- **Team**
  - **Display sidebar** - Option to display sidebar on the page of the team member.
  - **Place to display sidebar** - Location on the page where the sidebar is placed.



- **Portfolio**

- **Display portfolio sidebar** - Option to show the portfolio's *Portfolio settings* as a sidebar.
- **Place to display sidebar** - Location on the page where the sidebar is placed.
- **Social share** - Option to show the *Social Media Share Buttons*.
- **Social Share** - Options of social media to show as *Social Media Share Buttons*.



## 11.6 Blog Settings

The blog settings is divided into 2:



- **Blog**

- **Display blog sidebar** -
- **Place to display sidebar**
- **Blog Order**



- **Single blog post**

- **Display blog sidebar** - Option to show sidebar on the individual blog's page.
- **Place to display sidebar** - Location on the page where the sidebar is placed.
- **Social Share** - Option to show the *Social Media Share Buttons*.
- **Social Share** - Options of social media to show as *Social Media Share Buttons*.
- **Display comments after post** - Option to have a comments area after the post.
- **Tags after post** - Show the blog's tags after the post.



## 11.7 Coming Soon Template

You can customize the *Coming Soon Page*.



- **Navigation Logo** - Option to show the logo.
- **Upload Logo** - The logo that will be displayed on the page.
- **Date** - The date of the event that will be coming.
- **Display social** - Option to show *Socials* on the page.

---

**Note:** The links for the **Socials** are the same as the ones set on the *Header Settings > Navigation*.

---

## 11.8 Homepage Setting

Option for the front page is shown here.

- **Front page displays** - Options on how the front page/home page looks like.
  - **Your latest posts** - Show the latest post on your blogs.



- **A static page** - Set a page that would stay the same until the page is replaced manually.



---

**Note:** You can also do this using the **Homepage Setup** instructions in *Page > Homepage Setup*.

---

## 11.9 Menus

You can change the details and settings of a menu here.



1. **Menu Location** - Sella supports 2 menus: *Primary Menu and Sidebar Menu*

- **Top primary menu** - Choose which menu in the *Menus* would like to use as the primary menu.
- **Secondary menu in left sidebar** - Choose which menu in the *Menus* would like to use as the sidebar menu.



2. **Menus** - These are the menus made by you. You can make/add a new menu or delete it here.

---

**Note:** You can also do the same thing by following **Menu Setup** instructions in *Widgets & Menu > Menu > Menu Setup*.

---

## 11.10 Footer

You can customize the footer here.



- **Pre-footer display** - Option to display a section before the footer on the page.
- **Footer display** - Option to display footer on the page.
- **Number of footer rows** - Number of rows in the footer.
- **Footer logo** - Option to show a logo in the footer.
- **Logo Image** - The image to show as the logo.
- **Post footer display** - Option to display a section after the footer on the page.
- **Number of post footer rows** - Number of rows in the post footer.

## 11.11 Widgets

You can customize what is inside the widgets on the page. If a widget is placed on the page you see on the preview, it will be listed on the left side under widgets.



- **Prefooter**
- **Footer First Row**
- **Footer Second Row**
- **Post-footer First Row**
- **Blog sidebar**
- **Main sidebar**

---

**Note:** You can also do the same thing by following **How to Edit Widgets** instructions in *Widgets & Menu > Widgets*.

---

## 11.12 The Events Calendar

You can customize the *Event Calendar* and *Individual Event Page*.





- **General Theme** - Global configurations for the styling of The Events Calendar.



- **Global Elements**



- **Month View**



- **List-style Views**



- **Single Events**



- **Widgets**



## 11.13 Additional CSS

You can add your own CSS code for your site.

